

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (WEST)**  
**TIS HAZARI COURTS : DELHI**

**ORDER**

In pursuance of Hon'ble High Court letter No.197-207/Rules/DHC/2020 dated 11.09.2020, minutes of meeting dated 03.03.2020 of the "Committee to monitor proper implementation of several guidelines laid down by the Supreme Court as well as High Court of Delhi for dealing with matters pertaining to sexual offences and child witnesses" and in partial modification to this office earlier Order No.66/1777-1867/Committee/Gaz./DJ West/2020 dated 15.01.2020, the following committees of West District, Tis Hazari Courts, Delhi are re-constituted as under with immediate effect :-

S. No.	Name of the committee	Name of the Officer	Designated as	Concerned Branch
1	Committee for redressal of concerns of Members of the Bar Association at the District.	District & Sessions Judge (West) Sh. Akash Jain, ACJ/CCJ/ARC President of the District Bar Association, THC The Secretary of the District Bar Association, THC Executive Chairman, Bar Council of Delhi.	Chairperson Convenor Member Member	Administration Branch
2	Witness Protection Committee	District & Sessions Judge (West) Deputy Commissioner of Police, West District Chief Public Prosecutor, West District, Tis Hazari Courts, Delhi.	Chairperson Member Member Secretary	General Branch
3	To work out the modalities of implication of directions contained in Para 17 of Writ Petition (Civil) No.2162/2015 titled Shri H.V. Kumar & Others Vs Delhi Treasury Tis Hazari Courts & Others for facility and convenience of tracking such deposits and their periodic renewals	District & Sessions Judge (West) Sh. Gurdeep Singh, District Judge (Commercial Court)-02 Sh. Hasan Anzar, ADJ-06 Sh. Akash Jain, ACJ/CCJ/ARC	Chairperson Member Member Member	LAC Branch
4	Sub Committee of Support Person for aiding Vulnerable Witnesses	Dr. Archana Sinha, ASJ-06 (POCSO) Sh. Vinod Kumar Meena, Secretary, DLSA Ms. Neelam Narang, Addl.PP/RCC Incharge from DCW (Mob : 9650791655) (email : neelamdew@gmail.com) Ms. Shashi Bala, ACP/CAW Cell, Kirti Nagar, Delhi (Mob : 9773840876) (email : acpcawcell@gmail.com)	Chairperson Member Member Member	General Branch
5	Purchase Committee	Ms. Hemani Malhotra, PO MACT-02 Ms. Sugandha Aggarwal, ASJ-01 (POCSO) Sh. Prashant Sharma, ADJ-05 Sh. Akash Jain, ACJ/CCJ/ARC Ms. Monika Bajaj, DDO (West)	Chairperson Member Member Member Member	General Branch
6	Internal complaints committee dealing with complaints with regard to Sexual Harassment against the women employees of West District, THC	Ms. Hemani Malhotra, PO MACT-02 Sh. Vishal Singh, ASJ-03 Ms. Harleen Singh, ADJ-04 Ms. Monika Bajaj, DDO (West) Ms. Abha Joshi, Governing Body Member, Action India and also Former Director, MARG	Chairperson Member Member Member Member	Administration Branch
7	Grievances Redressal Committee to look into complaints of Staff, Litigants and Public Persons And Staff Grievance Redressal Committee to look into the request and suggestions / grievances of all the employees of West District, Tis Hazari Courts, Delhi	Sh. Gurdeep Singh, District Judge (Commercial Court)-02 Sh. Hasan Anzar, ADJ-06 Sh. Jagminder Singh, CMM Sh. Sushil Anuj Tyagi, SCJ/RC Sh. Dinesh Sapra, Branch Incharge, Administration	Chairperson Member Member Member Member	Administration Branch
8	Committee to consider matters relating to welfare of Judicial Officers	Ms. Hemani Malhotra, PO MACT-02 Sh. Vishal Singh, ASJ-03 Sh. Akash Jain, ACJ/CCJ/ARC	Chairperson Member Member	Judicial Branch

