

OFFICE OF THE DISTRICT & SESSIONS JUDGE, WEST DISTRICT: DELHI

ORDER

The officials of West District as mentioned in Annexure 'Y' are hereby directed to attend the training programme for sensitization of court staff with respect to the special needs of the differently abled litigants appearing in the courts.

The training programme shall be held on 12.02.2019 from 4.00 PM to 5.30 PM in Conference Hall, Room No. 135, 1st Floor, Tis Hazari Courts, Delhi.

It is also made clear that the aforesaid training programme is mandatory for the officials of West District.

Non compliance of aforesaid order will be viewed seriously.

This is issued with the prior approval of the Ld. District & Sessions Judge (West), (Officiating), Delhi.

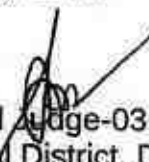
  
(SANJAY KUMAR AGGARWAL)  
Special Judge-03 (PC Act)-CBI,  
Central District, Delhi

No. 2751-3052 /Admn./D&SJ/ West/2019

Delhi, dated the 02-02-19

Copy forwarded for information & necessary action to:-

1. The District & Sessions Judge(HQs), Tis Hazari Courts, Delhi
2. The Officer concerned with the request to direct the concerned staff working under their control to attend the abovesaid training programme
3. The Official concerned
4. The Branch-in-charges of concerned branches with the direction to direct the concerned staff working under their control to attend the abovesaid training programme
5. The Care Taking Branch, Central/West, THC, Delhi
6. R&I Branch for uploading on LAYERS
7. R&I Branch for uploading on Centralized Website through LAYERS
8. Reader to the court of undersigned.
9. Personal office of the Ld. District & Sessions Judge (West), Delhi.

  
Special Judge-03 (PC Act)-CBI,  
Central District, Delhi

## Annexure 'Y'

List of officials of West District for training programme for sensitization of court staff with respect to the special needs of the differently abled litigants appearing in the courts.

| S. No. | Name of Official       | Designation | EC              | Place of Posting (Court/Branch)                                                                                                                   |
|--------|------------------------|-------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | Sh. Manish Kumar       | P.A.        | 62577492        | PS Office of Ld. District & Sessions Judge (West)                                                                                                 |
| 2      | Sh. Sadique Mohammad   | Sr. P.A.    | 3360/ 72099876  | Ld. District & Sessions Judge (West)                                                                                                              |
| 3      | Ms. Shashi Sethi       | Sr. P.A.    | 3215 & 18836998 | Sh. Manoj Jain, ADJ-02                                                                                                                            |
| 4      | Sh. Bijender Singh     | P.A.        | 54720894        | Ms. Charu Aggarwal, ADJ-03                                                                                                                        |
| 5      | Ms. Sunita             | P.A.        | 27327467        | Sh. Saurabh Partap Singh Laler, ASJ (Pilot Court)                                                                                                 |
| 6      | Sh. Dinesh Gera        | P.A.        | 53319746        | Ms. Sugandha Aggarwal, ADJ-07                                                                                                                     |
| 7      | Sh. Rajesh Dhingra     | P.A.        | 3047            | Ms. Manjusha Wadhwa, ADJ-08                                                                                                                       |
| 8      | Ms. Priti              | P.A.        | 42348915        | Sh. Deepak Dabas, ADJ-05                                                                                                                          |
| 9      | Ms. Parul              | P.A.        | 53755079        | Sh. Hasan Anzar, ADJ-06                                                                                                                           |
| 10     | Ms. Kanta Thapa        | PA          | 3556            | Ms. Nivedita Anil Sharma, ASJ-01                                                                                                                  |
| 11     | Ms. Manjeet Kaur       | P.A.        | 13827/ 86146234 | Sh. Jagdish Kumar, ASJ-02                                                                                                                         |
| 12     | Ms. Laxmi Behl         | P.A.        | 19859902        | Sh. Devender Kumar Jangala, ASJ-03                                                                                                                |
| 13     | Ms. Deepika Kandpal    | P.A.        | 3270            | Sh. Virender Kumar Goyal, ASJ-04                                                                                                                  |
| 14     | Ms. Sunita Dua         | P.A.        | 3297/ 16666153  | Sh. Manish Yadhuvarshi, ASJ-05                                                                                                                    |
| 15     | Sh. Amit Kataria       | P.A.        | 3349/ 88747516  | Ms. Archana Sinha, ASJ-06                                                                                                                         |
| 16     | Ms. Geetu Mansharamani | P.A.        | 3533/ 79399792  | Ms. Vrinda Kumari, ASJ-07                                                                                                                         |
| 17     | Sh. Parmod Dahiya      | P.A.        | 17382485        | Ms. Smita Garg, ASJ (FTC)                                                                                                                         |
| 18     | Sh. Imran Umar         | P.A.        | 3468            | Sh. Bhupesh Kumar, ASJ-(SFTC)-01                                                                                                                  |
| 19     | Sh. Dinesh Kumar       | P.A.        | 26987282        | Dr. Shahabuddin, ASJ(Spl. Judge NDPS)                                                                                                             |
| 20     | Sh. Rahul              | P.A.        | 17090955        | Sh. Raj Kumar, PO (MACT)-01                                                                                                                       |
| 21     | Sh. Sanjay Vashist     | Sr. P.A.    | 3385            | Ms. Hemani Malhotra, PO (MACT)-02                                                                                                                 |
| 22     | Ms. Madhu Bala         | P.A.        | 79472872        | Sh. Ajay Singh Shekhawat, CMM                                                                                                                     |
| 23     | Sh. Mukesh             | P.A.        | 52549721        | Sh. Jitendra Singh, ACMM                                                                                                                          |
| 24     | Sh. Varun Gupta        | P.A.        | 58108803        | Ms. Manu Vedwan, MM-01 (Presently posted in the court of Sh. Sanjay Kumar, Ld. Principal Judge, East District, Karkardooma, Family Courts, Delhi) |
| 25     | Ms. Samta Rani         | P.A.        | 52601906        | Sh. Deepak Kumar-I, MM-02                                                                                                                         |
| 26     | Sh. Parveen Kumar      | P.A.        | 39683358        | Sh. Manoj Kumar, MM-03                                                                                                                            |
| 27     | Ms. Poonam Joshi       | P.A.        | 23181501        | Sh. Vishal Pahuja, MM-04                                                                                                                          |
| 28     | Sh. Hitendra Singh     | P.A.        | 15029646        | Sh. Abhishek Kumar, MM-05                                                                                                                         |
| 29     | Sh. Sanny Kumar        | P.A.        | 20850045        | Ms. Deepika Singh, MM-06                                                                                                                          |
| 30     | Sh. Bharat Khorwal     | P.A.        | 72531105        | Ms. T. Priyadarshini, MM(NI Act)-01                                                                                                               |
| 31     | Ms. Reena Kumari       | P.A.        | 45426461        | Sh. Virender Singh, MM(NI Act)-02                                                                                                                 |
| 32     | Ms. Pooja Chauhan      | P.A.        | 66212593        | Ms. Neha Pandey, MM (NI Act)-03                                                                                                                   |
| 33     | Ms. Sonia Jain         | Sr. P.A.    | 10926923        | Ms. Tista Shah, MM (NI Act)-04                                                                                                                    |
| 34     | Ms. Arvinder Kaur      | P.A.        | 52909132        | Ms. Neetu Nagar, MM( Mahila Court)-01                                                                                                             |
| 35     | Ms. Kanik Garg         | P.A.        | 90611855        | Ms. Sonam Gupta, MM (Mahila Court)-02                                                                                                             |
| 36     | Ms. Jyoti              | P.A.        | 3516/ 76762317  | Ms. Ruby Neeraj Kumar, MM(Mahila Court)-03                                                                                                        |
| 37     | Ms. Deepti             | PA          | 52345101        | Ms. Aanchal, MM (Mahila Court)-04                                                                                                                 |
| 38     | Ms. Manju Dixit        | P.A.        | 10222145        | Sh. Rajender Singh, SCJ/RC                                                                                                                        |
| 39     | Ms. Komal              | P.A.        | 19001595        | Sh. Rajinder Kumar, JSCC/ASCI/GJ                                                                                                                  |
| 40     | Ms. Santosh            | P.A.        | 43027273        | Ms. Vijeta Singh Rawat, ACJ/ARC                                                                                                                   |
| 41     | Sh. Manoj Malik        | Sr. P.A.    | 3164            | Sh. Ajay Nagar, CCJ cum ARC                                                                                                                       |
| 42     | Ms. Reena Semwal       | Sr. P.A.    | 3361            | Ms. Richa Sharma, Civil Judge-01                                                                                                                  |

