

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQ) : DELHI

CIRCULAR

Pursuant to order No. 55987-56387/S&P(JJAs)/Admn.II(C)/2021 dated 25.9.2021 issued by Ld. Principal District & Sessions Judge (HQs) regarding promotion granted to Junior Judicial Assistants to the post of Judicial Assistants in the Pay Band of Rs. 9300-34800 + GP-4600 (PB-II) (Level-7 of Pay Matrix 7th CPC), all beneficiaries, whose name is in the above order are hereby informed that they may exercise their option for fixation of pay (Form enclosed) within one month from the date of issuance of Circular. Option form received after one month will not be entertained.



(Drawing & Disbursing Officer)
O/o Principal District & Sessions Judge (HQ) :
THC, Delhi

1389/31200 - 31400
No. /JA/SJA/S.B./Accounts/114/2021

Dated : 04 OCT 2021

Copy forwarded for information to :-

1. PS to Ld. Principal District & Sessions Judge (HQ), Delhi.
2. The Registrar General, Delhi High Court, with the request that these instructions may kindly be brought to the notice of the beneficiary Junior Judicial Assistants posted in Delhi High Court on diverted capacity,
3. The Principal District & Sessions Judge-cum-Special Judge (PC Act) (CBI), Rouse Avenue Courts Complex, New Delhi, with the request to circulate the same among the beneficiary Junior Judicial Assistant under their control.
4. The Principal Judge, Family Courts, Dwarka with the request that these instructions may kindly brought to the notice of the beneficiary Junior Judicial Asstt. posted in Family Courts on diverted capacity.
5. The Director, Delhi Judicial Academy, Dwarka, Delhi with the request to circulate the same among the beneficiary Junior Judicial Asstt. posted in Judicial Academy on diverted capacity.
6. Delhi Legal Service Authority, West (THC), New Delhi (PHC), East, North East & Shahadra (KKD), South and South East, (Saket), North & North-West (Rohini) and South-West (Dwarka) with the request that these instructions may kindly be brought to the notice of the beneficiary Junior Judicial Assistants posted in their office on diverted capacity.
7. All Ld. Drawing & Disbursing Officers, West (THC), New Delhi (PHC), East, North- East & Shahadra (KKD), South and South East, (Saket), North & North-West & Outer (Rohini) and South-West (Dwarka).
8. All the Judicial Officers (**Central District**), Tis Hazari Court, with the request to circulate the same among the beneficiary Junior Judicial Asstt under their control.
9. All the Judicial Officers (**Rouse Avenue Court Complex**), with the request to circulate the same among the beneficiary Junior Judicial Asstt. under their control.
10. Railway Magistrate, Old Delhi Railway Station, Delhi.
11. Sr. Administrative Officer (Judicial)/Administrative Officer (Judicial)/Sr. AO / AAO / PRO / APRO / Branch In-charge at Tis Hazari Court and Rouse Avenue Court with the direction to circulate the same among the beneficiary Junior Judicial Asstt. under their control.
12. All the Junior Judicial Assistants members of Juvenile Justice Board & Beggars Court, Delhi.
13. Website committee with request to put the same on website of the District Courts.
14. Website committee for uploading on LAYERS.



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FORM OF OPTION

1. I S/o W/o D/o.....
hereby elect the promoted scale in..... w.e.f.....

2. I S/o W/o D/o.....
hereby elect to continue on the existing scale of pay of my substantively/ officiating post mentioned below until the date of my next increment the date of my subsequent increment raising my pay to Rs.....

I vacate or cease to draw pay in the existing scale of Rs..... Upto.....

UNDERTAKING

I, S/o D/o W/o.....
hereby undertake that any excess payment that may be found to have been made to me as a result of fixation of pay on account of the implementation of promotion. It will be refunded to Government either by adjustment against future payments due to me or otherwise.

Dated.....

Signature.....

Name in block letters.....

S/o W/o D/o.....

Designation.....

Office/Court.....

E-Code.....

Cont. no.