

OFFICE OF THE DISTRICT & SESSIONS JUDGE (WEST)
TIS HAZARI COURTS: DELHI
Circular / Duty Roster

This is with reference to order bearing No.1347/DHC/2020 dated 29/05/2020 of Hon'ble High Court of Delhi vide which it is ordered that the functioning of the Courts subordinate to Hon'ble Delhi High Court shall continue to remain suspended till 14/06/2020 on same terms as contained in their earlier office order no. 373/Estt./E1/DHC dated 23.03.2020, no.159/RG/DHC/2020 dated 25/03/2020, R-77/RG/DHC/2020 dated 15.04.2020, No. R-159/RG/DHC/2020 dated 02/05/2020, No. R-235/RG/DHC/2020 dated 16/05/2020 and No.R-305/RG/DHC/2020 dated 21/05/2020.

Accordingly, keeping in view of the directions of the Hon'ble High Court of Delhi, this order is issued in continuation of this earlier office Order dated 22.05.2020. Now, the following Rosters of Ld. ASJ's and ADJ's respectively are hereby laid down for exercise of various jurisdictions in the West District till 12/06/2020 and in exercise of powers vested with the District & Sessions Judge (West) *inter alia* under Section 10(3) Code of Criminal Procedure 1973 as in force in Delhi, I hereby nominate the following Additional District & Sessions Judges of West District to hear and dispose of remands as well as Bail applications in pending as well as fresh cases / urgent Criminal applications (police stations of West District as mentioned below) including those under Special Acts i.e. the Narcotics Drugs and Psychotropic Substances Act, 1985, the Terrorist and Disruptive Activities (Prevention) Act, 1987, the Prevention of Terrorism Act, 2002 and the Maharashtra Control of Organized Crime Act, 1999, Protection of Child Rights Act, 2005, Protection of Children from Sexual Offences Act, 2012 and Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989 pertaining to the West District Sessions Division, during the period as mentioned below :-

CRIMINAL MATTERS

S. No.	Day of Week	Date	Name of the Presiding Officer	Room No.	Link Presiding Officer	Room No. of Link	Matters to be dealt of the police stations as mentioned below
1	Monday and Tuesday	01/06/2020 and 02/06/2020	Dr. Archana Sinha, ASJ-06	209	Sh. Gorakh Nath Pandey, ASJ-09	113	Point A Including Remand Work
			Sh. Manish Gupta, ASJ-04	229	Sh. Lal Singh, ASJ-05	17	Point B Including Remand Work
			Sh. Vishal Singh, ASJ-03 (Designated / Special Court)	13			Point C
2	Wednesday and Thursday	03/06/2020 and 04/06/2020	Ms. Sugandha Aggarwal, ASJ -01	122	Sh. Pooran Chand, ASJ-02	154	Point A Including Remand Work
			Sh. Ankur Jain, ASJ(SFTC-01)	221	Ms. Vrinda Kumari, ASJ-07	216	Point B Including Remand Work
			Sh. Vishal Singh, ASJ-03 (Designated / Special Court)	13			Point C
3	Friday and Saturday	05/06/2020 and 06/06/2020	Sh. Lal Singh, ASJ-05	17	Sh. Sunil Beniwal, Spl. Judge, NDPS	132	Point A Including Remand Work
			Sh. Gorakh Nath Pandey, ASJ-09	113	Sh. Ankur Jain, ASJ (SFTC)-01	221	Point B Including Remand Work
			Sh. Vishal Singh, ASJ-03 (Designated / Special Court)	13			Point C

4	Monday and Tuesday	08/06/2020 and 09/06/2020	Ms. Vrinda Kumari, ASJ-07	216	Sh. Gorakh Nath Pandey, ASJ-09	113	Point A Including Remand Work
			Sh. Pooran Chand, ASJ-02	154	Dr. Archana Sinha, ASJ-06	209	Point B Including Remand Work
			Shri Vishal Singh, ASJ-03, (Designated/Special Court)	13			Point C
5	Wednesday and Thursday	10/06/2020 and 11/06/2020	Dr. Archana Sinha, ASJ-06	209	Shri Pooran Chand, ASJ-02	154	Point A including remand work
			Shri Manish Gupta, ASJ-04	229	Ms. Vrinda Kumari, ASJ-07	216	Point B including remand work
			Shri Vishal Singh, ASJ-03, (Designated/Special Court)	13			Point C
6	Friday	12/06/2020	Ms. Sugandha Aggarwal, ASJ-01	122	Shri Sunil Beniwal, Spl. Judge NDPS	132	Point A including remand work
			Ms. Vrinda Kumari, ASJ-07	216	Shri Gorakh Nath Pandey, ASJ-09	113	Point B including remand work
			Shri Vishal Singh, ASJ-03 (Designated/Special Court)	13			Point C