|    |                            |              |                 |                                                   |
|----|----------------------------|--------------|-----------------|---------------------------------------------------|
| 43 | Ms. Kaushalya              | P.A.         | 61139656        | Sh. Pankaj Sharma, Civil Judge-03                 |
| 44 | Sh. Shubham Mishra         | PA           | 26226087        | Ms. Naina, Civil Judge-04                         |
| 45 | Ms. Sonia Rani             | P.A.         | 54367958        | Office Pool                                       |
| 46 | Sh. Mohan Singh            | JA/Ahlmad    | 56380790        | Ms. Smita Garg, ASJ (FTC)                         |
| 47 | Sh. Arun Meena             | JA/Ahlmad    | 12014           | Dr. Archana Sinha, ASJ-06                         |
| 48 | Sh. Dinesh Chand Sharma    | JA/Ahlmad    | 13903/ 37121612 | Ld D&SJ (West)                                    |
| 49 | Sh. Laxman Kumar           | JA/Ahlmad    | 12086/ 44856727 | Sh. Manoj Jain, ADJ-02                            |
| 50 | Sh. Ashok Dimri            | JA/Ahlmad    | 12780/ 81784566 | Sh. Saurabh Partap Singh Laler, ASJ (Pilot Court) |
| 51 | Sh. Ravi Negi              | JA/Ahlmad    | 88464913        | Ms. Sugandha Aggarwal, ADJ-07                     |
| 52 | Sh. Naveen Kumar           | JA/Ahlmad    | 13910/ 12962532 | Ms. Manjusha Wadhwa, ADJ-08                       |
| 53 | Sh. Kamal                  | JA/Ahlmad    | 12152/ 87504816 | Ms. Nivedita Anil Sharma, ASJ-01                  |
| 54 | Sh. Ravi Sehgal            | JA/Ahlmad    | 13226/ 85042318 | Sh. Jagdish Kumar, ASJ-02                         |
| 55 | Sh. Madan Mohan            | JA/Ahlmad    | 14050/ 76484338 | Sh. Manish Yadhuvanshi, ASJ-05                    |
| 56 | Sh. Deepak                 | JA/Ahlmad    | 11065/ 81825834 | Sh. Bhupesh Kumar, ASJ-(SFTC)-01                  |
| 57 | Sh. Bharat Bhushan         | JA/Ahlmad    | 13898/ 30402233 | Dr. Shahabuddin, ASJ(Spl. Judge NDPS)             |
| 58 | Sh. Lalit Kishore          | JA/Ahlmad    | 76121210        | Sh. Raj Kumar, PO (MACT)-01                       |
| 59 | Sh. Suresh Kumar           | JA/Ahlmad    | 13884/ 45187138 | Sh. Ajay Singh Shekhawat, CMM                     |
| 60 | Sh. Kamal Kaushal          | JA/Ahlmad    | 12105/ 22470748 | Sh. Manoj Kumar, MM-03                            |
| 61 | Sh. Sunil Datt             | JA/Ahlmad    | 13552/ 12842487 | Ms Deepika Singh, MM-06                           |
| 62 | Sh. Sanjay Gadhera         | JA/Ahlmad    | 12166/ 82790539 | Ms. T. Priyadarshini, MM(NI Act)-01               |
| 63 | Sh. Vinod Gupta            | JA/Ahlmad    | 12155/ 57579909 | Ms. Neha Pandey, MM (NI Act)-03                   |
| 64 | Sh. Arvind Lal             | JA/Ahlmad    | 12150/ 23101319 | Ms. Sonam Gupta, MM(Mahila Court)-02              |
| 65 | Sh. Mani Bhushan           | JA/Ahlmad    | 12249/ 61159730 | Ms. Ruby Neeraj Kumar, MM(Mahila Court)-03        |
| 66 | Sh. Surender Singh         | JA/Ahlmad    | 34715703        | Sh. Rajender Singh, SCJ/RC                        |
| 67 | Sh. Sanjay Dhara           | JA/Ahlmad    | 13743/ 37974694 | Sh. Sh. Rajinder Kumar, JSCC/ASCJ/GJ              |
| 68 | Sh. Rajiv Verma            | JA/Ahlmad    | 13935/ 48255741 | Sh. Ajay Nagar, CCJ cum ARC                       |
| 69 | Sh. Lalit Kumar Ray        | JA/Ahlmad    | 13943/ 74310719 | Sh. Deepak Vats, Civil Judge-02                   |
