PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE:
EAST GODAVARI: RAJAMAHENDRAVARAM.
PRESENT: SUNITHA GANDHAM, PRINCIPAL DISTRICT JUDGE.

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Sub: e-Courts Project **–** Decentralization of the e-Court project – **Reconstitution of District e-Courts Project Monitoring Committee** in the Unit of East Godavari for supervision of the implementation of e-Courts project – Orders – Issued.

Ref:
1. High Court's letter ROC.No.475/2013-CPS, Dt. 16-05-2013
2. High Court's letter ROC.No.475/2013-CPS, Dt. 06-06-2013
3. High Court's letter ROC.No.527/2014-CPS, Dt. 05-09-2014
4. High Court's letter ROC.No.731/2015-CPS, Dt. 29-10-2015
5. High Court's letter ROC.No.475/2013-CPS, Dt. 05-05-2015
6. High Court's letter ROC.No.475/2013-CPS, Dt. 08-02-2017
7. High Court's letter ROC.No.475/2013-CPS, Dt. 28-02-2017
8. Office note dated 27-06-2026

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ORDER: **DATED: 27-06-2026**

In view of the transfer of certain Judicial Officers, and in pursuance of the directions of the Hon'ble High Court communicated through the letters reference 1st to 7th cited supra, the District e-Courts Project Monitoring Committee is hereby reconstituted at the District level in the Unit of East Godavari for supervision and monitoring of the implementation of the e-Courts Project, with the following members:

1. The Principal District Judge, East Godavari at Rajamahendravaram **–District e-Courts Project Coordinator**
2. The VI Addl. District Civil Judge, Kakinada
3. The II Addl. Junior Civil Judge, Rajamahendravaram
4. Sri Mylavarapu Ramesh, Junior Assistant Cum District System Administrator, Prl. District Court, Rajamahendravaram **Members**
5. Sri M. Srinivas, Typist Cum District System Administrator, IV Addl. District Judges Court, Rajamahendravaram.
6. District Information officer (DIO), NIC (technical), National Informatics Center, O/o Collectorate, Kakinada

Cont .2..

The roles and responsibilities of the District e-Court Project Monitoring Committee are herewith enclosed as per the Annexure-I, and Annexure-II for ready reference.

GANDHAM SUNITHA
Digitally Signed by GANDHAM SUNITHA
Date: 2026.06.27 15:14:11 +0530

PRINCIPAL DISTRICT JUDGE

Encl: Annexure-I and II

To

1. The VI Addl. District Civil Judge, Kakinada.
2. The II Addl. Junior Civil Judge, Rajamahendravaram.
3. Sri Mylavarapu Ramesh, Junior Assistant Cum District System Administrator, Prl.District Court, Rajamahendravaram
4. Sri M. Srinivas, Typist Cum District System Administrator, IV Addl. District Judges Court, Rajamahendravaram.

through the concerned

5. The District Information officer (DIO), NIC (technical), National Informatics Center, O/o Collectorate, Kakinada.
6. The System Officer, Principal District Court, Rajamahendravaram

Copy to the Registrar,IT-Cum Central Project Coordinator,High Court of Andhra Pradesh, Nelapadu, Guntur.

Dis No.6191/2026, Dated 27-06-2026

Annexure-I

S.N	DESCRIPTION
1	Daily making of Undated Cases as Zero in NJDG (National Judicial Data Grid).
2	Daily uploading of Orders /Judgments / Decrees /Awards by affixing QR Code and CNR Number, and utilization of Digital Signature Token.
3	Delay management is mandatory and must be updated daily in the e-Courts system for cases pending for more than two years (old matters), along with daily proceedings.
4	Monitoring of Slony replication for daily data synchronization from the local server to NJDG.
5	Rectification of mismatch, if any, between case pendency in NJDG and physical pendency.
6	Updation of mobile numbers and email IDs, wherever available, at the time of registration, and subsequent updation of advocate details and additional party details during the pendency of the case.
7	Publication of process through the Process Generation functionality in CIS relating to NSTEP service.
8	Implementation of ICJS, including consumption and verification of FIRs and charge sheets.
9	Periodical verification of backup of server data in external storage devices.
10	Daily entry of disposal statistical information in the Hon'ble High Court website.
11	Implementation of digitization of records, including scanning and digitization of newly instituted cases, interlocutory applications (IAs), and accompanying documents presented on or after 15.06.2026
12	Implementation of e-filing for bail petitions in all Court
13	Utilization of the Vulnerable Witness Deposition Center
14	Utilization of the Remote Point Coordinator facility for video conferencing in courts.
15	Proper functioning of Judicial Service Centres and e-Sewa Kendras
16	Proper maintenance of ICT hardware in all Courts as well as the Court Complexes.
17	Necessary entries of ICT hardware and other equipment provided under the e-Courts Project shall be made in the Stock Registers of all individual Courts as well as in the Stock Register of the respective

S.N	DESCRIPTION
	Court Complexes.
18	The utilization of video conferencing equipment through licensed Microsoft Teams in all courts .
19	Any other technical issues that may arise from time to time during the implementation of the e-Courts project.

GANDHAM SUNITHA

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Date: 2026.06.27 15:19:40 +0530

PRINCIPAL DISTRICT JUDGE

K. NARASIMHA CHARY
CENTRAL PROJECT COORDINATOR

HYDERABAD,
DT:16/05/2013.

DISTRICT JUDGE'S COURT
RECEIVED
- 7 JUN 2013
Administrative Officer
RAJAHMUNDRY

ROC.NO. 475/2013-CPS

To
All the Unit heads.

