PRINCIPAL DISTRICT COURT, EAST GODAVARI, RAJAMAHENDRAVARAM: DATED 12-03-2026.

***

The copy of the Hon'ble High Court letter in its ROC.No.915/2026-CPS, dated 11-03-2026, is hereby communicated to all the Judicial Officers with a request to take necessary steps for updation of Under Trial Prisoner records and to ensure utilization of the Pre-Trial Module in the Case Information System (CIS) software of e-Courts.

The following technical staff members are directed to take immediate steps for Integration of CIS NC DC 4.0 with the ePrison Module and Tagging of UTP IDs:

1.Sri Ch. Yathi Raj, System Assistant, working at Amalapuram — entrusted with the locations: Amalapuram, Kothapeta, Razole, Mummidivaram, and Ramachandrapuram.

2.Sri N. Raju Babu, System Assistant, working at Kakinada — entrusted with the locations: Kakinada, Peddapuram, Pithapuram, Prathipadu, and Tuni.

3.Sri K. Sunil, Office Subordinate, working at Rajamahendravaram — entrusted with the locations: Rajamahendravaram, Anaparthi, Rampachodavaram, Addateegala, and Alamuru.

All the above technical personnel are hereby directed to download the ePrison JSON file from SO/SA/DSA of APCH, paste it in the nc_ncodes folder within the swecourts directory, and assign the necessary permissions and ensure that the Prison IDs shall be mapped accordingly.

Furthermore, the System Assistants working at Kakinada and Amalapuram are hereby directed that whenever any script is posted in the above-mentioned group, shall take action accordingly. Prior to executing any script, a backup of the relevant files from the server must be taken without fail. It is further directed that **"Stage Common_567_ext1_common"** is to be executed on all servers without exception.

Cont ..2..

In this regard, all technical personnel are directed to submit a written compliance report to the undersigned forthwith, for onward submission to the Hon'ble High Court.

All Judicial Officers are requested to take steps for utilization of the **Pre-Trial and Under Trial Prisoner Information modules,** ensure **daily updation of UTP records in case proceedings,** and enable the Court Event feature in the CIS Software of eCourts.

The necessary manual and Presentation are attached for ready reference.

DiS 2600
12/3/26

Prl. District Court, East Godavari,
Rajamahendravaram, Dt.12-03-2026.

12.3.26
PRINCIPAL DISTRICT JUDGE

Encl: As Stated

1. Copy of the Hon'ble High Court ROC.No.915/2026-CPS, Dt.11-03-2026
2. e Prisons Integration CIS 4.0 ICJS.
3. e-Court- ePrisons Integration-February 2026.

To

1. All the Judicial Officers working in the unit of East Godavari District.
2. The Superintendent (Translator), Principal District Court, Rajamahendravaram,

Copies to

1. Sri N.Raju Babu, **System Assistant**, working at III Additional District Court, **Kakinada**,
2. Sri Ch. Yathi Raju, **System Assistant**, working at II Additional District Court, **Amalapuram.**
3. **Sri K Sunil,** Office Subordinate working at Prl. District Court, Rajamahendravaram

D.YEDUKONDALU
REGISTRAR (IT-cum-CPC)

AMARAVATI,
DT: 11-03-2026

DISTRICT COURT
RAJAMAHENDRAVARAM.
RECEIVED
12 MAR 2026
PRL. DISTRICT JUDGE

ROC.No.915/2026-CPS

To
All Unit Heads,

Sir,

Sub:- High Court – eCourts – Integration of CIS NC DC 4.0 with e-Prison Module and Tagging of UTP IDs – Regarding.

Ref:- Hon'ble eCommittee, Supreme Court of India, e-Mail dated 28.02.2026

***

I invite your kind attention to the subject cited.

As directed, I am to inform that the Hon'ble eCommittee, Supreme Court of India, has initiated the integration of CIS NCDC 4.0 with the ePrison module, which is likely to be inaugurated during the upcoming National Conference scheduled to be held on 11th April 2026.

In this regard, all the Unit Heads are hereby requested to direct the System Officers, System Assistants, and District System Assistants to tag the Prison IDs in CIS NCDC 4.0 in respect of Under Trial Prisoners and submit the compliance report to the High Court on or before 12.03.2026 for onward transmission to the Hon'ble eCommittee, Supreme Court of India.

The necessary manual and presentations are attached for ready reference.

This may be treated as "**Most Urgent.**"

Yours sincerely,

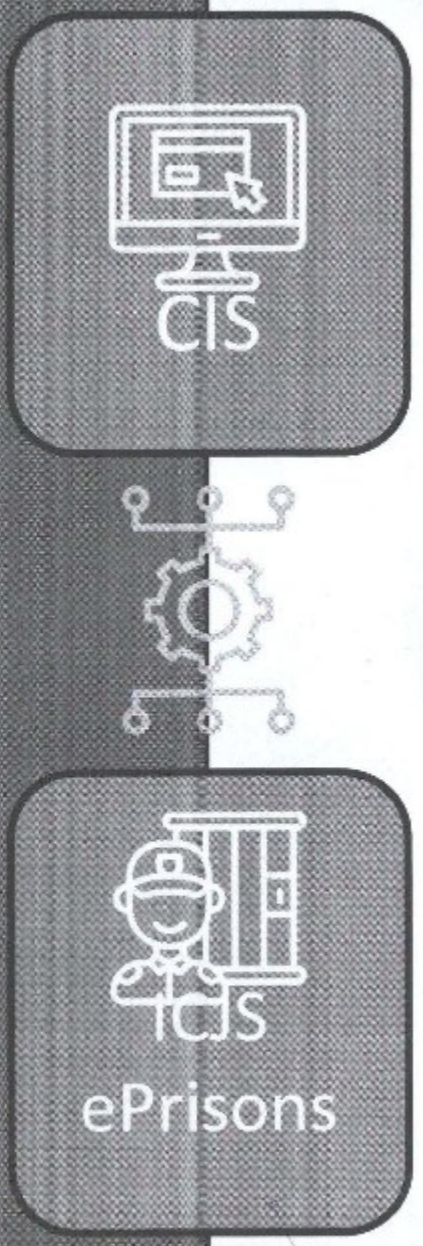
11/3/26

REGISTRAR (IT-CUM-CPC)