| 70 | Sh. Sushant                | JA/Ahlmad    | 13452/ 65746152 | Sh. Pankaj Sharma, Civil Judge-03                 |
| 71 | Sh. Anand Kumar            | JA/Ahlmad    | 14090           | Ms. Naina, CJ-04                                  |
| 72 | Sh. Sunil Kumar            | JA/Ahlmad    | 13120/ 10069066 | Sh. Hasan Anzar, ADJ-06                           |
| 73 | Sh. Yogender Singh Dangwal | JA/Ahlmad    | 13001740        | Ms. Manu Vedwan, MM-01                            |
| 74 | Ms. Geeta                  | JA/A.Ahlmad  | 13041/ 78537896 | Ms. Ruby Neeraj Kumar, MM(Mahila Court)-03        |
| 75 | Sh. Sachin Kumar           | JJA/Ahlmad   | 82494332        | Ms. Vandana Chauhan, ADJ-01                       |
| 76 | Sh. Mohit Makkar           | JJA/Ahlmad   | 50830361        | Sh. Deepak Dabas, ADJ-05                          |
| 77 | Sh. Jagdish Chander        | JJA/Ahlmad   | 31287056        | Sh. Virender Kumar Goyal, ASJ-04                  |
| 78 | Sh. Vishal Singh Tanwar    | JJA/Ahlmad   | 9741019         | Ms. Hemani Malhotra, PO MACT-02                   |
| 79 | Sh. Dev Dutt Kumar         | JJA/Ahlmad   | 18980019        | Sh. Jitendra Singh, ACMM                          |
| 80 | Sh. Inder Preet Singh      | JJA/Ahlmad   | 71381661        | Sh. Deepak Kumar-I, MM-02                         |
| 81 | Sh. Ashish Chopra          | JJA/Ahlmad   | 12830/ 96876197 | Sh. Vishal Pahuja, MM-04                          |
| 82 | Sh. Anirudh Maan           | JJA/Ahlmad   | 17856270        | Sh. Virender Singh, MM (NI Act)-02                |
| 83 | Sh. Deepak Kumar           | JJA/Ahlmad   | 95731484        | Ms. Neetu Nagar, MM( Mahila Court)-01             |
| 84 | Sh. Manoj Sharma           | JJA/Ahlmad   | 63086983        | Ms. Aanchal, MM(Mahila Court)-04                  |
| 85 | Sh. Raj Kumar              | JJA/Ahlmad   | 12241           | Ms. Vijeta Singh Rawat, ACJ/ARC                   |
| 86 | Sh. Mahesh Kumar Matta     | JJA/Ahlmad   | 52132241        | Ms. Richa Sharma, Civil Judge-01                  |
| 87 | Sh Amit Kumar              | JJA/Ahlmad   | 99520394        | Ms. Vrinda Kumari, ASJ-07                         |
| 88 | Sh. Sandeep                | JJA/Ahlmad   | 67491127        | Ms. Charu Aggarwal, ADJ-03                        |
| 89 | Sh. Dharam Veer Mehra      | JJA/Ahlmad   | 58647133        | Sh. Abhishek Kumar, MM-05                         |
| 90 | Sh. Arun Kumar Yadav       | JJA/Ahlmad   | 13104           | Sh. Devender Kumar Jangala, ASJ-03                |
| 91 | Sh. Somveer Singh          | JJA/Ahlmad   | 82190834        | Ms. Tista Shah, MM (NI Act)-04                    |
| 92 | Ms. Nidhi Nim              | JJA/A.Ahlmad | 39708077        | Sh. Manoj Jain, ADJ-02                            |
| 93 | Ms. Krishna Sharma         | JJA/A.Ahlmad | 12076088        | Ms. Nivedita Anil Sharma, ASJ-01                  |
| 94 | Ms. Priyanka               | JJA/A.Ahlmad | 33730114        | Dr. Shahabuddin, ASJ(Spl. Judge NDPS)             |
| 95 | Sh. Jugesh Kumar           | JJA/A.Ahlmad | 64089486        | Ms. Hemani Malhotra, PO MACT-02                   |
| 96 | Sh. Shyam Sunder           | JJA/A.Ahlmad | 35784584        | Sh. Ajay Singh Shekhawat, CMM                     |
| 97 | Sh. Vikas Khari            | JJA/A.Ahlmad | 28534981        | Sh. Jitendra Singh, ACMM                          |