Sl. No.	Name of the Police Station & Investigating Agencies	Court Complex & District
<u>Point A</u>	Paschim Vihar West (earlier known as Mianwali Nagar), Paschim Vihar East (earlier known as Paschim Vihar), Crime Branch, Rajouri Garden, Tilak Nagar, Pending bail applications of Vikas Puri, Khyala, Moti Nagar, Punjabi Bagh, EOW, Patel Nagar, Nangloi, Ranjit Nagar, Pending bail applications of Janakpuri.	West District
<u>Point B</u>	Anand Parbat, Mayapuri, JanakPuri Metro, Kirti Nagar, Nihal Vihar, CAW Cell of West Police District, Raja Garden Metro Railway Police Station, Pending bail applications of Uttam Nagar, Hari Nagar, Ranhola, Mundka.	West District
<u>Point C</u>	To deal with the applications for Interim bail moved in terms of the recommendations of the High Powered Committee, High Court of Delhi, constituted in terms of Sua Motu Petition (Civil) no. 1/2020 In Re: Contagion COVID-19 passed from time to time and lastly dated 18.05.2020.	West District

CIVIL MATTERS

Furthermore, I hereby nominate the following Judicial Officers, in exercise of powers vested with the District & Sessions Judge (West) inter alia under Section 21-A of the Punjab Courts (Delhi Amendment) Act, 1997 to exercise all the powers to distribute the business as vested in me for West District U/s 34 of the Punjab Courts Act 1918. during the period as mentioned below :-

S. No.	Day of Week	Date	Name of the Presiding Officer	Room No.	Link Presiding Officer	Room No. of Link
1	Monday and Tuesday	01/06/2020 and 02/06/2020	Sh. Vikash Dhull, ADJ-01	215	Sh. Gurdeep Singh, DJ (Commercial)-02	110
2	Wednesday and Thursday	03/06/2020 and 04/06/2020	Sh. Hasan Anzar, ADJ-06	137	Sh. Narinder Kumar, DJ (Commercial)-01	317
3	Friday and Saturday	05/06/2020 and 06/06/2020	Sh. Prashant Sharma, ADJ-05	138	Sh. Umed Singh, ADJ-02	127

S. No.	Day of Week	Date	Name of the Presiding Officer	Room No.	Link Presiding Officer	Room No. of Link
4	Monday and Tuesday	08/06/2020 and 09/06/2020	Ms. Shivali Sharma, ADJ-03	349	Shri Hasan Anzar, ADJ-06	137
5.	Wednesday and Thursday	10/06/2020 and 11/06/2020	Ms. Harleen Singh, ADJ-04	131	Shri Umed Singh, ADJ-02	127
6.	Friday	12/06/2020	Shri Vikas Dhull, ADJ-01	215	Shri Gurdeep Singh, District Judge (Comm. Court)02	110

Note :

1. In view of letter reference no. 1347/DHC/2020 dated 29/05/2020 of Hon'ble High Court of Delhi at New Delhi, all the Judicial Officers of West District are hereby directed that the matters which are already fixed for regular hearing from 01/06/2020 to 12/06/2020 shall be adjourned *en-bloc* to subsequent dates, except as herein provided vide note (2) and the information in this regard be pasted outside the Court Room at the entrance and must be uploaded on the website delhidistrictcourts.nic.in and entered into CIS so that auto-generated messages are received by all concerned.

IMPORTANT MANDATE w.r.t. REMAND IN SPECIAL ACTS CASES: All the notified Special Courts under the Narcotics Drugs and Psychotropic Substances Act, 1985, the Terrorist and Disruptive Activities (Prevention) Act, 1987, the Prevention of Terrorism Act, 2002 and the Maharashtra Control of Organized Crime Act, 1999, Protection of Child Rights Act, 2005, Protection of Children from Sexual Offences Act, 2012 and Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act, 1989, shall ensure that the information with regard to en-bloc adjournment in pending trial (after framing of charge) in which the accused is/are under trial prisoners, is sent well in advance to the DGP/Superintendent Jail, Tihar, Rohini and Mandoli, as the case may be, and the prison authorities shall register such date of hearing on the jail warrants, without any necessity of producing the accused/UTP through video conferencing.