Sir/Madam,

Sub:- e-Courts Project – Decentralization of the e-Courts project – Constitution of District e-Courts Project Monitoring Committees for supervision of the implementation of the e-Courts project – Regarding.

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As you are well aware that the e-Courts Project for computerization of the subordinate courts all over India is in full swing and the State of Andhra Pradesh is no exception. Under the said project, the eCommittee, Supreme Court of India is creating judicial service centers/computer server rooms for dissemination of judicial information to the parties and advocates and providing computer hardware, diesel generator sets, customized application software for automating the court work, technical manpower and training for ensuring speedy and transparent justice delivery system.

I am to inform you that in the recent meeting of the all Central Project Coordinators held on 24th and 25th April, 2013 at New Delhi with the Hon'ble Judge incharge of the eCommittee, it was inter alia, impressed upon that the activities of the eCourt project shall be decentralized by constituting District eCourt Project Monitoring Committees at the District Level for effective monitoring of the progress of the eCourts Project in the Districts. Accordingly, the Hon'ble Steering Committee of the High Court has resolved to direct all the unit heads to constitute District eCourt Project Monitoring Committees for effective implementation and supervision of the eCourts project in the Districts in the State of Andhra Pradesh.

As directed by the Hon'ble Steering Committee of the High Court, I request your goodself to constitute District eCourts Project Monitoring Committees at the District level comprising of the following members with immediate effect:

a) The Principal District Judge – District eCourts Project Coordinator.

b) One Judicial Officer in the rank of an Addl. District Judge/Senior Civil Judge.
c) One Judicial Officer in the rank of a Junior Civil Judge.
d) Two staff members having computer skills.

} Members

(Note:- It may be noted that, while selecting the members regard may be had to the need of ensuring continuity in the sharing of information and communication. Hence, the judicial officers who are likely to serve for a longer period at the present station and are not likely to be transferred at a time therefrom may be preferred.)

The roles and responsibilities of the District eCourt Project Monitoring Committees include:

1. **Ensuring that LAN and Hardware provided by the Hon'ble eCommittee are properly installed and are in place and wherever the hardware is installed, CIS is also installed;**

2. **Ensuring that required items are installed at the JSC/CSR created in all the court complexes in the District and to see that the computer hardware and other peripherals provided under the eCourts Project are maintained in a proper manner.**

   For this purpose an online asset management and complaint tracking software is developed by the NIC and the same is hosted at http://distcourts.ap.nic.in/einvent. The same has to be monitored regularly. For this purpose, the usernames and passwords for every court complex for data entry have already been provided to every District. At the same time, a separate username and password are being sent to the District Judges for the purpose of generating reports for effective asset management and complaint tracking.

3. **Overseeing the Data entry of new cases in the filing, scrutiny and registration modules of CIS software:**

   District eCourt Project Monitoring Committee is required to identify one court in the District to run the pilot project to identify the issues if any in implementing the filing, scrutiny and all the provided modules of CIS software so that the same could be implemented at all the court complexes in the District. If any defects and deficiencies are identified, the same have to be brought to the notice of the High Court so as to enable the High Court to take steps for rectifying the defects/deficiencies.

4. **Overseeing the Legacy Data entry in all the pending cases:**

   District eCourt Project Monitoring Committee shall ensure that the legacy data at all places where CIS is installed is entered and get it completed as early as possible.

5. **Ensuring the quality of judicial and other data made available on the internet:**

   District eCourt Project Monitoring Committee shall regularly monitor the data entry in all the courts in the District and ensure its accuracy and of the web site content. (Websites for each District will be launched shortly. They are available at http://distcourts.ap.nic.in for the purpose of verification of date.)

6. **Ensuring that all the staff members of the Courts in the District are trained in the use of CIS:**

   District eCourt Project Monitoring Committee shall ensure that the training to the staff members of all the Courts in the District is imparted on CIS software till they are accustomed to using the CIS software.

7. **Ensuring that all the Judicial Officers are trained in the use of Ubuntu OS and related aspects:**

   District eCourt Project Monitoring Committee shall ensure that all the Judicial Officers of the District are trained in the use of Ubuntu OS. In case there are any Judicial Officers who have not undergone training on Ubuntu OS, steps should be taken to see that they are trained in the use of Ubuntu OS.

8. **Ensuring the safety of data entered into the Computer Servers in consultation with DIO.**

   District eCourt Project Monitoring Committee shall take steps to ensure that proper data back up of the data entered every day in the court complexes is taken and take steps for recovery in case of data loss with the help of the District Informatics Officer, under intimation to High Court.

9. **Securing the email ids to all the judicial officers and to inculcate the attitude amongst them to realize the benefits of IT wherever possible;**

10. **To apprise the High Court about the standard items in the category of:**

Case type:
Disposal Type:
Purpose of Lsiting:
Classification and Classification Code for main case:
Classification and Classification Code for IA Matters:
Enactments to be incorporated:
Documents:
Objections for return:
Organization Type:
Organization Name:
Police Stations;
Designation:
Caste:
District:

I, therefore, while enclosing hereto the status report of the District concerned in respect of LAN, HARDWARE, NETWORK SWITCHES, CIS software, DG sets etc as available with High Court for your information, request your goodself to constitute a District eCourts Project Monitoring Committee with the members as stated above and intimate the same to the High Court for placing the same before the Hon'ble eCommittee of Supreme Court and also before the Hon'ble Steering Committee of the High Court, preferably before the end of this month.

<u>This be treated as Most Important.</u>

Yours faithfully,

16/5/17

CENTRAL PROJECT COORDINATOR