## List II

|     |                          |                |                 |                                                              |
|-----|--------------------------|----------------|-----------------|--------------------------------------------------------------|
| 98  | Ms. Bhawana Bajaj        | JJA/A.Ahlmad   | 40647408        | Ms. Manu Vedwan, MM-01                                       |
| 99  | Ms. Shivani              | JJA/A.Ahlmad   | 73392159        | Ms. T. Priyadarshini, MM(NI Act)-01                          |
| 100 | Sh. Ravi Verma           | JJA/A.Ahlmad   | 76587807        | Ms. Neha Pandey, MM (NI Act)-03                              |
| 101 | Sh. Devender Kumar       | JJA/A.Ahlmad   | 24647194        | Sh. Virender Singh, MM (NI Act)-02                           |
| 102 | Sh. Parkash Rawat        | JJA            | 99525887        | Administration Branch                                        |
| 103 | Sh. Rai Singh            | JJA            | 46442894        | R&I Branch                                                   |
| 104 | Sh. Jitender Kumar       | JJA            | 70317634        | Receiving Cell & R&I Branch                                  |
| 105 | Sh. Roshan Lal           | JJA            | 52113015        | RTI Branch                                                   |
| 106 | Sh. Ashok Kumar          | JJA            | 66792122        | Judicial Branch                                              |
| 107 | Sh. Kulbhushan           | JJA            | 17414070        | Judicial Branch                                              |
| 108 | Sh. Madan Lal            | JJA            | 58015419        | General Branch                                               |
| 109 | Ms. Renu                 | JJA            | 62640663        | CMM Office                                                   |
| 110 | Sh. Yashbir              | JJA            | 40964638        | Bail & Filing Section                                        |
| 111 | Sh. Amit Aswal           | JJA            | 57080208        | Accounts Branch                                              |
| 112 | Sh. Jainendra Kumar      | JJA            | 95326363        | Accounts Branch                                              |
| 113 | Sh. Kush Kumar-II        | JJA            | 78628517        | Accounts Branch                                              |
| 114 | Sh. Jayant Gulati        | JJA            | 53803172        | Accounts Branch                                              |
| 115 | Sh. Krishan Kumar        | JJA            | 19701973        | Accounts Branch                                              |
| 116 | Ms. Swati                | JJA            |                 | Accounts Branch                                              |
| 117 | Sh. Satish Khatri        | JJA            | Newly Appointed | Accounts Branch                                              |
| 118 | Sh. Vinod Gupta          | JJA            | Newly Appointed | Accounts Branch                                              |
| 119 | Sh. Mohit Kumar          | JJA/Cashier    | 98421761        | Cash Branch                                                  |
| 120 | Sh. Sunil Kumar          | JA             | 58565299        | Care Taking Branch                                           |
| 121 | Sh. Dharam Raj           | JA             | 13506/ 41404815 | CMM Office                                                   |
| 122 | Sh. Vijender Singh       | JA             | 13325/ 30127865 | Bail & Filing Section                                        |
| 123 | Ms. Renu Bhugra          | JA             | 12116/ 78052062 | Accounts Branch                                              |
| 124 | Ms. Shailja Malhotra     | JA             | 13266           | Hindi Section                                                |
| 125 | Sh. Jugal Kishore        | JA             | 12539317        | Leave Section                                                |
| 126 | Sh. Rakesh Kumar         | JA             | 10952/ 12231200 | Care Taking Branch                                           |
| 127 | Sh. Mani Kumar Rinkesh   | JA             | 13948           | CMM Office                                                   |
| 128 | Ms. Mamta Dhawan         | JA             |                 | Bail & Filing Section                                        |
| 129 | Ms. Ruchi Madan          | JA             | 14152/ 95836921 | Accounts Branch                                              |
| 130 | Sh. Amit Sharma          | Peon/Orderly   | 65275094        | Sh. Bhupesh Kumar, ASJ-(SFTC)-01                             |
| 131 | Sh. Sachin Mehraul       | Peon/Orderly   | 91024           | Sh. Manoj Jain, ADJ-02                                       |
| 132 | Sh. Ramesh Singh Nainwal | Peon/Orderly   | 10472/ 90556339 | Ms. Charu Aggarwal, ADJ-03                                   |
| 133 | Sh. Mahender             | Peon/Orderly   | 11512           | Ms. Sugandha Aggarwal, ADJ-07                                |
| 134 | Sh. Nandan Singh         | Peon/Orderly   | 87679879        | Sh. Deepak Dabas, ADJ-05                                     |
| 135 | Sh. Sumit Dahiya         | Peon/Orderly   | 92054           | Sh. Hasan Anzar, ADJ-06                                      |
| 136 | Sh. Jaspal Singh         | Peon/Orderly   | 10898/ 38137091 | Ms. Nivedita Anil Sharma, ASJ-01                             |
| 137 | Sh. Lalit                | Peon/Orderly   | 33958107        | Sh. Jagdish Kumar, ASJ-02                                    |
| 138 | Sh. Gyan Singh           | Civil Nazir    | 90703           | 1) Ld. D&SJ (West) & 2) Sh. Pankaj Sharma, Civil Judge-03    |
| 139 | Sh. Satish Kumar         | Civil Nazir    | 90719           | 1) Sh. Manoj Jain, ADJ-02                                    |
| 140 | Sh. Ashok Kumar Yogi     | Naib Nazir     | 90745           | Ms. Charu Aggarwal, ADJ-03                                   |
| 141 | Sh. Yashpal Singh        | Civil Nazir    | 90704           | Ms. Manjusha Wadhwa, ADJ-05                                  |
| 142 | Sh. Balram Sharma        | Naib Nazir     | 90605           | 1) Sh. Deepak Dabas, ADJ-05 & 2) Ms. Vandana Chauhan, ADJ-01 |
| 143 | Sh. Shiva Kant           | Bailiff        | 90300           | Nazarat Branch                                               |
| 144 | Sh. Bhagirath Patel      | Bailiff        | 90129           | Nazarat Branch                                               |
| 145 | Ms. Kalpna Sagar         | Process Server | 95561196        | Nazarat Branch                                               |
| 146 | Sh. Sanjay Kumar         | Process Server | 10220           | Nazarat Branch                                               |
| 147 | Sh. Harmeet Singh        | Process Server | 50026           | Nazarat Branch                                               |

|     |                       |                |          |                |
|-----|-----------------------|----------------|----------|----------------|
| 148 | Sh. Teja Singh        | Process Server | 91095    | Nazarat Branch |
| 149 | Sh. Ravi Shanker      | Process Server | 90010    | Nazarat Branch |
| 150 | Sh. Rajesh Kumar VI   | Process Server | 90930    | Nazarat Branch |
| 151 | Sh. Siya Ram          | Process Server | 90960    | Nazarat Branch |
| 152 | Sh. Sandeep Kr. Gupta | Process Server | 90348    | Nazarat Branch |
| 153 | Sh. Shobit Sharma     | Process Server | 25626351 | Nazarat Branch |
| 154 | Sh. Satish Kumar V    | Process Server | 92204    | Nazarat Branch |