Note: That in case of fresh arrest and remand of the accused in case of special enactments, the first appearance on arrest may be made before the Duty MM. However, where the Id ASJs are on duty and available for production of the accused first time or where the final report/Charge sheet is yet to be filed by the investigating authorities, the accused/UTP shall be produced before the Ld. ASJs on duty as demarcated hereinabove.

The said information be sent on email ID djwest.ddc@gov.in as well as through FAX No.011-23832419 which shall be under control of Shri Jitender, JJA, posted in the PS Room of the Undersigned.

2. Besides above, all the Courts shall also take up the matter ready for final arguments, while giving preference to more than 10 Years old cases and cases where the accused is in Judicial Custody. MM (Mahila Courts) shall take up matters in which interim urgent relief has been sought under the protection of women from Domestic Violence Act 1985. Rent Controller / Additional Rent Controller shall take up matters in which application seeking leave to contest / defend is pending disposal in the cases filed on the ground of bonafide requirement. **The other directions contained in the order No. 235/RG/DHC/2020 dated 16/05/2020 be duly complied with.**
3. The Reader / Ahlmad / Asstt. Ahlmad of the concerned Courts (as instructed by the Ld. Presiding Officer/Reporting Officer), shall ensure that the requisite details with respect to next date of hearing and its purpose is uploaded through CIS on the same day.

4. Pursuant to letter no. R-123/RG/DHC/2020 dated 30/04/2020 from the Registrar General, Hon'ble High Court of Delhi, New Delhi, the following directions are issued for immediate compliance.
- i) The hearing in the urgent matters listed in the Courts, as far as possible be conducted through video conferencing only.
 - ii) If video conferencing is not feasible in a given case, the norms of social distancing be strictly adhered to during Court-room hearings. It be also ensured that there is no crowding even in the corridors/waiting area and other areas of the Court complex.
 - iii) In case, a Judicial officer on duty, on a particular day, finds that cases listed to hearing are more in number, he/she may immediately inform the undersigned so that another Judicial Officer be also deputed to ensure quick disposal and prevent Advocates/Litigants from unnecessarily waiting in the Court complex.
 - iv) The Judicial Officers on duty shall not insist upon the Advocates to wear coats, bands and ties till further orders. However, the Advocates shall adhere to the remaining dress code as prescribed under Advocates Act, 1961.
5. Further, the practice directions issued in previous office circulars/orders are reiterated as under:
- i) Fresh matters, filed on any particular day till 1.00 p.m. shall be listed by Filing Branch on the next working day before the Ld. Judicial Officer on duty, who shall hear and dispose of the same, if he/she opines it to be an 'urgent matter'. Similarly, fresh matters filed after 1.00 p.m. shall be checked and listed on the working day subsequent thereto.
 - ii) The Ld. Judicial Officers on duty shall sign, manually or digitally, the final orders and / or proceeding sheets on the same day and shall ensure that the duly signed final orders and / or proceeding sheets get uploaded on the website.
 - iii) It is clarified that the determination of "urgency" shall finally vest with by the Ld. District Judge(Commercial) or the Ld. Additional District Judge concerned on duty as per the Roster and to be dealt with in terms of the separate guidelines issued for 'filing of fresh matters or consideration of pending matters & VC hearing.
 - iv) It is further directed that on days when the above-named Judicial Officers are on duty, their Delhi resident staff shall report for duty in their respective Court. However, the Ld. Judicial Officers named above and their staff shall not be required to come to Court if no urgent matter is listed, though they shall remain available on call. Further, where the hearings are to be done inside the Court room, the Judicial Officer on duty shall ensure strict adherence to the norms of social distancing by all the stakeholders.
 - v) It is also clarified that the entire staff are directed not to leave station under any circumstances. They shall remain available on call and would be deemed to be on duty, as in case of any urgency, the undersigned and concerned Officer In charges may call upon them to report back on duty immediately.
 - vi) No Judicial Officer shall seek or remain on leave on the dates earmarked without permission of the undersigned.
6. In compliance with directions issued by the Hon'ble Delhi High Court in the case titled : Hans Raj & Others vs State of Delhi & Others, WP(Crl.)804/2020, vide order dated 14.05.2020, it is ordered that in bail matters, there will be no insistence on filing of the signed/attested vakalatnama, signed and attested affidavits or applications where the applicant is in jail and /or of the family members of such an applicant reside outside Delhi. The Filing Counter shall not refuse to accept a Bail Application merely because the same is not accompanied with a physically signed and attested vakalatnama of a person,

who is in custody or not residing in Delhi.

