

OFFICE OF THE DISTRICT & SESSIONS JUDGE (HQs): DELHI

CIRCULAR

In view of the extracts of the minutes of meeting of Hon'ble Unit Criteria Committee, Hon'ble High Court of Delhi, New Delhi held on 27.09.2019 and circular ref. No. 63634-834/Comp.-Br./2019/THC dated 21.11.2019, the following directions are issued **for compliance w.e.f. 01.12.2019:-**

- All the Judicial Officers of Delhi Higher Judicial Service and Delhi Judicial Service, Central District, Tis Hazari Court, Delhi are directed to send the **signed hard copies of quarterly work done reports generated through the Layers**, instead of current format, **to this office by 5th day of every successive quarter** for onward transmission to the Hon'ble High Court of Delhi, New Delhi.
- The Judicial Officers of Delhi Higher Judicial Service and Delhi Judicial Service shall submit the abovesaid quarterly work done reports to their respective District & Sessions Judges, all court complexes, Delhi/New Delhi for onward transmission to the Hon'ble High Court of Delhi, New Delhi.

Girish Kathpalia
15.12.19
(Girish Kathpalia)
District & Sessions Judge (HQs)
Delhi

No. 06470-566 /Stat/Instr./Gaz./2019

Dated, Delhi the 05 DEC 2019

Copy forwarded for information and necessary action to:-

1. The District & Sessions Judges, all Court Complexes, Delhi/New Delhi with the request to circulate the same amongst all the Judicial Officers in their respective District.
2. All the Officers of DHJS & DJS, Central District, Tis Hazari Court, Delhi.
3. The PS to the undersigned.
4. The Branch In-charge, R & I Branch, Central District, Tis Hazari Court, Delhi for uploading the same on LAYERS.

12300
District & Sessions Judge (HQs)
Delhi

MOST IMMEDIATE / OUT AT ONCE

OFFICE OF THE DISTRICT & SESSIONS JUDGE (WEST)

TIS HAZARI COURTS : DELHI

No. 36622-36679 /Stat./Instr./Gaz./DJ West/2019 Dated, Delhi the 9/12/19

Copy forwarded with the request to send **the signed hard copies of quarterly work done reports generated through the LAYERS**, instead of current format, **to this office by 5th day of every successive quarter positively**, for onward transmission to Hon'ble High Court of Delhi, New Delhi, to :-

1. All the Judicial Officers of West District, Tis Hazari Courts, Delhi
2. The O/o CMM, West District, Tis Hazari Courts, Delhi to collect the same from all the magisterial courts of West District and send the same **to this office by 5th day of every successive quarter positively**, for onward transmission to Hon'ble High Court of Delhi, New Delhi.
3. The Reader / Ahlmad to Ld. District & Sessions Judge, West District, Tis Hazari Courts, Delhi for necessary compliance.
4. The PS to Ld. District & Sessions Judge, West District, Tis Hazari Courts, Delhi for information.
5. For uploading on LAYERS.
6. For uploading on centralized website through LAYERS.

(Signature)
(Dr. Archana Sinha)

Officer Incharge (Judl.)

Addl. Sessions Judge-06, West Distt.

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