**OFFICE OF THE DISTRICT & SESSIONS JUDGE (WEST)  
TIS HAZARI COURTS : DELHI**

No. 2228-2237 /Mediation/Gaz./DJ West/2019 , Dated Delhi the 28/1/19

Copy of the letter forwarded for information and necessary action to:-

1. Ms. Shalinder Kaur, Judge In-charge, Delhi Mediation Centre, Tis Hazari Courts, Delhi
2. The Judicial Officers concerned of West District, Tis Hazari Courts, Delhi.
3. For uploading on centralized website through LAYERS.
4. Reader to Ld. District & Sessions Judge, West District, Tis Hazari Courts, Delhi.
5. PS to the Ld. District & Sessions Judge, West District, Tis Hazari Courts, Delhi.
- ✓ 6. For uploading on LAYERS.

**(Dr. Archana Sinha)**

**Link Officer In-Charge, Judicial Branch/  
ADJ-02, West District, THC, Delhi**

2

IN THE HIGH COURT OF DELHI AT NEW DELHI

No. 262 /DHC/Gaz/G-4/2019

From

The Registrar General,  
High Court of Delhi,  
New Delhi.

To

The District & Sessions Judge (HQs)  
Tis Hazari Courts,  
Delhi.

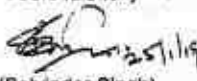
New Delhi, dated, the 25<sup>th</sup> January, 2019

Sub: Training Programme for Pre-Institution Mediation and Settlement.

Sir,

I am directed to refer to letter dated 15.01.2019 and e-mail dated 17.01.2019 of Ms. Shalinder Kaur, Judge in-charge, Delhi Mediation Centre, Tis Hazari Courts, Delhi, on the above subject, and to say that on the recommendations of the Hon'ble Mediation Monitoring Committee to oversee the functioning of District Mediation Centres in Delhi, Hon'ble the Chief Justice has been pleased to grant approval to the curriculum, schedule and names of Judicial Mediators and Resource Persons (as per Annexure 'A' to 'G') to participate in the training programme for pre-Institution Mediation and Settlement.

Yours faithfully

  
(Balvinder Singh)  
Administrative Officer (J)  
for Registrar General *etc*

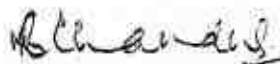
**OFFICE OF THE DISTRICT & SESSIONS JUDGE(HQs):  
DELHI**

No. 7848 /Mediation/Gaz./2019 Dated, Delhi the.....25<sup>JAN</sup> 2019

Copy forwarded alongwith its enclosures for information and necessary action to:-

1. The Ld. District and Sessions Judges, all Court Complexes, (w) Delhi/New Delhi.
2. The Principal Judge, Family Court(HQs), Dwarka.
3. Ms. Shalinder Kaur, Judge In-charge, Delhi Mediation Centre, Tis Hazari Courts, Delhi.
4. All the Judicial Officers concerned, Central District, Tis Hazari Court, Delhi.
5. The Website Committee, English/Hindi, Tis Hazari Court, Delhi.
6. The Reader to Ld. District & Sessions Judge (HQs), Tis Hazari Court, Delhi.
7. The P.S. to Ld. District & Sessions Judge(HQ), Tis Hazari Court, Delhi.
8. For uploading on LAYERS.

Dated: 25.01.2019

  
(Anju Bajaaj Chandna)  
Officer-in-Charge (Judl.)  
For District & Sessions Judge (HQs)  
Delhi

# ANNEXURE 'A'

## REVISED CURRICULUM FOR TRAINING ON PRE-INSTITUTION MEDIATION & SETTLEMENT

Duration : 1 Day

29th January, 2019

Venue : Tis Hazari Courts

Group 'A'

Co-ordinator : Ms. Shalinder Kaur, Judge Incharge, Delhi Mediation Centre, Tis Hazari Courts, Delhi

Sh. Sanjeev Jain, Member Secretary, DSLSA, Patala House Courts, New Delhi

| TIME                 | SESSIONS      | STUDY TOPICS                                                                                                                                                                                                                                                                                                                                                              | Resource Persons                                                        |
|----------------------|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| 10.00 AM TO 10.15 AM |               | INAUGURATION & WELCOME                                                                                                                                                                                                                                                                                                                                                    |                                                                         |
| 10.15 AM TO 10.45 AM | SESSION - I   | <p>Overview</p> <p>(i) The Commercial Courts, Act - 2015</p> <p>(ii) The Comprehensive Standard Operating Procedure (SOP) for Commercial Courts to strengthen mandatory Pre-Institution Mediation in case of Commercial Matters</p> <p>(iii) Effective Role of State Legal Services Authority in carrying out modalities for Pre-Institution Mediation and Settlement</p> | <p>Sh. Sanjeev Jain</p> <p>Sh. Navleen Gupta</p> <p>Sh. Vinay Gupta</p> |
| 10.45 AM TO 11.15 AM | SESSION - II  | Role and Responsibility of Mediator to deal with Pre-Institution Commercial Disputes                                                                                                                                                                                                                                                                                      | <p>Ms. Neena Gansai Krishna</p> <p>Ms. Nisha Saxena</p>                 |
| 11.30 PM TO 3.45 PM  | SESSION - III | Refining and Enhancing of Communication & Negotiation Skills to mediate Pre-Institution Commercial Disputes.                                                                                                                                                                                                                                                              | <p>Dr. Sudhir Kumar Jain</p> <p>Ms. Shalinder Kaur</p>                  |
| 4.00 PM TO 5.00 PM   | SESSION-IV    | To Revise Concept of Impasse to handle Pre-Institution Commercial Disputes                                                                                                                                                                                                                                                                                                | <p>Sh. Dharmesh Sharma</p> <p>Sh. Vinay Kumar Gupta</p>                 |
| 5.00 PM TO 5.30 PM   | SESSION - V   | Importance of Ethics in Mediation                                                                                                                                                                                                                                                                                                                                         | <p>Ms. Neena Bansal Mishra</p> <p>Sh. Dharmesh Sharma</p>               |