Encl:a/a

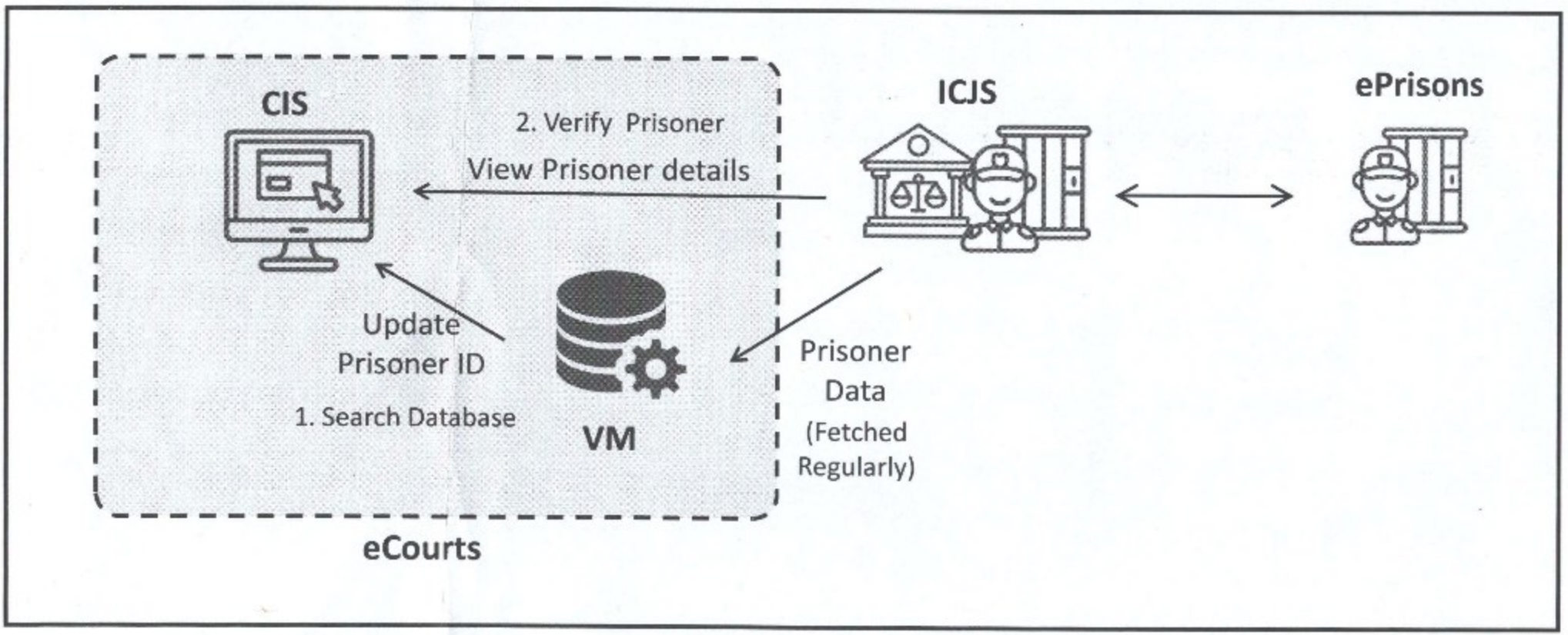
ePrisons Integration

CIS 4.0 - ICJS



Data Flow

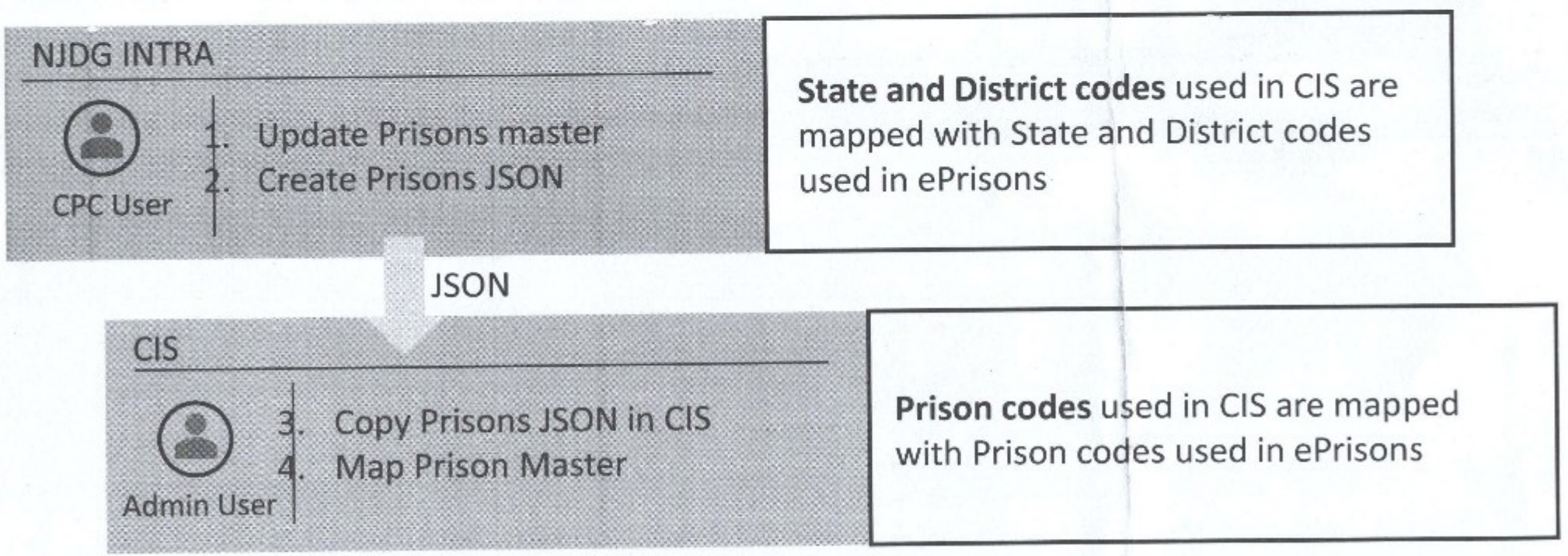
:IS is integrated with ePrisons through ICJS (Inter-operable Criminal Justice System). ICJS facilitates data xchange among different pillars of the criminal justice system, viz. Courts, Police, Jails, Forensic, and 'rosecution.



Pre-requisites for CIS–ePrisons Integration

asters Mapping is important pre-requisite for integration between CIS and ePrisons as both the systems use fferent coding schemes for States, Districts, and Prisons. Mapping establishes a common understanding to facilit mmunication between the two systems.

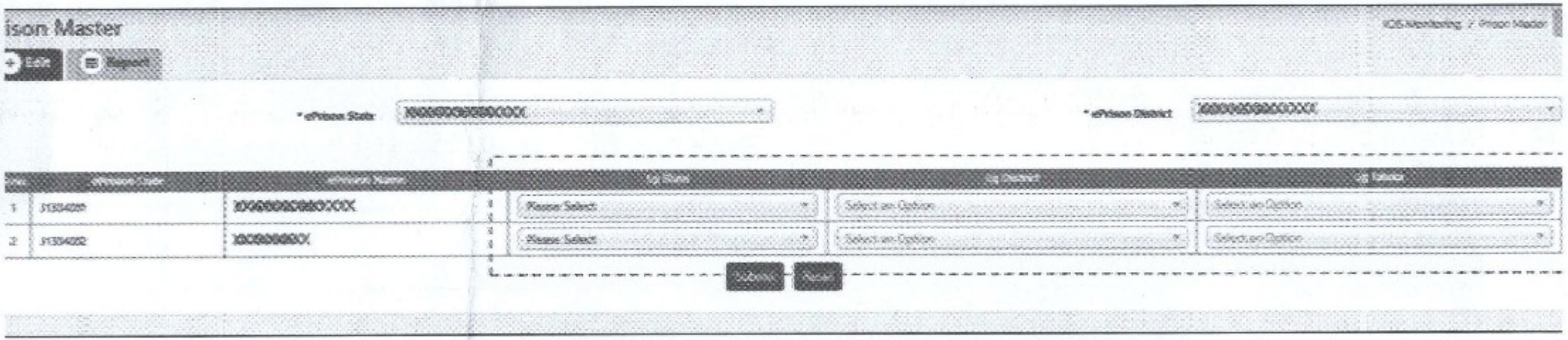
asters mapping for CIS is managed at two levels.



