

OFFICE OF THE DISTRICT & SESSIONS JUDGE (WEST)
TIS HAZARI COURTS : DELHI

Duty Roster w.e.f 24.03.2020 to 04.04.2020

Consequent to the of office order no. 373/Estt/E-1/DHC dated 23.03.2020 of Hon'ble High Court of Delhi, the roster of Duty MM's is hereby prepared in consultation with Ld. CMM (West) & Ld. ACMM (West). The MM already assigned the work of Duty Magistrate in view of circular no. 367-421-CMM/West/DM/2020 dated 29.02.2020 for the month of March 2020 and in view of circular no. 506/562 CMM(W)/THC/DR/2020 dated 21.03.2020 for the month of April 2020, shall continue to be deemed the Duty Magistrate-I for that date. The work shall be divided as per following schedule

1. The Duty Magistrate-I shall deal with :

(1) Anand Parbat (2) Rajouri Garden (3) Maya Puri (4) Nihal Vihar (5) Khyala (6) Janak Puri Metro Station (7) Raja Garden Metro Station (8) (9) Nangloi (10) Paschim Vihar East (11) Paschim Vihar West (12) (120) Tilak Nagar (13) Traffic Circles Kamla Market and MCD Chit Challan, etc.

2. The Duty Magistrate-II shall deal with:

1) Kirti Nagar (2) EOW (3) Crime Branch (4) Patel Nagar (6) Ranjeet Nagar (7) Hari Nagar (8) Punjabi Bagh (9) Moti Nagar (10) Madipur (11) Mundka (12) Ranhola (13) Traffic Circles of Model Town and Darya Ganj and STA Challan

The Duty Roster for the period of 24.03.2020 till 04.04.2020 is as follows:-

Sr. no	Date	Duty MM-I	Duty MM-II
1	24.03.2020	Ms. Neetu Nagar, MM R/o 16-G/1, Gali No. 16, Molarband Extension, Badarpur New Delhi 110 044. Court no. 358	Dr. Jagminder Singh, CMM R/o H.NO 9(F.F) Gali No. B - 1 Ashok Vihar Phase III(Extn) Gurugram (HRN) Court no. 146
2	25.03.2020	Ms. Neetu Nagar, MM R/o 16-G/1, Gali No. 16, Molarband Extension, Badarpur New Delhi 110 044. Court no. 358	Sh. Pankaj Arora, MM R/o Flat No.702, Karkardooma Court Complex, Delhi Court no. 292
3	26.03.2020	Sh. Deepak Kumar-I, MM R/o Type V Flat No. 103 Judicial Officer's Flats, Sector- 26 Rohini Delhi Court no. 356	Ms. Neha, ACMM R/o C-63, Saket Court Residential Complex, Saket Court no. 145
4	27.03.2020	Sh. Deepak Kumar-I, MM R/o Type V Flat No. 103 Judicial Officer's Flats, Sector- 26 Rohini Delhi Court no. 356	Sh. Ajay Singh Parihar, MM R/o Flat No. 603, B Block, Judicial Complex, Sector 26 Rohini Delhi Court no. 103 First Floor

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			(Court Building Annexe-II)
5	28.03.2020	Ms. Aakansha, MM R/o F-31, Prashant Vihar, Rohini Sector - 14 Delhi - 110085 Court no. 353	Sh. Abhinav Panday, MM R/o House no. 152, Block no. 23, Lodhi Colony, Najaf Khan Road, Opposite Lodhi Colony Railway Station, New Delhi. Court no. 268
6	29.03.2020	Sh. Puneet Nagpal, MM R/o House No. B-302, Judicial Officers Residential Complex, Sector-26, Rohini Delhi Court no. 289	Sh. Mohit Sharma, MM R/o B.U-1 1 st Floor, Pitampura Vishakha Enclave New Delhi - 34 Court no. 03(Court Building Annexe-I)
7	30.03.2020	Ms. Manu Vedwan, MM R/o Flat No. 2056, Type-IV, Delhi Administration Flats, Gulabi Bagh, Delhi Court no. 341	Sh. Ajay Singh Parihar, MM R/o Flat No. 603, B Block, Judicial Complex, Sector 26 Rohini Delhi Court no. 103 First Floor (Court Building Annexe-II)
8	31.03.2020	Ms. Manu Vedwan, MM R/o Flat No. 2056, Type-IV, Delhi Administration Flats, Gulabi Bagh, Delhi Court no. 341	Sh. Kishor Kumar, MM R/o 54-A, DDA MIG Flats, Rajouri Garden, New Delhi -110027 Court no. 30
9	01.04.2020	Sh. Mohit Sharma, MM R/o B.U-1 1 st Floor, Pitampura Vishakha Enclave New Delhi - 34 Court no. 03(Court Building Annexe- I)	Ms. Neha Panday, MM R/o Flat No. 503 Block B Judicial Officer's Residential Complex, Sector 26, Rohini, Delhi- 110042. Court no. 102, First Floor (Court Building Annexe-II)
10	02.04.2020	Sh. Pankaj Arora, MM R/o Flat No. 702, Karkardooma Court Complex, Delh Court no. 292	Sh. Puneet Nagpal, MM R/o House No. B-302, Judicial Officers Residential Complex, Sector-26, Rohini Delhi Court no. 289
11	03.04.2020	Ms. Aakansha MM R/o F-31, Prashant Vihar, Rohini Sector - 14 Delhi - 110085 Court no. 353	Sh. Ajay Singh Parihar MM R/o Flat No. 603, B Block, Judicial Complex, Sector 26 Rohini Delhi Court no. 103 First Floor (Court Building Annexe-II)
12	04.04.2020	Sh. Pankaj Arora, MM R/o Flat No. 702, Karkardooma Court Complex, Delh Court no. 292	Sh. Kishor Kumar MM R/o 54-A, DDA MIG Flats, Rajouri Garden, New Delhi -110027 Court no. 30