Tea Break : 11.15 AM to 11.30 AM & 3.45 PM to 4.00 PM

Lunch Break : 1.15 PM to 2.15 PM



**ANNEXURE 'A'**  
**REVISED CURRICULUM FOR TRAINING ON PRE-INSTITUTION MEDIATION & SETTLEMENT**

Duration : 1 Day

29<sup>th</sup> January, 2019

Venue : Tis Hazari Courts

Group 'A'

Co-ordinator : Ms. Shafinder Kaur, Judge Incharge, Delhi Mediation Centre, Tis Hazari Courts, Delhi  
Sh. Sanjeev Jain, Member Secretary, DSLSA, Patila House Courts, New Delhi

| TIME                 | SESSIONS      | STUDY TOPICS                                                                                                                                                                                                                                                                                                                                                              | Resource Persons                                                       |
|----------------------|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| 10.00 AM TO 10.15 AM |               | <b>INAUGURATION &amp; WELCOME</b>                                                                                                                                                                                                                                                                                                                                         |                                                                        |
| 10.15 AM TO 10.45 AM | SESSION - I   | <p>Overview</p> <p>(i) The Commercial Courts, Act - 2015</p> <p>(ii) The Comprehensive Standard Operating Procedure (SOP) for Commercial Courts to strengthen mandatory Pre-Institution Mediation in case of Commercial Matters</p> <p>(iii) Effective Role of State Legal Services Authority in carrying out modalities for Pre-Institution Mediation and Settlement</p> | <p>Sh. Sanjeev Jain</p> <p>Sh. Nareen Gupta</p> <p>Sh. Vinay Gupta</p> |
| 10.45 AM TO 11.15 AM | SESSION - II  | Role and Responsibility of Mediator to deal with Pre-Institution Commercial Disputes                                                                                                                                                                                                                                                                                      | <p>Ms. Neena Bansal Krishna</p> <p>Ms. Neha Sharma</p>                 |
| 11.30 PM TO 3.45 PM  | SESSION - III | Refining and Enhancing of Communication & Negotiation Skills to mediate Pre-Institution Commercial Disputes.                                                                                                                                                                                                                                                              | <p>Dr. Sudhir Kumar Jain</p> <p>Ms. Shafinder Kaur</p>                 |
| 4.00 PM TO 5.00 PM   | SESSION-IV    | To Revell Concept of Impasse to handle Pre-Institution Commercial Disputes                                                                                                                                                                                                                                                                                                | <p>Sh. Dharmesh Sharma</p> <p>Sh. Vinay Kumar Gupta</p>                |
| 5.00 PM TO 5.30 PM   | SESSION - V   | Importance of Ethics in Mediation                                                                                                                                                                                                                                                                                                                                         | <p>Ms. Neena Bansal Krishna</p> <p>Sh. Dharmesh Sharma</p>             |

Tea Break : 11.15 AM to 11.30 AM & 3.45 PM to 4.00 PM

Lunch Break : 1.15 PM to 2.15 PM

# ANNEXURE 'C'

## REVISED CURRICULUM FOR TRAINING ON PRE-INSTITUTION MEDIATION & SETTLEMENT

Duration : 1 Day

4<sup>th</sup> February, 2019

Venue : Saket Courts

Co-ordinator : Ms. Shalinder Kaur, Judge Incharge, Delhi Mediation Centre, Tis Hazari Courts, Delhi

Sh. Sanjeev Jain, Member Secretary, DSLSA, Patiala House Courts, New Delhi

| TIME                 | SESSIONS      | STUDY TOPICS                                                                                                                                                                                                                                                                                                                                                              | Resource Persons                                            |
|----------------------|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| 10.00 AM TO 10.15 AM |               | <b>INAUGURATION &amp; WELCOME</b>                                                                                                                                                                                                                                                                                                                                         |                                                             |
| 10.15 AM TO 10.45 AM | SESSION - I   | <p>Overview</p> <p>(i) The Commercial Courts, Act - 2015</p> <p>(ii) The Comprehensive Standard Operating Procedure (SOP) for Commercial Courts to strengthen mandatory Pre-Institution Mediation in case of Commercial Matters</p> <p>(iii) Effective Role of State Legal Services Authority in carrying out modalities for Pre-Institution Mediation and Settlement</p> | Sh. Sanjeev Jain<br>Ms. Geetanjali Goel<br>Sh. Naveen Gupta |
| 10.45 AM TO 11.15 AM | SESSION - II  | Role and Responsibility of Mediator to deal with Pre-Institution Commercial Disputes                                                                                                                                                                                                                                                                                      | Ms. Nisha Bhatia<br>Sh. Vinay Kumar Gupta                   |
| 11.30 PM TO 3.45 PM  | SESSION - III | Refining and Enhancing of Communication & Negotiation Skills to mediate Pre-Institution Commercial Disputes.                                                                                                                                                                                                                                                              | Ms. Shalinder Kaur<br>Sh. Sunil Kumar Aggarwal              |
| 4.00 PM TO 5.00 PM   | SESSION-IV    | To Revisit Concept of In-house to handle Pre-Institution Commercial Disputes                                                                                                                                                                                                                                                                                              | Sh. Dharmesh Sharma<br>Ms. Nisha Bhatia                     |
| 5.00 PM TO 5.30 PM   | SESSION - V   | Importance of Ethics in Mediation                                                                                                                                                                                                                                                                                                                                         | Sh. Dharmesh Sharma<br>Ms. Aditi Chaudhary                  |