Pre-requisites - NJDG

1. Update prisons master in NJDG Intra
   - Select State and District to update the prison master
   - If details are already updated, it will be displayed as default values

NJDG Intra: ICJS > Prison Mast

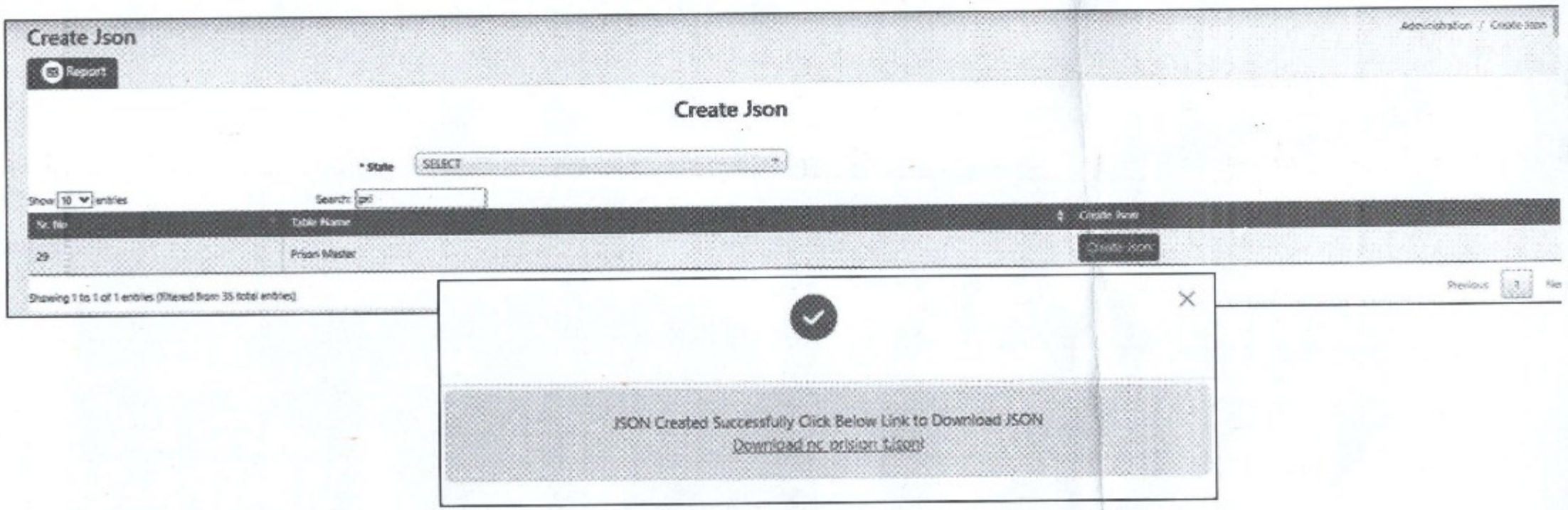


Attributes of ePrison database	Prison Master data in eCourts
• ePrison State • ePrison District • ePrison Name • ePrison Code	• LG State • LG District