7. The Additional Sessions Judges of West District are impressed upon to hear the urgent matters listed before them through Video Conferencing on Cisco Webex App after scheduling such hearings through their trained nominate staff member.
8. However, Ld. ASJs, West District, who shall deal with the remand work of UTPs lodged under the various special enactments viz. POCSO, NDPS Act, MCOCA, Scheduled Castes and Scheduled Tribes (Prevention of Atrocities) Act 1989 etc., shall avail the Video Conferencing Facility from 02.00 PM to 04.00 PM from Room No.211, Second Floor, Tis Hazari Courts, Delhi. They shall also be at liberty to hear matters for remand in pending investigations through Video Conferencing, if workable or feasible.
9. Hearing through VC:
 - i) Although the Ld. Judicial Officers shall use their official laptops/desktops for the purposes of holding hearing through video conferencing using *cisco webex or such app*, as may be approved by the High Court of Delhi, in case one seeks assistance of the Computer Branch, the concerned Judge shall share details such as mobile number, email ID of the staff reporting on duty during Lock down period, to the Nodal Officer, Computer Branch, Tis Hazari Courts, well in advance, for ensuring better co-ordination while facilitating video conferencing.
 - ii) The Branch-in-charge, Computer Branch, Tis Hazari Courts, Delhi is directed to provide necessary assistance to the Ld. Judicial Officers for logistics and technical arrangement for hearing the matters through Video Conferencing, as and when required.
 - iii) **NEW:** In case there are internet connectivity issues, web cameras with speaker phones though LAN connectivity have been installed on the dais in Court Rooms no. 33, Ground floor, 201 and 209 on the Second floor, and Ld. Additional Sessions Judges on duty shall be at liberty to arrange hearing through video conferencing using such facilities from 2.00 PM onwards on working days. The said rooms shall remain open or shall be opened for use of such facility on written requisition by the Judge Concerned during the lockdown period, addressed to **Shri Devender Singh, Caretaker, West District, THC, Delhi (Mobile No. 9971374934)**. A written manual incorporating instructions for use of such facilities and relevant modalities shall be shared with all concerned on the West District whatsapp group.

This copy of the order is computer generated and does not require signatures as approved by Ld. District and Sessions Judge, West.

Sd/-
(DHARMESH SHARMA)
DISTRICT & SESSIONS JUDGE (WEST)

No. _____/Misc./Gaz./DJ West/2020

Dated : 30/05/2020

Copy forwarded for information and necessary action to :-

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The District & Sessions Judge (HQs), Delhi.
3. All the Judicial Officers concerned of West District, Tis Hazari Courts, Delhi including the Chief Metropolitan Magistrate(west).
4. The Director General Prisons, Tihar Jail with specific reference to point (1), (7) & (8)
5. The Superintendent Tihar. Rohini and Mandoli with specific reference to point (1), (7) & (8)
6. Inspector Legal Inspector Inder Pal, Nodal Officer of DCP Office, West District, Delhi.
7. Inspector Arun Tyagi, Nodal Officer of DCP Office, Central District, Delhi.
8. Sh. Subhash Vats, ACP/OPS/Outer District, Nodal Officer of DCP Office, Outer District, Delhi.

9. The Officer Incharge, Pool Car and Facilitation Centre, Tis Hazari Courts, Delhi.
10. The Branch Incharge, Computer Branch, Tis Hazari Courts, Delhi.
11. The Branch Incharge, all Branches, West District, Tis Hazari Courts, Delhi.
12. For uploading on LAYERS.
13. For uploading on centralized website through LAYERS.
14. The PS to the undersigned.
15. The Reader to the undersigned.
16. The Director, Directorate of Prosecution, Tis Hazari Courts, Delhi.
17. The Secretary, Delhi Bar Association, Tis Hazari Courts, Delhi.
18. The Jail Superintendent, Tihar Jail, Delhi.
19. The Lock-up In Charge, Tis Hazari Courts, Delhi.
20. Shri Devender Pal Singh, Caretaker, west district, THC, Delhi.

Sd/-

DISTRICT & SESSIONS JUDGE (WEST)