

**OFFICE OF THE DISTRICT & SESSIONS JUDGE (HQs): DELHI**

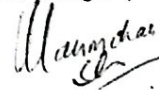
**CIRCULAR**

**Sub : To make entries of "Nature Type" in all pending cases registered as Commercial Cases in CS(COMM)**

This is in compliance to the directions contained in MoM dated 24/11/2021 of Hon'ble IT Committee, High Court of Delhi. The District Judges (Commercial), Central & West District are requested to direct the Ahlmad/Asstt. Ahlmads posted in the respective court to fill the details of "Nature Type" in all pending cases registered under the category of Commercial Suit {CS(COMM)}, as per procedure given hereunder :

1. Click on "toggle button" (>>).
2. Click on the "Court Proceeding"
3. Click on the "Update Case Information"
4. Select Case Type, Registration Number and Year of Registration and Click on Go button.
5. All the fields w.r.t. that particular case will display on the screen. Go to "Registration Section", select "Nature" and click on the "Save" button.

This issue with prior approval of Id. Principal District & Sessions Judge (HQs) and Id. Principal District & Sessions Judge (West), Delhi.



(Manmohan Sharma)  
**District Judge (Commercial) /**  
Officer In-Charge (Computers)  
Tis Hazari Courts, Delhi

Ref.No. 76281 - 76301 /CIS/Server Room(89)/THC/2021

Dated 21 DEC 2021

**Copy forwarded for information & necessary action to:**

1. Learned District Judge (Commercial) posted within Central & West District with request to direct the Ahlmad/Asstt. Ahlmad to make entries of "Nature" in all registered under the category of Commercial Suits.
2. In-Charge, Filing Counter, Central & West District with request to direct the concerned to make entries of "Nature" in all registered under the category of Commercial Suits.
3. Reader to the undersigned.
4. PS to the Ld. Principal District & Sessions Judge (HQs), Delhi to place it before Ld. Principal District & Sessions Judge (HQs), Delhi.
5. PS to the Ld. Principal District & Sessions Judge, West, Delhi to place it before Ld. Principal District & Sessions Judge, West, Delhi.
6. Dealing official, LAYERS (R&I) Central & West District/Website Committee, Tis Hazari Court, Delhi to upload the circular on the LAYERS/Website of Delhi District Courts.



**District Judge (Commercial) /**  
Officer In-Charge (Computers)  
Tis Hazari Courts, Delhi  
Tis Hazari Courts, Delhi