Pre-requisites - JSON

2. Generate and download the latest Prisons JSON

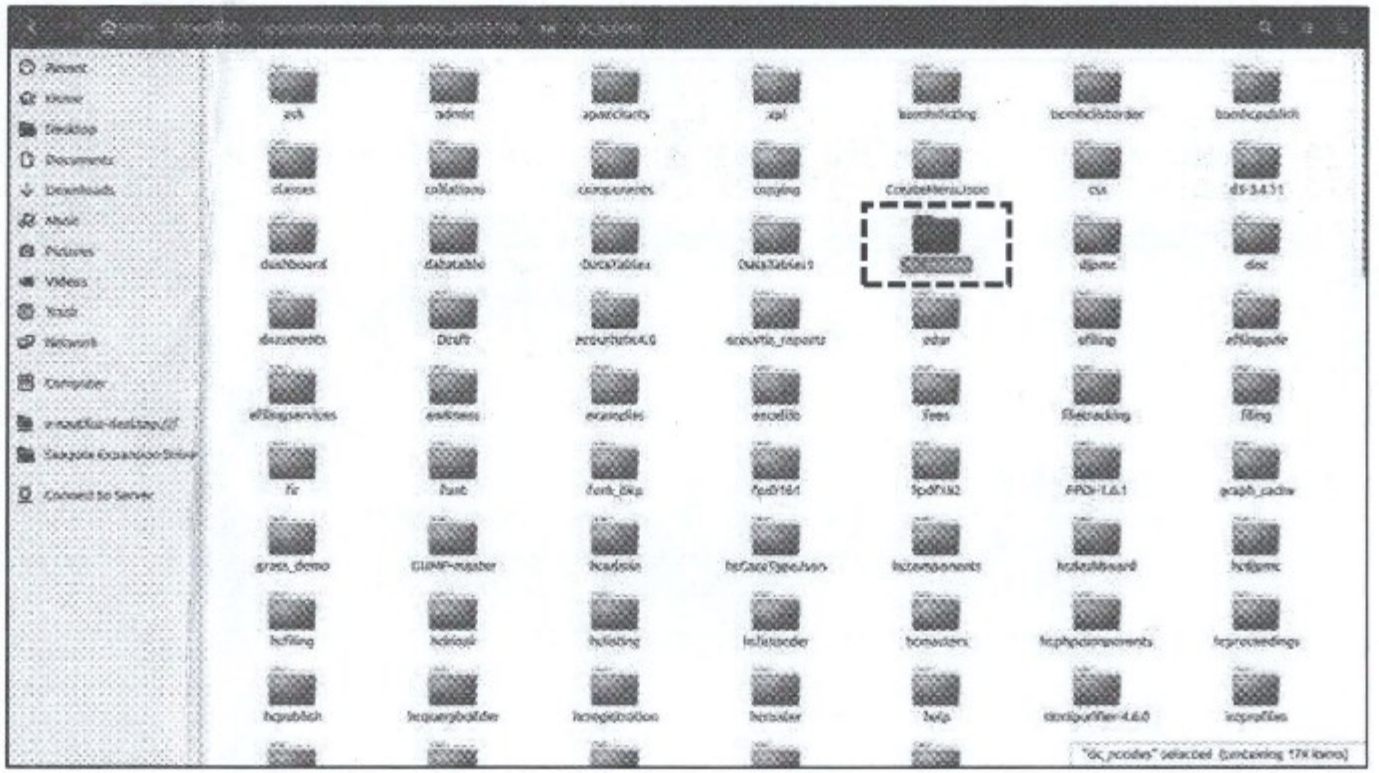
NJDG Intra: Administration > Create JS



Pre-requisites - JSON

3. Copy the latest JSON to 'dc_ncodes' folder in CIS

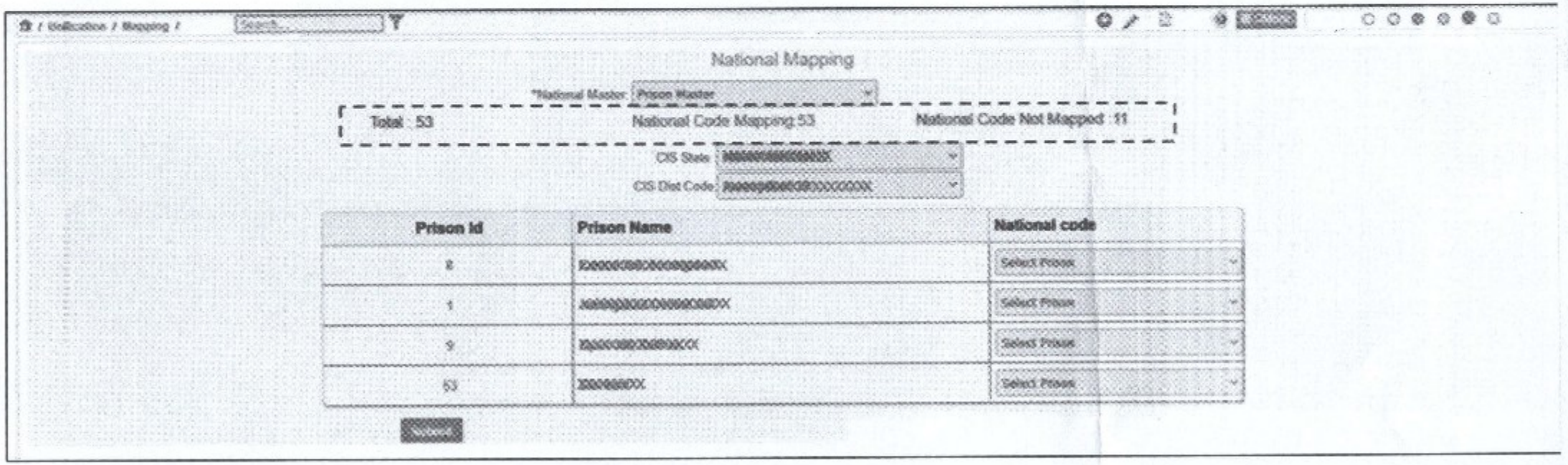
CIS : /home/court/swecourtis/dc_ncodes



Pre-requisites - CIS

4. Mapping of Prison Master in CIS
   - Select Prison Master; Prison State and Prison Dist code; Mapping status is displayed at the top
   - Select National codes corresponding to prison to complete mapping. If mapping is already done, selected codes are displayed by default

CIS: Unification > Mappin

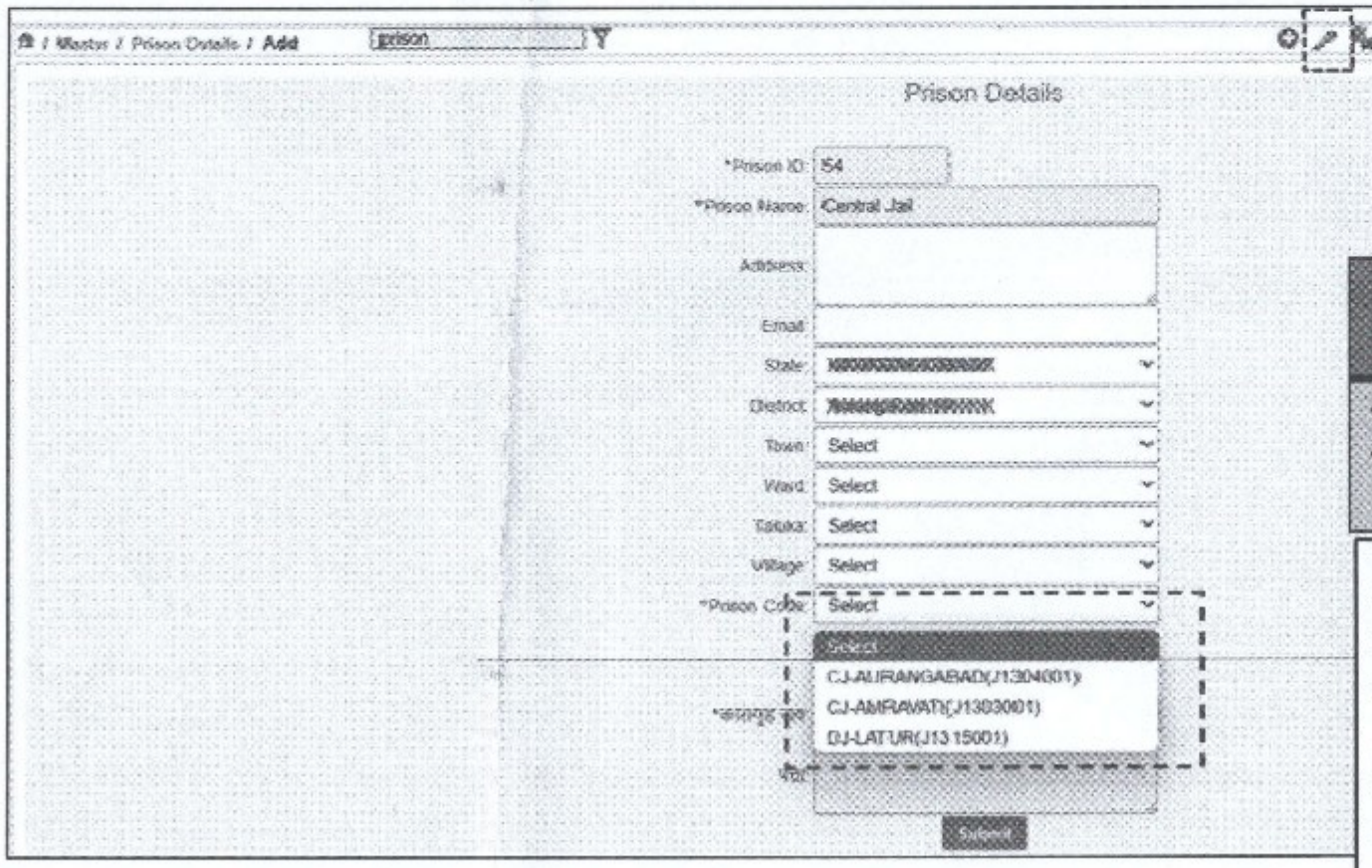


Note: If prisons are not mapped, dropdown will appear in the Prison column while updating the Prisoner ID to map the prison.