*Signature*  
08/10/2020

S. No.	Name of the committee	Name of the Officer	Designated as	Concerned Branch
9	(i) Arrears Committee to fix targets for disposal of identified cases, to formulate guidelines for expeditious disposal of cases particularly old cases, to propose constructive suggestions for speedy disposal of targets fixed and to constantly monitor disposal of such cases. (ii) To constantly monitor the disposal of 5 and 10 years old cases.	Sh. Gurdeep Singh, District Judge (Commercial Court)-02 Ms. Hemani Malhotra, PO MACT-02 Sh. Vishal Singh, ASJ-03 Sh. Samar Vishal, ASJ-08 Sh. Jagminder Singh, CMM Sh. Sushil Anuj Tyagi, SCJ/RC	Chairperson Co-chairperson Member Member Member Member	Judicial Branch
10	For using new Web Portal known as Government e-Marketplace (GeM) of West District	Sh. Rakesh Syal, Judge, Family Court  Sh. Balbir Singh Shallar, Administrative Officer (Judl.), Central District  Sh. Balbir Singh Shallar, Administrative Officer (Judl.), Central District  Administrative Civil Judge (West) Ms. Monika Bajaj, DDO (West)	<b>Role</b> Primary user Secondary user  Buyer(s)  Consignee(s)  Supervisor DDO(s)	General Branch
11	"Review Sub-Committee" to strategize and deliberate upon disposal of cases with special attention to monitoring cases. The aim and object of the Committee is to creation of leadership and peer groups amongst Judicial Officers. Furthermore, the committee will send a monthly report to the Disposal Review Committee of the Hon'ble Delhi High Court	Sh. Gurdeep Singh, District Judge (Commercial Court)-02 Sh. Samar Vishal, ASJ-08 Ms. Neetu Nagar, MM (Mahila Court)-01	Chairperson  Member Member	Judicial Branch
12	Interview Committee for Empanelment of Support Persons/Facilitators from Advocates Practicing for West District.	Ms. Hemani Malhotra, PO MACT-02 Sh. Samar Vishal, ASJ-08 Sh. Vinod Kumar Meena, Secretary, DLSA	Chairperson Member Member	DLSA
13	Vigilance Committee	Sh. Gurdeep Singh, District Judge (Commercial Court)-02 Sh. Prashant Sharma, ADJ-05 Ms. Sugandha Aggarwal, ASJ-01 (POCSO) Sh. Jagminder Singh, CMM	Chairperson  Member Member  Member	Vigilance Branch
14	Computer Committee / Committee to Supervise the Digitization of work, West District on day to day basis, thereby ensuring that sufficient number of Judicial records/files are made available to the outsourced agency to complete the project / Upgradation of Computer Data of all Courts of West District	Sh. Samar Vishal, ASJ-08 Sh. Jagminder Singh, CMM Sh. Sushil Anuj Tyagi, SCJ/RC Sh. Akash Jain, ACJ/CCJ/ARC Sh. Ajay Nagar, CCJ/ARC Sh. Rajinder Yadav, Branch Incharge, Computer Branch (Central)	Chairperson Member Member Member Member Member	Computer Committee (West)
15	To monitor compliance with directions of the Hon'ble High Court of Delhi in case titled Manjit Singh Vs. State CrI. MC No.4485/2013 dated 10.09.2014.	Ms. Sugandha Aggarwal, ASJ-01 (POCSO) Sh. Jagminder Singh, CMM Ms. Neha, ACMM Sh. Abhinav Pandey, MM-04	Chairperson  Member Member Member	Judicial Branch

Further the correspondence with the Hon'ble High Court of Delhi, New Delhi will be done only through the undersigned.

  
(DHARMESH SHARMA)

PRINCIPAL DISTRICT & SESSIONS JUDGE  
(WEST DISTRICT)

618/16514-16604

No. /Committee/Gaz./DJ West/2020

Dated, Delhi the 08/10/2020

1. The Registrar General, High Court of Delhi, New Delhi.
2. The Principal District & Sessions Judge (HQs), Delhi
3. The Principal District & Sessions Judge, all district, Delhi/New Delhi.
4. All the Judicial Officers of West District, Tis Hazari Courts, Delhi.
5. All the Branch Incharge/DDO of West District, Tis Hazari Courts, Delhi.
6. The PS to Ld. District & Sessions Judge, West District, Tis Hazari Courts, Delhi.
7. The Reader to Ld. District & Sessions Judge, West District, Tis Hazari Courts, Delhi.
8. O/o CMM, West District, Tis Hazari Courts, Delhi.
9. Scanning Room No.282, Tis Hazari Courts, Delhi.
10. For uploading on LAYERS.
11. For uploading on centralized website through LAYERS.

  
08/10/2020  
PRINCIPAL DISTRICT & SESSIONS JUDGE  
(WEST DISTRICT)