

DUTY ROSTER FOR THE MONTH OF DECEMBER 2021

The following Metropolitan Magistrates, West District will work as Duty Magistrate, on the dates noted against their names. It is enjoined upon the Duty Magistrate to hold trial of accused persons involved in petty cases whenever necessary and to attend to all urgent matters, such as recording of dying declaration etc. whenever such matter is placed before them. They should always be available in their homes on the day of duty.

On holidays, they are required to reach to court by 11:00 AM and remain there up to 05:00 PM or till the disposal of remand and other misc. work whichever is later. On working days Duty Magistrates shall remain in the court till 05:00 PM. The duty Magistrate would be assisted by his/her own court staff.

Sr. No.	Name of the Judicial Officers	Working days	Holidays	Room No.
01	Sh. Manish Jain, MM R/o BU- 79, Pitampura Delhi (e-mail:- readermm1west@gmail.com)	01-12-2021 02-12-2021		341
02	Ms. Aakansha MM, R/o Flat No. 943, Second Floor GH-14, Paschim Vihar Delhi 110087 (e mail:- mmmahilacourt05west@gmail.com)	03-12-2021 04-12-2021		353
03	Ms. Uditia Jain, Garg, M.M. R/o House No. 5C Court Road, Civil Lines, Delhi-110054 (e-mail:- court355thc@gmail.com)	06-12-2021	05-12-2021 (SUNDAY)	355
04	Sh Devanshu Sajjan, MM R/o Flat No. CGC-152, DLF Capital Greens, Shivaji Marg, Moti Nagar New Delhi - 110015 (e mail :- readermm05west@gmail.com)	07-12-2021 08-12-2021		4 (CBA-I)
05	Sh. Abhinav Pandey, M.M, R/o House No. 152, Block No 23 Lodhi Colony, Najaf Khan Road, Opposite Lodhi Colony Railway Station New Delhi-03 (e mail:- readermm04west@gmail.com)	09-12-2021	26-12-2021 (WINTER VACATION)	268
06	Sh Sukhjeet Singh, MM R/o Flat No. C-1/51, First Floor Safdarjung Development Area, New Delhi -110016 (e mail:- niact03west@gmail.com)	10-12-2021	11-12-2021 (SECOND SATURDAY)	102 (CBA-II)
07	Ms Charan Salwan, MM R/o F-22 DLF Capital Green, Shivaji Marg, Delhi -110015 (e mail :- mmniact02west@gmail.com)		12-12-2021 (SUNDAY)	101 (CBA-II)
08	Sh Ompal Shokeen, MM R/o H. No. 384, Mangol Pur Kalan, Delhi-110085 (e-mail:- readercourt04@gmail.com)	13-12-2021 14-12-2021		103 (CBA-II)
09	Sh. Aakash Sharma, MM R/o H. No. C-55, 2 nd Floor, Chander Nagar Janakpuri New Delhi-110058 (e-mail :- kkjudicialofficer2020@gmail.com)	15-12-2021 18-12-2021		30
10	Ms. Sonam Gupta, M.M. R/o U-73, DLF Capital Green, Shivaji Marg, Delhi -110015 (e mail:- readermm02west@gmail.com)	16-12-2021 17-12-2021		158
11	Sh. Rakesh Kumar-II M.M. R/o H. NO. 702, Block B, Judicial Officers Flats, Sector 26 Rohini Delhi (e-mail:- mm05west@gmail.com)	23-12-2021	19-12-2021 (SUNDAY)	336A
12	Ms. Neetu Nagar, M.M. R/o C-124 G/F, Molar Band Extension, Badarpur Near Sabji Mandi, New Delhi (e-mail:- readermahilacourt01west@gmail.com)	20-12-2021 21-12-2021		358
13	Sh. Vinik Jain, Id MM-02 R/o House No. 1/6726, East Rohtash Nagar, Shahdara, Delhi 110032 (e mail :- Judicialmm02west@gmail.com)	22-12-2021	28-12-2021 (WINTER VACATION)	356
14	Sh. Bahad Uddin M.M. R/o R 102, Taj Enclave, Geeta Colony Delhi 31 (e-mail :- mm03west@gmail.com)	24-12-2021	25-12-2021 (CHRISTMAS DAY)	292
15	Sh. Puneet Nagpal, M.M. R/o House No. B-302, Judicial officer Residential Complex, Sector- 26, Rohini Delhi, (e mail:- readermm07west@gmail.com)		27-12-2021 (WINTER VACATION)	289
16	Ms Tania Singh, MM R/o F-36, First Floor, Lajpat Nagar, Part-II, Delhi (e mail:- mmmahilacourt03west@gmail.com)		29-12-2021 (WINTER VACATION)	245
17	Ms. Deepika Thakran, M.M. R/o J-15/20, Vatiak India Next, Sector 83 Gurugram Haryana (e mail:- mmmahilacourt04west@gmail.com)		30-12-2021 (WINTER VACATION)	252
18	Sh. P. Bhargav Rao, MM R/o House No. C-2, Block B-1, Khasra No. 876/2, Sant Nagar Burari, Delhi - 84 (e mail:- mmniact01west@gmail.com)		31-12-2021 (WINTER VACATION)	03(CBA-I)