Pre-requisites - CIS

4. Mapping of Prison Master in CIS

- Mapping for individual records can also be done through Prison Master form
  CIS: Masters > National Masters > Prison Details
- Select the Prison Code from the dropdown to map the prison
- To map the existing prison record, click on the edit icon and select the corresponding 'Prison Code'



Prison Master data in eCourts	Attributes of e databas
• Prison ID • Prison Name	Dropdown list of along with ePrisc and ePrison Code

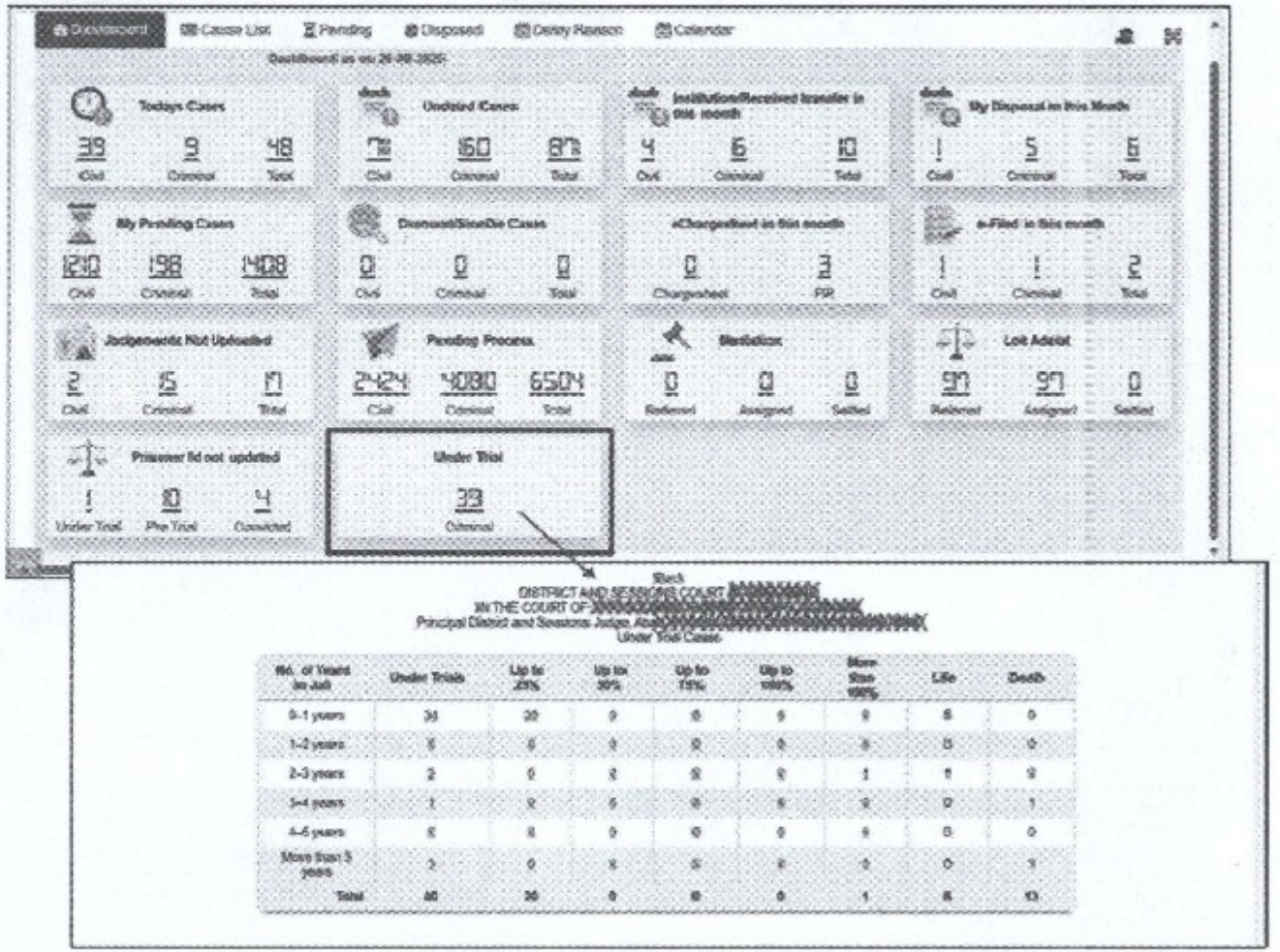
Note:
The dropdown list populated for 'Prison Code' is bas Prison Master data in NJDG Intra and corresponding available in CIS at local level.

If dropdown list is not populating, contact CPC to up 'Prison Master' in NJDG Intra and get the latest Priso Replace the Prison JSON in CIS with the latest versio

Facilities in CIS

Dashboard

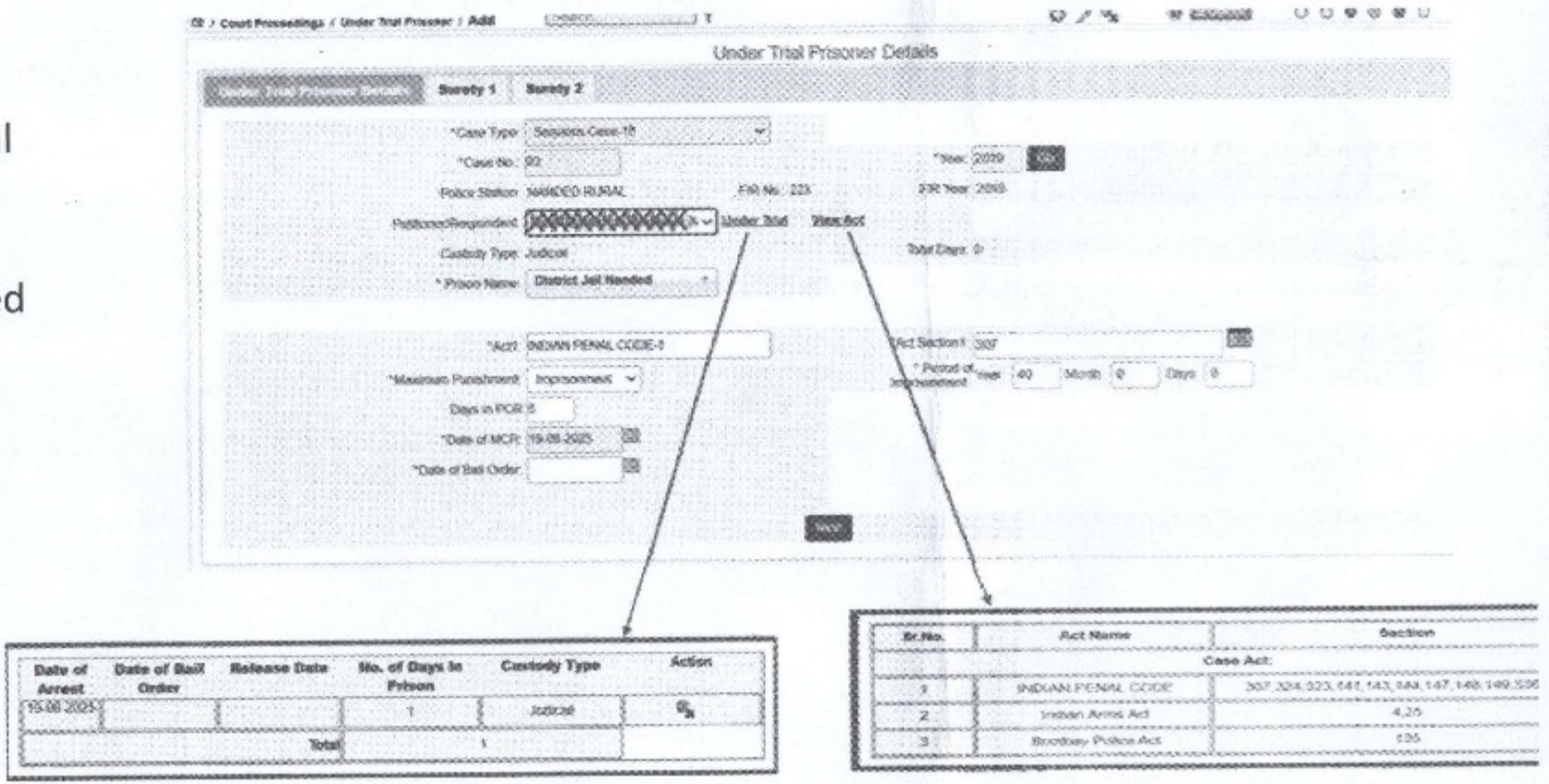
ıder Trial' tab in the CIS
shboard displays under trial
e count
ll down option is available to
:ess reports based on
igned user roles