Tea Break : 11.15 AM to 11.30 AM & 3.45 PM to 4.00 PM

Lunch Break: 1.15 PM to 2.15 PM

# CURRICULUM FOR TRAINING ON PRE-INSTITUTION MEDIATION & SETTLEMENT

## ANNEXURE 'D'

Co-ordinator : Ms. Shalinder Kaur, Judge Incharge, Delhi Mediation Centre, Tis Hazari Courts, Delhi  
 Sh. Sanjeev Jain, Member Secretary, DSLSA, Patiala House Courts, New Delhi

Duration : 1 Day

7th February, 2019

Venue : Dwarka Courts

| TIME                 | SESSIONS      | STUDY TOPICS                                                                                                                                                                                                                                                                                                                                                              | Resource Persons                                                         |
|----------------------|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| 10.00 AM TO 10.15 AM |               | <b>INAUGURATION &amp; WELCOME</b>                                                                                                                                                                                                                                                                                                                                         |                                                                          |
| 10.15 AM TO 10.45 AM | SESSION - I   | <p>Overview</p> <p>(i) The Commercial Courts, Act - 2015</p> <p>(ii) The Comprehensive Standard Operating Procedure (SOP) for Commercial Courts to strengthen mandatory Pre-Institution Mediation in case of Commercial Matters</p> <p>(iii) Effective Role of State Legal Services Authority in carrying out modalities for Pre-Institution Mediation and Settlement</p> | <p>Sh. Sanjeev Jain</p> <p>Sh. Navreen Gupta</p> <p>Ms. Manita Teyal</p> |
| 10.45 AM TO 11.15 AM | SESSION - II  | Role and Responsibility of Mediator to deal with Pre-Institution Commercial Disputes                                                                                                                                                                                                                                                                                      | <p>Ms. Manita Teyal</p> <p>Sh. Mannohar Sharma</p>                       |
| 11.30 PM TO 3.45 PM  | SESSION - III | Refining and Enhancing of Communication & Negotiation Skills to mediate Pre-Institution Commercial Disputes.                                                                                                                                                                                                                                                              | <p>Ms. Neena Bansal Krishna</p> <p>Ms. Shalinder Kaur</p>                |
| 4.00 PM TO 5.00 PM   | SESSION - IV  | To Revise Concept of Impasse to handle Pre-Institution Commercial Disputes.                                                                                                                                                                                                                                                                                               | <p>Sh. Mannohar Sharma</p> <p>Ms. Manita Teyal</p>                       |
| 5.00 PM TO 5.30 PM   | SESSION - V   | Importance of Ethics in Mediation                                                                                                                                                                                                                                                                                                                                         | <p>Ms. Manita Teyal</p> <p>Ms. Neena Krishna Bansal</p>                  |

Tea Break : 11.15 AM to 11.30 AM & 3.45 PM to 4.00 PM

Lunch Break: 1.15 PM to 2.15 PM

# ANNEXURE 'E'

## CURRICULUM FOR TRAINING ON PRE-INSTITUTION MEDIATION & SETTLEMENT

Duration : 1 Day  
17<sup>th</sup> February, 2019  
Venue : Tis Hazari Courts

Co-ordinator : Ms. Shalinder Kaur, Judge Incharge, Delhi Mediation Centre, Tis Hazari Courts, Delhi  
Sh. Sanjeev Jain, Member Secreary, DSLSA, Patiala House Courts, New Delhi

| TIME                 | SESSIONS      | STUDY TOPICS                                                                                                                                                                                                                                                                                                                                           | Resource Persons                                           |
|----------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| 10.00 AM TO 10.15 AM |               | <b>INAUGURATION &amp; WELCOME</b>                                                                                                                                                                                                                                                                                                                      |                                                            |
| 10.15 AM TO 10.45 AM | SESSION - I   | Overview<br>(i) The Commercial Courts, Act - 2015<br>(ii) The Comprehensive Standard Operating Procedure (SOP) for Commercial Courts to strengthen mandatory Pre-Institution Mediation in case of Commercial Matters<br>(iii) Effective Role of State Legal Services Authority in carrying out modalities for Pre-Institution Mediation and Settlement | Ms. Shalinder Kaur<br>Sh. Sanjeev Jain<br>Sh. Naveen Gupta |
| 10.45 AM TO 11.15 AM | SESSION - II  | Role and Responsibility of Mediator to deal with Pre-Institution Commercial Disputes                                                                                                                                                                                                                                                                   | Dr. Sudhir Kumar Jain<br>Ms. Nisha Saxena                  |
| 11.30 PM TO 3.45 PM  | SESSION - III | Refining and Enhancing of Communication & Negotiation Skills to mediate Pre-Institution Commercial Disputes.                                                                                                                                                                                                                                           | Ms. Shalinder Kaur<br>Dr. Sudhir Kumar Jain                |
| 4.00 PM TO 5.00 PM   | SESSION-IV    | To Revisit Concept of Impasse to handle Pre-Institution Commercial Disputes                                                                                                                                                                                                                                                                            | Ms. Neeta Bansal Krishna<br>Sh. Sunil Kumar Aggarwal       |
| 5.00 PM TO 5.30 PM   | SESSION - V   | Importance of Ethics in Mediation                                                                                                                                                                                                                                                                                                                      | Ms. Noona Bansal Krishna<br>Sh. Manmohan Sharma            |