Note :

1. In addition to aforesaid work, if any other matter of urgent nature is received, the same shall be looked after by the Duty MM-I
2. The Staff of the concerned court is directed that the matters which are already fixed upto 04.04.2020 be adjourned *en-bloc* to subsequent dates as may be directed by their respective Ld. Reporting Judges / MMs and the information in this regard be

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uploaded on the web site on day to day basis or as the case may be.

3. It is impressed upon both duty MMs to remain available in their court and to perform their judicial work till 5 pm, including deciding remand and bail application, recording of statements u/s 164 Cr.P.C. Conducting TIPs and signing of orders passed on the day, as also on warrants, for example, release warrants, remand warrants etc.
4. In case of emergency if the Duty Magistrate is not available on a working day due to some in explicable reasons his/her first Link MM will work as duty MM. In the absence of the first Link MM, the second Link MM will work as Duty MM and so on as per the Link Roster. The Reader/Ahlmad of the court of Duty Magistrate shall intimate the Link Magistrate about the non-availability of Duty Magistrate in advance and shall send information in this regard to the office of the Ld. CMM (West) in writing. In case of emergency if the Duty Magistrate is not available on holidays due to some inevitable reasons he/she will send a formal request one day in advance for change of duty alongwith the written consent/willingness of the officer agreeing to perform duty in his/her place,
5. If any Inquest information is received by the Duty M.M before 10.00 A.M and after 04.00 P.M on a working day, then the same shall be deemed to be marked to the concerned Duty M.M of the day, who shall proceed to conduct the inquest proceedings and no formal marking of such Inquest by the undersigned shall be required.
6. The Judicial Officer shall be assisted by their own Court staff on their respective working days.
7. As per directions of Ld. District & Sessions Judge (HQs), Delhi the following Sr. A.O. (J) has been appointed in West District to remain available on telephone till 04.04.2020.

S.No.	Name of the Official with designation	Dates	Contact No.
1	Ms. Tripta Diwan, Sr. A.O. (Judl.)	24.03.2020 to 04.04.2020	8383991911

In addition, the following officials may also be contacted in emergent cases, in case the aforesaid Sr. A.O. (J) is not reachable.

S.No.	Name of the Official with designation	Dates	Contact No.
1	Sh. Satish Nischal, Sr. J.A.	24.03.2020 to 27.03.2020	9871314557
2	Sh. Dinesh Sapra, Sr. J.A.	28.03.2020, 30.03.2020 & 31.03.2020	9650392299
3	Sh. Neeraj Antwal, J.A.	01.04.2020, 03.04.2020 & 04.04.2020	9958076283

8. Further, the relevant directives of the Hon'ble High Court are reiterated as under :-
 - i. The staff officials who are not required to report for duty on any day, should not leave the station under any circumstances. They would always be available on call and would be deemed to be on duty.
 - ii. It is clarified that all the Ld. Judicial Officers shall pass on necessary instructions to their respective Court staff to adjourn the matter *en-bloc* listed for hearing upto 04.04.2020 as convenient or suited to the pendency of cases in their Courts.
 - iii. The Reader or Ahlmad or Asst. Ahlmad instructed by the Ld. Reporting / Judicial Officer would ensure that the requisite details with respect to next date of hearing

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- and its purpose is uploaded through CIS on the same day.
- iv. No Judicial Officer shall seek or remain on leave on the dates earmarked without prior permission of the undersigned or the Ld. CMM (West)


(DHARMESH SHARMA)
DISTRICT & SESSIONS JUDGE (WEST)

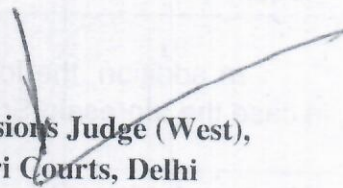
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No. / Misc/Gaz/DJ West/2020 Dated, Delhi the

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Copy forwarded for information and necessary action to :-

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The District & Sessions Judge (HQs), Delhi.
3. The Officer Incharge, Pool Car, Tis Hazari Courts, Delhi.
4. The CMM/ACMM/MMs, West District, Tis Hazari Courts, Delhi with the request to bring the same into the knowledge of their Court staff.
5. The Branch Incharge, all Branches, West District, Tis Hazari Courts, Delhi.
6. The Branch Incharge, Facilitation Centre, Tis Hazari Courts, Delhi.
7. For uploading on LAYERS.
- ✓ 8. For uploading on centralized website through LAYERS.
9. The PS to the undersigned.
10. The Reader to the undersigned.
11. The Director, Directorate of Prosecution, Tis Hazari Courts, Delhi.
12. Lock-up, Tis Hazari Courts, Delhi.
13. The Superintendent, Tihar Jail, Delhi.
14. The Secretary, Delhi Bar Association, Tis Hazari Courts, Delhi.


District & Sessions Judge (West),
Tis Hazari Courts, Delhi