Under Trial Prisoner

CIS : Court Proceedings > Under Trial Information > Under Trial Pris

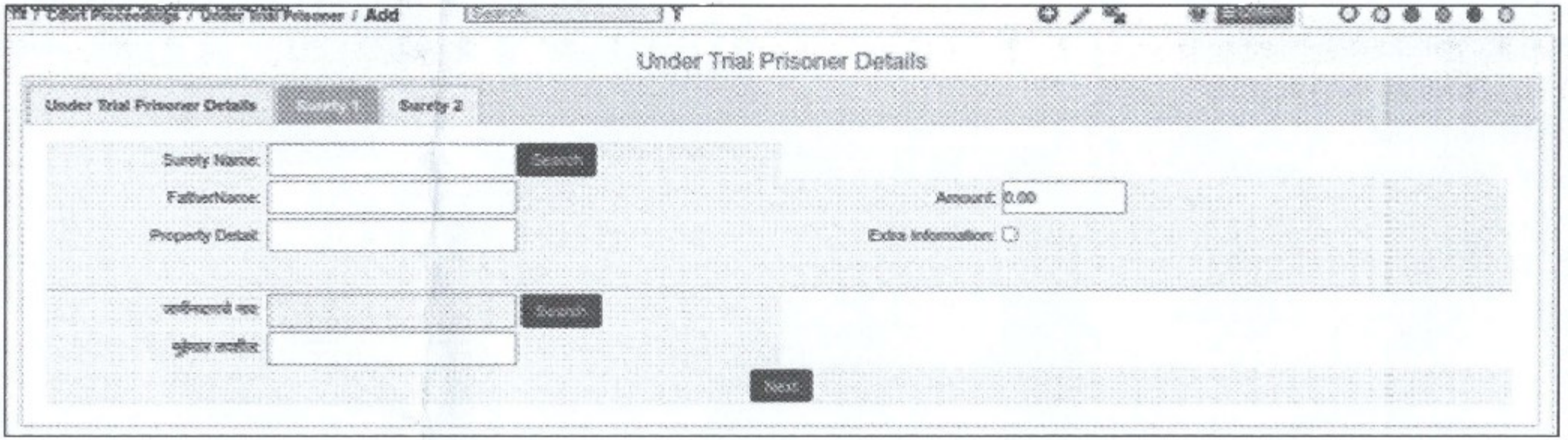
ity available to update
mation related to under-trial
ners
ils of Acts and Sections
red in the case can be viewed
g 'View Act' link
ioner/Respondent specific
er trial information can be
ed or deleted using 'Under
link



Under Trial Prisoner

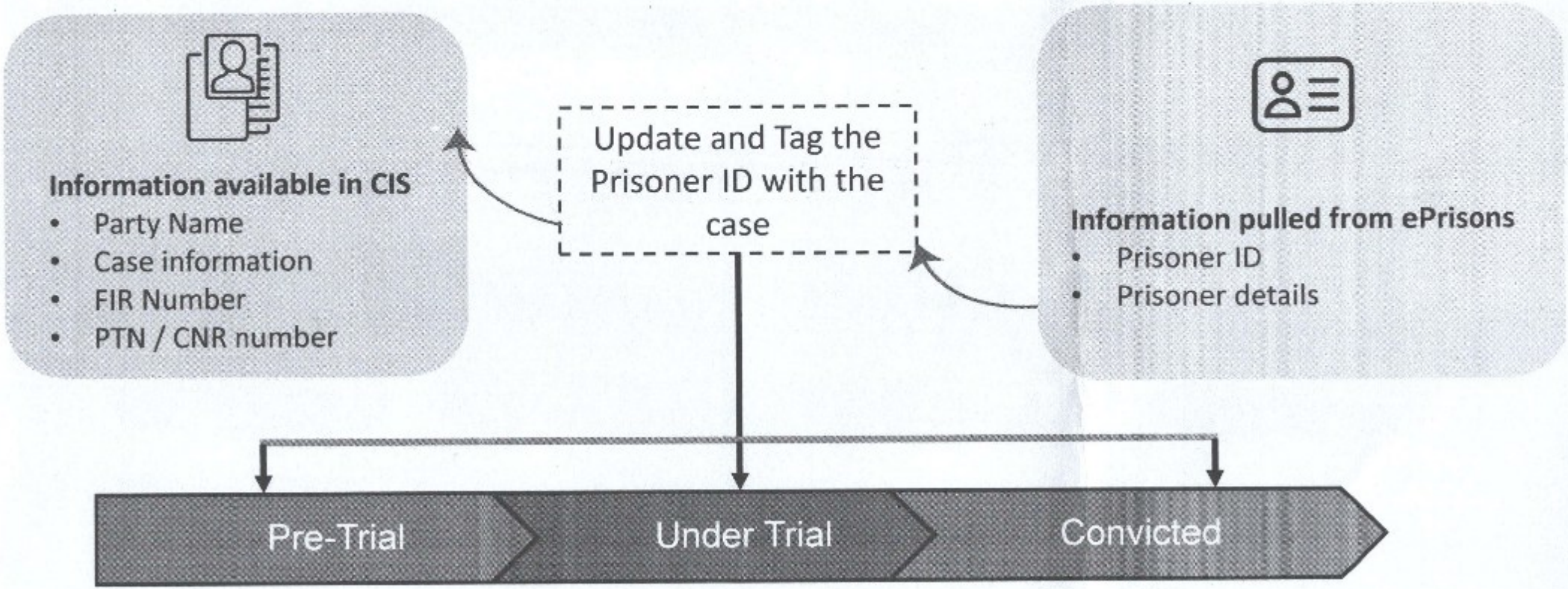
acility available to enter surety details

