

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE : WEST :
TIS HAZARI COURTS : DELHI**

CIRCULAR

All the learned Judicial officers and AO(J)/AO/AAO/DDO posted in the West District, Tis Hazari Courts, Delhi are hereby informed that stock of articles (As mentioned in enclosed proforma) is available with Care Taking Branch, West District, Tis Hazari Courts, Delhi. The above said items may be collected from Care Taking Branch, Room No. 148, Tis Hazari Courts, Delhi on submission of duly filled approved proforma (Copy enclosed). All the officers posted in west district are requested to instruct their subordinate staff to collect these articles positively by end of this month.



(MAYANK GOEL)

Administrative Civil Judge (West)
Tis Hazari Courts,
Delhi

No. 8015-30235 CTB/West/THC/2023

Dated: 08/7/23

Copy forwarded for information:-

1. All the Ld. Officers of DHJS and DJS West Districts, Tis Hazari Courts, Delhi.
2. PS to Ld. Principal District & Sessions Judge, West District Tis Hazari Courts, Delhi.
3. AO(J)/AO/AAO/DDO, West District, Tis Hazari Court, Delhi.
4. R&I Branch for uploading on LAYERS.
5. R&I Branch for uploading on Centralized Website through LAYERS.



Administrative Civil Judge (West)

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE : WEST :
TIS HAZARI COURTS : DELHI

CONSUMABLE ARTICLES FOR USE IN THE CHAMBER OF LD. JUDICIAL OFFICERS (WEST)
DURING THE MONTH OF JULY 2023

NAME OF OFFICER.....

ROOM NO.....

Sl.	Name of the article	Qty
1.	Odonil	01
2.	Hand Sanitizer (100 ml.)	01
3.	Toilet Paper Roll	01
4.	Scrubber	01
5.	Tissue Paper	02
6.	Room Freshener	01
7.	Lizol	01
8.	Toilet Cleaner	01
9.	Vim Liquid	01

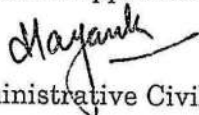
Receiver's Signature.....

Name

Empl. Code No.

Date.....

Proforma Approved



Administrative Civil Judge (West). Delhi

Forwarded

Judicial Officer