01. On holiday, the Duty Magistrate of the day shall also deal with all the challans, traffic/STA/impounded Vehicle pertaining to traffic circle of Darya Ganj, Kamla Market & Model Town & Chit Challan cases of West Municipal Zone (In addition to work of regular Magistrate Courts) be heard and disposed off by him/her.
02. When any working day is declared a holiday, the Duty Magistrate on that day will be deemed as Duty Magistrate for whole day without any further order.
03. Duty MM shall hold court in Room Numbers mentioned against their names.
04. It is clarified that on working days all the Bail applications & Superdari Applications shall have to be heard by the concerned court
05. Bail applications/ Superdari applications may be sent to the concerned area MM /duty MM at email id of the said court as per Annexure "A".
06. Application under 200 Cr.P.C./D.V.Act/Execution may be sent to the concerned area MM at email id of the said court as per Annexure "A".
07. Every fresh application should contain mobile number/email id of Ld. Counsels/litigants.
08. All other miscellaneous applications/urgent applications in pending investigation (where charge sheet has not been filed) matter shall be looked after by concerned court on working day and on holiday the same shall be dealt by the duty MM of the day.
09. All the Ld. MM(s) shall comply the directions received from time to time regarding disposal of the work from Hon'ble High Court of Delhi and from Ld. Princiapl District & Sessions Judge (West), Delhi.
10. The Ld. MM's deputed for duty and the staff of their courts who will work on Holidays will be entitled to avail Special Casual Leave (Compensatory Leave) in lieu of the duty performed on such day (s) as per rules. The special casual leave (compensatory) of the MM's shall be routed through and after verification by the CMM(West) Delhi. The MM's while forwarding the application of the staff for grant of such special casual leave (compensatory) shall verify that the official concerned had actually worked on a particular date.
11. All the MM's are directed to strictly comply with the directions passed by the Hon'ble High court of Delhi in W. P. (Crl.) 861/1997 titled U S.Pandey, President of W A S. Vs. U. O. I. & Ors while performing their duties as Duty M.M.
12. The Duty MM of the day shall also report at Video Conferencing Room and dispose off the work as per direction issued by the then Ld CMM, Delhi contained in the office order No. 8340-80/MM/CMM/2008 dated 28-07-2008.
13. In case of emergency the Duty Magistrate is not available on day of his/her duty due to some inevitable reasons he/she will send a formal request one day in advance for change of duty alongwith the written consent/willingness of the officer agreeing to perform duty in his/her place, to the office of Ld CMM(West) Delhi.
14. The Judicial Officer who are deputed as Duty Magistrate, if summoned for the day of such duty to appear as witness in a court located in court complex other than the place of posting will send a formal request in advance to the court where he/she has to appear as a witness for his/her exemption from court attendance for that date, he /she may do so in the forenoon session, under intimation to the Ld. CMM(West) Delhi (Ref: standing order issued by the Ld. District Judge-I & Sessions Judge, Delhi. Video NO.42534-684/DM/Gaz. Dated 26-10-1999.
15. On working day, if any Inquest information is received by the Duty M.M after 05.00 P.M till 9.59 A.M. on the immediate succeeding day, then the same shall be deemed to be marked to the concerned Duty M.M of the day, who shall proceed to conduct the inquest proceedings and no formal marking of such Inquest shall be required.
- 15(a) If any inquest information is received by the Duty Metropolitan Magistrate, West Delhi on holiday, then the same shall be deemed to be marked to the concerned duty M.M. of the day, who shall proceed to conduct the inquest proceedings and no formal marking of such Inquest shall be required.

