PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE :: EAST GODAVARI AT RAJAMAHENDRAVARAM.

PRESENT: **SUNITHA GANDHAM,**
Principal District Judge.

RECORD ASSISTANTS — Transfers/deputations and Postings of Record Assistants - ORDERS — ISSUED.

Ref:- 1. High Court's Circle in ROC No.1576/2019-C3, dt.2.1.2021.
2. This Court's letter in C.Dis.No.6 dated 07.04.2026 submitted to the Hon'ble High Court of A.P.
3. Hon'ble High Court of A.P. Letter ROC No.524/2026-C-3, Dated 11.05.2026.
4. Office note dated 17.06.2026 and orders passed thereon.

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ORDER: **DATED:18.06.2026.**

Having considered the vacancy position, sanctioned strength, options of the individuals and administrative convenience, the Principal District Judge made the following transfers/deputation and postings:

The Record Assistants mentioned in column No.2 are transferred and posted in the courts mentioned in column No.4 of the corresponding row. All the Record Assistants are directed to clear the arrear works, if any, hand over charge of their post and take charge of their post **on or before 30.06.2026 without fail.**

Sl. No	Name and Designation of the employee.	Present place of working	Transferred/ deputation and posted in the court of
(1)	(2)	(3)	(4)
	Sarvasri/Sri/Kum.		
1.	K.Venkateswara Rao, Record Assistant,	Family Judge-Cum-IX Additional District Court, Rajamahendravaram	Additional Civil Judge's Court (Junior Division), Prathipadu. The individual is deputed to work in Additional Civil Judge's Court (Junior Division), Peddapuram, until further orders.

			(The request of the individual for retention is rejected by the Hon'ble High Court of Andhra Pradesh, Amaravathi vide ROC No.524/ 2026-C-3, Dt.11.05.2026)
2.	P.V.V.Lakshmi, Record Assistant,	VII Additional Civil Judge's Court (Junior Division), Rajamahendravaram	Special Court for trial of cases under Prevention of Corruption Act, Rajamahendravaram. The individual is deputed to work in Civil Judge's Court (Junior Division), Alamuru, until further orders. Vice P.Ranga Babu transferred.
3.	P.Ranga Babu, Record Assistant,	Special Court for trial of cases under Preventino of Corruption Act, Rajamahendravaram working on depuation in Additional Civil Judge's Court (Junior Division), Peddapuram.	II Additional District Court, Amalapuram. The individual is deputed to work in Additional Civil Judge's Court, (Junior Division) Prathipadu, until further orders. Md.Shafi Ullah, transferred.

4.	Md.Shafi Ullah, Record Assistant,	II Additional District Court, Amalapuram and working on deputation in Civil Judge's Court (Junior Division), Alamuru.	Special Court for Speedy trial of Offences under POCSO Act, 2012, Kakinada. Further, the individual is deputed to work in Special Judicial Magistrate of First Class Court for Prohibition & Excise, Kakinada, until further orders. Vice A.Mohini Siva Kanya transferred.
5.	A.Mohini Siva Kanya, Record Assistant	Special Court for Speedy trial of Offences under POCSO Act, 2012, Kakinada and working on deputation in Special Judicial Magistrate of First Class Court for Prohibition & Excise, Kakinada.	II Additional Civil Judge's Court, (Junior Division), Rajamahendravaram Vice K.Venkateswara Rao transferred.
6.	K.Venkateswara Rao, Record Assistant,	II Additional Civil Judge's Court (Junior Division), Rajamahendravaram	XIV Additional District Court, Amalapuram in the existing vacancy.
7.	G.Vijaya Lakshmi, Record Assistant,	Principal Civil Judge's Court (Junior Division), Amalapuram.	The individual is retained in the same court as her request for retention is approved by the Hon'ble High Court of Andhra Pradesh, Amaravathi in ROC No.524/ 2026-C-3, Dt.11.05.2026.

8.	K.Swarna Latha, Record Assistant,	Principal District Court, Rajamahendravaram	The individual is retained in the same court as her request for retention is approved by the Hon'ble High Court of Andhra Pradesh, Amaravathi in ROC No.524/ 2026-C-3, Dt.11.05.2026.

Sd/-
18.6.26
PRINCIPAL DISTRICT JUDGE

NB:-

1. The concerned officers under whom the individuals are working are requested to relieve them so as to join the individuals in their new/deputation posts on or before **30.06.2026** without fail.

2. The Presiding Officers and CMOs/Incharge CMOs concerned are directed to download the copy of proceedings from the website of District Court, East Godavari.
3. The staff members who are under transfer shall hand over charge after completing the pending work, if any.

4. The copy of this proceedings downloaded from District Court's website are valid for relieving, joining and other official purposes on proper certification by the concerned Presiding Officer.

5. In any case, the staff member who is under transfer as per above proceedings is on leave/causal leave/earned leave/special causal leave or any kind of leave shall proceed and join duty in the new station, immediately on completion of leave.

6. The system Officer incharge is directed to upload this proceedings in the Official website of East Godavari District.

7. The individuals who are deputed to work in other courts are not entitled for any deputation allowance in this regard.

8. Any request for change of posting/place will not be considered and will be viewed seriously.
9. Sl.No.5 is not entitled to draw any T.A., D.A and also joining time as she is transferred/deputed at her request.

TO

1. All the Presiding Officers concerned.
2. The Superintendent-accounts and Central Nazarath, District Court, Rajamahendravaram.
3. The individuals through the officers concerned.

DIS.No. 5938
Dated: 18.06.2026