Tea Break : 11.15 AM to 11.30 AM & 3.45 PM to 4.00 PM

Lunch Break : 1.15 PM to 2.15 PM



Permission for Judicial Mediators

Annexure 'P'

| S.No. | Name of Judicial Officer | Designation                                | Present Posting   |
|-------|--------------------------|--------------------------------------------|-------------------|
| 1.    | Sh. Ravinder Dodeja,     | Judge Family Court (Central)               | Tis Hazari Court  |
| 2.    | Sh. Tarun Sehrawat       | ADJ-11 (Central)                           | Tis Hazari Court  |
| 3.    | Ms. Poonam Chaudhary     | ASJ-02 (Central)                           | Tis Hazari Court  |
| 4.    | Sh. R.P.S. Teji          | ADJ-09 (Central)                           | Tis Hazari Court  |
| 5.    | Sh. Anil Kumar Sisodia   | Special Judge (PC Act-04) CBI              | Tis Hazari Court  |
| 6.    | Ms. Kavari Bawja         | ASJ-05 (Central)                           | Tis Hazari Court  |
| 7.    | Sh. Narinder Kumar       | Special Judge, NDPS-2 (Central)            | Tis Hazari Court  |
| 8.    | Ms. Nivedita Anil Sharma | ASJ-01 (West)                              | Tis Hazari Court  |
| 9.    | Dr. Archana Sinha        | ASJ-06 (West)                              | Tis Hazari Court  |
| 10.   | Sh. Vineet Kumar Goyal   | ASJ-04 (West)                              | Tis Hazari Court  |
| 11.   | Sh. Manish Yadavanshi    | ASJ-05 (West)                              | Tis Hazari Court  |
| 12.   | Ms. Harmani Malhotra     | PO/MACT-02 (West)                          | Tis Hazari Court  |
| 13.   | Sh. Rajiv Mehra          | Principal Judge, Family Court (North-East) | Karkardooma Court |
| 14.   | Sh. Lalit Kumar          | ASJ-03 (North-East)                        | Karkardooma Court |
| 15.   | Sh. A.K. Sarpal          | Judge Family Court (Shahdara)              | Karkardooma Court |
| 16.   | Sh. Anurag Sain          | ASJ, FTC-1 (East)                          | Karkardooma Court |
| 17.   | Sh. Raghubir Singh       | ASJ-02 (North-East)                        | Karkardooma Court |
| 18.   | Sh. Anil Kumar Garg      | POLO-XVI (South-West)                      | Dwarka Court      |
| 19.   | Sh. Ajay Goei            | Special Judge, NDPS Act (South-West)       | Dwarka Court      |
| 20.   | Ms. Shail Jain           | PO IT-2 (South-West)                       | Dwarka Court      |
| 21.   | Ms. Raj Rani Mitta       | ADJ-04 (South-West)                        | Dwarka Court      |
| 22.   | Ms. Sakha Gupta          | POLO-IX                                    | Dwarka Court      |
| 23.   | Sh. Rakash Kumar-I       | POLO-X                                     | Dwarka Court      |
| 24.   | Ms. Vineeta Goyal        | ADJ-04 (South)                             | Saket Court       |
| 25.   | Sh. Rojeet Banaei        | PO-MACT (South-East)                       | Saket Court       |
| 26.   | Ms. Neelam Singh         | ASJ, Electricity Court (South)             | Saket Court       |
| 27.   | Sh. Ajay Kumar Jain      | ASJ-02 (South)                             | Saket Court       |

REVISED LIST OF RESOURCE PERSONS

ANNEXURE 'G'

| Sl. No. | Name of Judicial Officer                                                              | Present Posting                                                         | Date of training                                                                                                          |
|---------|---------------------------------------------------------------------------------------|-------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| 1       | Ms. Neena Bansal Krishna                                                              | Director, Delhi Judicial Academy, Dwarka                                | 29.01.2019 - Tis Hazari<br>7.02.2019 - Dwarka<br>17.02.2019 - Tis Hazari                                                  |
| 2       | Sh. Dharmesh Sharma                                                                   | Principal Judge, Family Courts, (Central), Tis Hazari                   | 29.01.2019 - Tis Hazari<br>4.02.2019 - Saket                                                                              |
| 3       | Dr. Sudhir Kumar Jain                                                                 | Principal Judge, Family Courts, (North West), Rohini Courts, Delhi      | 29.01.2019 - Tis Hazari<br>17.02.2019 - Tis Hazari                                                                        |
| 4       | Ms. Shalinder Kaur<br>(Resource Person/<br>Co-ordinator of the<br>Training Programme) | Judge Incharge, Delhi Mediation Centre, Tis Hazari Courts, Delhi        | 29.01.2019 - Tis Hazari<br>31.01.2019 - Karkardooma<br>4.02.2019 - Saket<br>7.02.2019 - Dwarka<br>17.02.2019 - Tis Hazari |
| 5       | Sh. V.K. Bansal                                                                       | ASI-03 (North) Rohini Courts, Delhi                                     | 31.01.2019 - Karkardooma                                                                                                  |
| 6       | Sh. Sunil Kumar Aggarwal                                                              | Judge Incharge, Delhi Mediation Centre, Patlaia House Courts, New Delhi | 29.01.2019 - Tis Hazari<br>31.01.2019 - Karkardooma<br>4.02.2019 - Saket                                                  |
| 7       | Ms. Nisha Saxena                                                                      | Judge Incharge, Delhi Mediation Centre, Karkardooma Courts, Delhi       | 29.01.2019 - Tis Hazari<br>31.01.2019 - Karkardooma<br>17.02.2019 - Tis Hazari                                            |
| 8       | Sh. Harish Dudenl                                                                     | Spl. Judge, (P.C. Act.) (CBI), Dwarka Courts, New Delhi                 | 31.01.2019 - Karkardooma                                                                                                  |
| 9       | Sh. Manmohan Sharma                                                                   | Judge Incharge, Delhi Mediation Centre, Rohini Courts, Delhi            | 29.01.2019 - Tis Hazari<br>7.02.2019 - Dwarka<br>17.02.2019 - Tis Hazari                                                  |
| 10      | Ms. Aditi Chaudhary                                                                   | Registrar (Vigilance) High Court of Delhi, New Delhi.                   | Session - V<br>( 5.00 PM to 5.30 PM)<br>on 4.2.2019 at Saket                                                              |