(SHEFALI BARNALA TANDON)
Addl. Chief Metropolitan Magistrate
West District, Delhi

OF THE CHIEF METROPOLITAN MAGISTRATE (WEST) TIS HAZARI COURTS : DELHI
POLICE STATIONS AND WORK ASSIGNED w.e.f. 18-11-2020

SR NO.	NAME OF JUDICIAL OFFICERS	Designation	Room No.	Name of Police Station / Work assigned
1.	MS CHHAVI KAPOOR (e-mail :- cmmcourtwest.reader@gmail.com)	CMM	146	Kirti Nagar, Old & Fresh Filing of Crime Branch, EOW designated court of forged / fake ST certificate, SARFESI Act-2002, Spl. Task Force, Official Secretes, IPR (Copy Rights Act, Patents Act etc.) Delhi Prevention of Defacement of Property Act, 2007 U/s 195 r/w Sec 340 Cr. P.C., made by the Courts of respective District / Metropolitan area
2.	MS. SHEFALI BARNALA TANDON (e-mail:- readeracmmwest@gmail.com)	ACMM	145	Patel Nagar, Ranjeet Nagar,
3.	SH. MANISH JAIN (e-mail: readermm1west@gmail.com)	MM-01	341	Punjabi Bagh , DDA, DMC(MCD) Act, Immoral Traffic (Prevention Act)1956, Model Town Traffic Circle
4.	SH. VINIK JAIN (e. mail :- Judicialmm02west@gmail.com)	MM-02	356	Rajouri Garden, Immoral Traffic (Prevention) Act, 1956
5.	SH. FAHAD UDDIN (e-mail :- mm03west@gmail.com)	MM-03	292	Maya Puri,, Nihal Vihar, Darya Ganj Traffic Circle
6.	SH ABHINAV PANDEY (e mail:- readermm04west@gmail.com)	MM-04	268	Khyala, Moti Nagar, Nangloi, STA Challan
7.	SH. RAKESH KUMAR -II (e-mail:- mm05west@gmail.com)	MM-05	336A	Anand Parbat, Janak Puri Metro Station, Raja Garden Metro Station, Kamla Market Traffic Circle
8	MS. UDITA JAIN GARG (e-mail :- court355thc@gmail.com)	MM-06	355	Hari Nagar, Madipur Mundka , MCD Chit Challan
9	SH. PUNEET NAGPAL (e mail:- readermm07west@gmail.com)	MM-07	289	Paschim Vihar East (earlier known as Paschim Vihar) Tilak Nagar, Vikaspuri (old)
10	SH.AAKASH SHARMA (e-mail:- kkjudicialofficer2020@gmail.com)	MM-08	30	Paschim Vihar West (earlier known as Mianwali Nagar,) Ranhola

MAHILA COURTS

1	MS. NEETU NAGAR (e-mail:- readermahilacourt01west@gmail.com)	MM (MAHILA COURT -I)	358	Khyala, Kirti Nagar, Mayapuri, Punjabi Bagh .
2	MS.SONAM GUPTA (e mail:- readermm02west@gmail.com)	MM (MAHILA COURT -II)	158	Hari Nagar, Tilak Nagar,
3	MS. TANIA SINGH (e mail :- mmmahilacourt03west@gmail.com)	MM (MAHILA COURT - III)	245	Anand Parbat, Janak Puri Metro Station, Moti Nagar, Nangloi, Raja Garden Metro Station
4	MS DEEPIKA THAKRAN (e-mail:- mmmahilacourt04west@gmail.com)	MM (MAHILA COURT IV)	252	Paschim Vihar West (earlier known as Mianwali Nagar), Nihal Vihar, Rajouri Garden,
5	MS AAKANSHA (e-mail:- readermm05mcwest@gmail.com)	MM(MAHILA COURT -V)	353	Mundka, Madipur, Paschim Vihar East (earlier known as Paschim Vihar), Patel Nagar, Ranhola. Ranjeet Nagar,