CIS : Court Proceedings > Under Trial Information > Surety 1 & 2



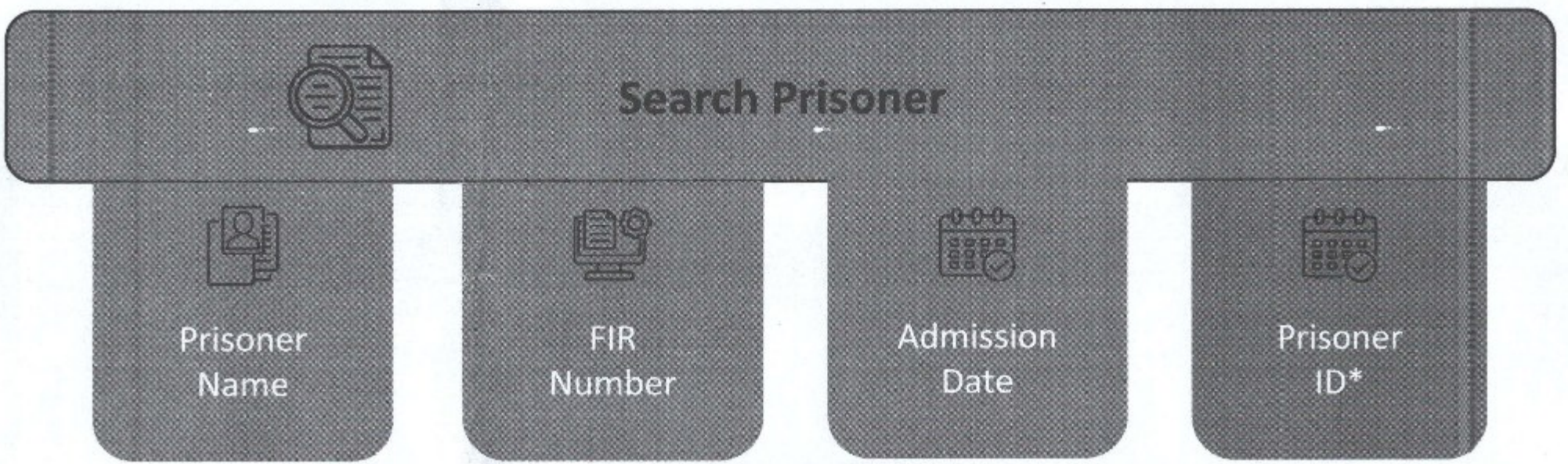
Update & Tag Prisoner ID

lity to tag prisoner ID is provided across various stages of cases, including Pre-trial, Undertrial and Convicted.



Update Prisoner ID

oner can be searched using any one of the three criteria provided and specific Prisoner can be selected from the ·ch result for tagging.



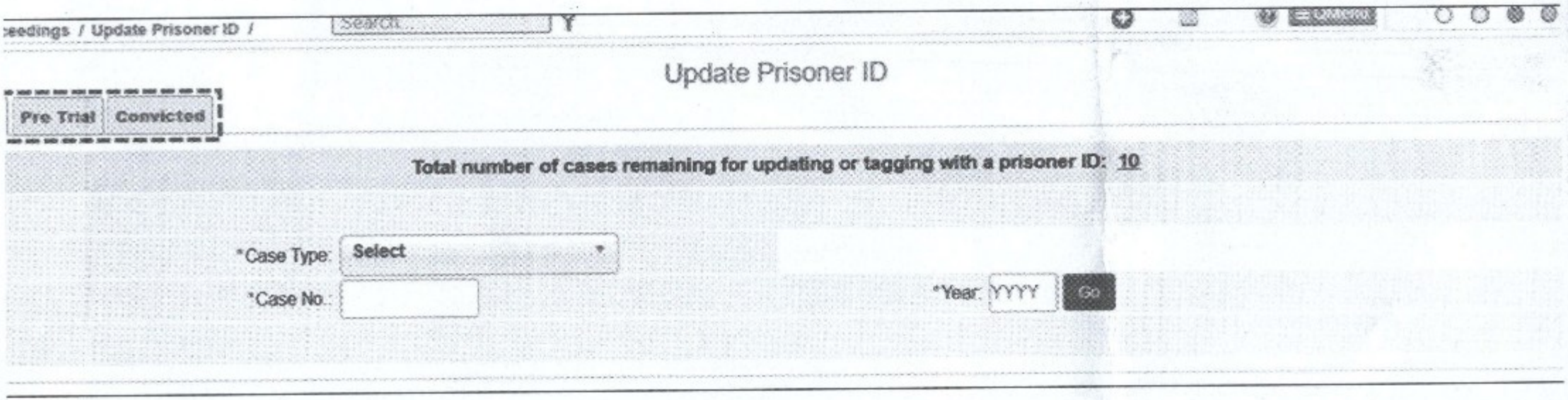
*used when Prisoner ID is received physically

Update Prisoner ID

oner ID can be updated for following stages of cases:

- Under Trial
- Pre-trial
- Convicted

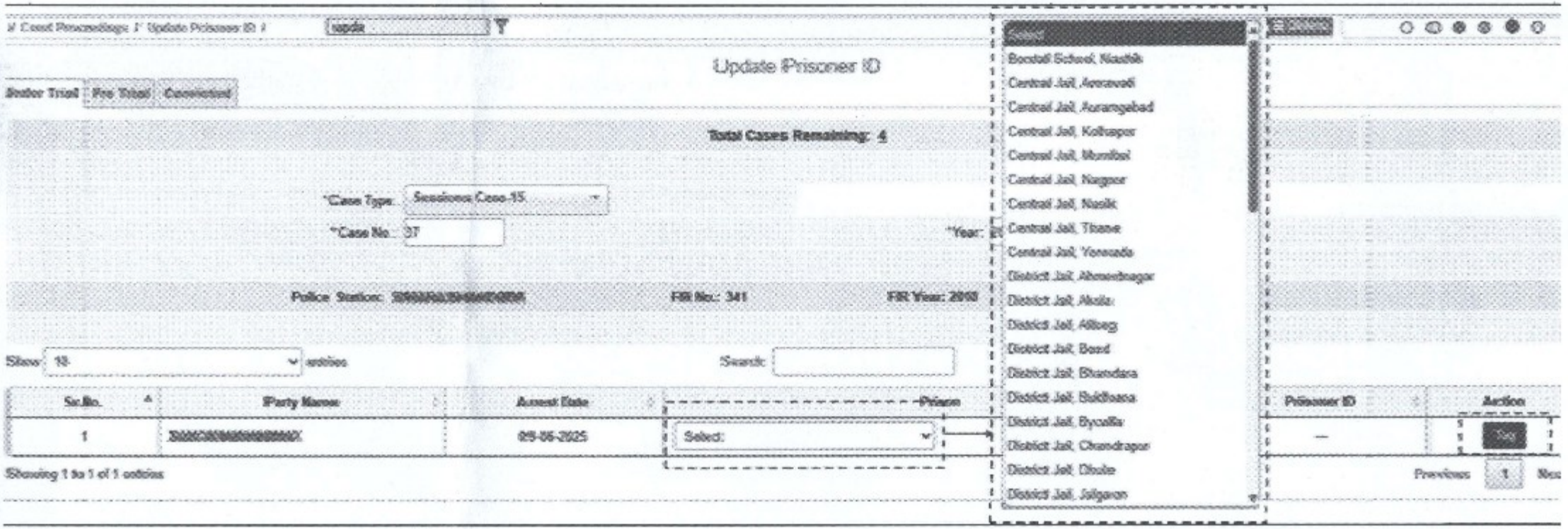
CIS : Case Proceedings > Under Trial Information > Update Prisone



Update Prisoner ID

Select the case and click on Tag button

CIS : Case Proceedings > Under Trial Information > Update Prison



Note: If prisons are not mapped, dropdown will appear in the Prison column as shown in the screenshot. If prisons are mapped, defa prison name will appear instead of dropdown.