138 COURTS

1	SH. PBHARGAV RAO (e-mail:- mmniact01west@gmail.com)	MM(NI Act-1)	03(CBA-I)	U/s. 138 NI Act
2	MS CHARAN SALWAN (e-mail :- mmniact02west@gmail.com)	MM(NI Act-2)	101(CBA- I)	U/s. 138 NI Act
3	SH SUKHJEET SINGH (e mail:- miact03west@gmail.com)	MM(NI Act-3)	102(CBA-II)	U/s. 138 NI Act
4	SH. OMPAL SHOKEEN (e mail:- readercourt04@gmail.com)	MM(NI Act-4)	103 (CBA- II)	U/s 138 NI Act
5	SH. DEVANSHU SAJLAN (email :- readermm05west@gmail.com)	MM(NI Act-5)	04(CBA-1)	U/S 138 NI ACT

DIGITAL COURTS

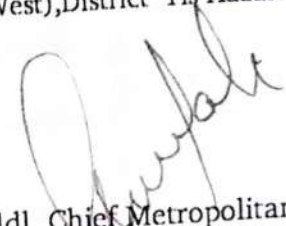
1	SH. MOHIT SHARMA	MM(DIGITAL COURT -01)	182	DIGITAL COURT U/S 138 NI ACT
2	MS. CHHAYA TYAGI	MM(DIGITAL COURT-02)	182	DIGITAL COURT U/S 138 NI ACT

Dated ...27-11-2021

6021-85..CMM(West)/THC/2021

Copy forwarded for information and necessary action to:-

01. The Registrar General, High Court of Delhi, New Delhi
Through Ld. Principal District & Sessions Judge, (West), Delhi
02. The Ld Principal District & Sessions Judge, (HQ), Delhi
03. The Ld Principal District & Sessions Judge, (West), Delhi
04. The Ld. Principal District & Sessions Judge, Shahdra, East, North-East (KKD)/North, North-West (Rohini)/South-West (Dwarka)/South, South-East, Saket)/PHC, Rouse Avenue Delhi/New Delhi.
05. The Ld. officer Incharge, Pool Car, Tis Hazari Courts, Delhi
06. The CMMs, all District, Delhi/New Delhi, Central, Shahdra, East, North-East (KKD)/North, North-West (Rohini)/South-West (Dwarka)/ South, South-East (Saket)/PHC, Rouse Avenue Delhi/New Delhi
07. The ACMM/Metropolitan Magistrates, West District, Tis Hazari Courts Complex, Delhi
08. The Director of Prosecution, Tis Hazari Courts, Delhi.
09. The Commissioner of Police, Delhi
10. The I G (Prison), Tihar Jail, Delhi/New Delhi.
11. The Secretary, Bar Association, Tis Hazari Courts, Delhi
12. The Supdt. Jail, New Delhi/Lock-Up Incharge, Tis Hazari Courts, Delhi
13. The Admn. Officer(Judl), Hindi Department, R. No. 237, Tis Hazari Courts, Delhi
14. The Law Officer, Tihar Jail, Delhi/New Delhi.
15. For uploading on LAYERS
16. For Uploading on centralized web-site
17. The Video Conferencing, R. No. 16, Tis Hazari Courts, Delhi.
18. The Admn. Officer(Judl). Judicial Branch, General Branch, Care Taking Branch (West), District Tis Hazari Courts, Delhi
19. The Reader to CMM West District, Tis Hazari Courts, Delhi.
20. The Cash Branch, West District, Tis Hazari Courts, Delhi.
21. Office file.


Addl. Chief Metropolitan Magistrate
West District, Delhi