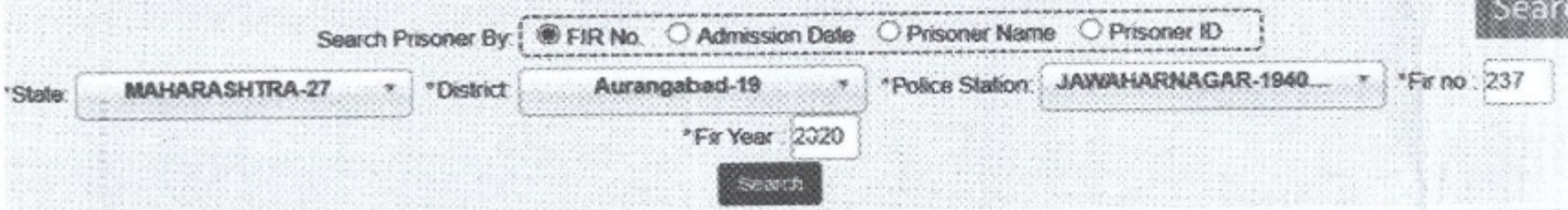
Update Prisoner ID

2 Search the Prisoner

- Select the parameter for searching Prisoner – Prisoner Name or FIR No or Admission Date
- Click on Search button

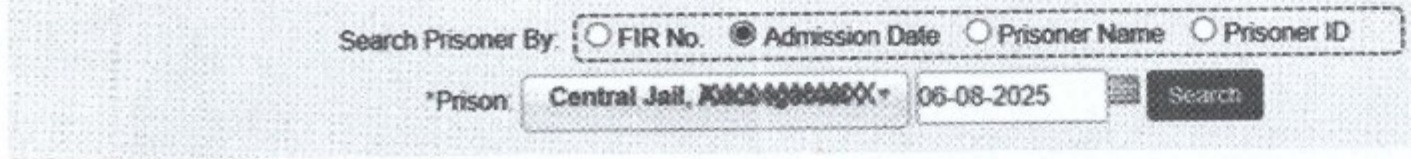
CIS : Case Proceedings > Under Trial Information > Update Prisoner ID

Search by FIR Number



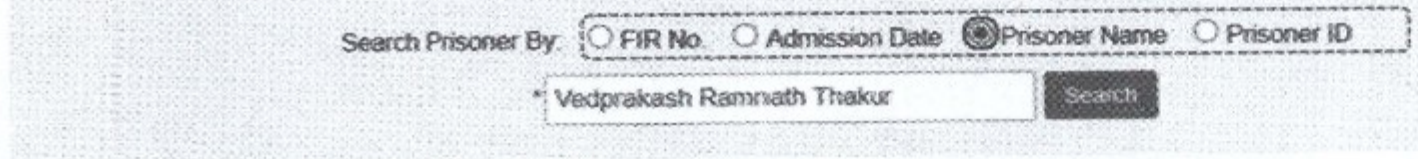
OR

Search by Admission Date



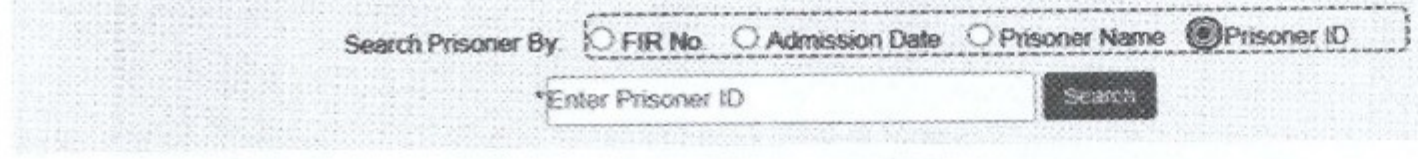
OR

Search by Prisoner Name



OR

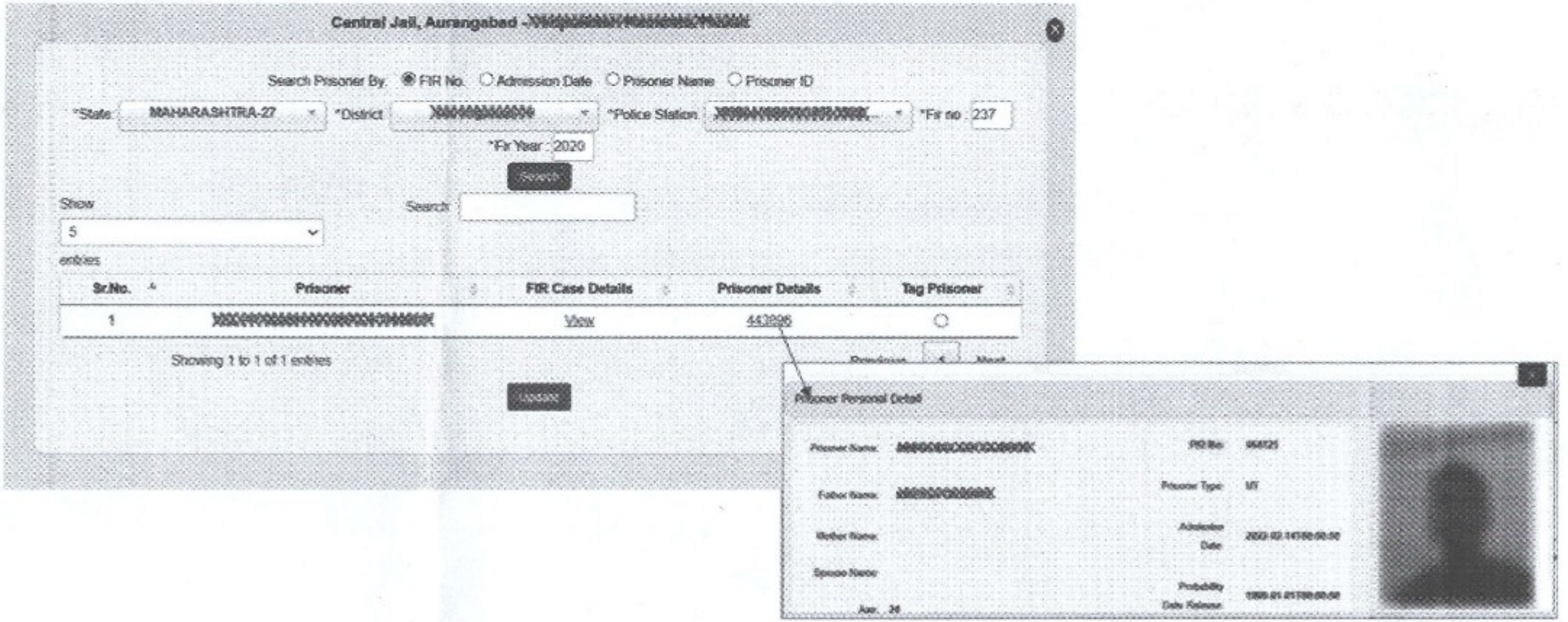
Search by Prisoner ID



Update Prisoner ID

- List of records matching search criteria will be displayed.
- Click on the Prisoner ID link to check the prisoner details
- Select the required record by selecting the corresponding radio button and click on Update

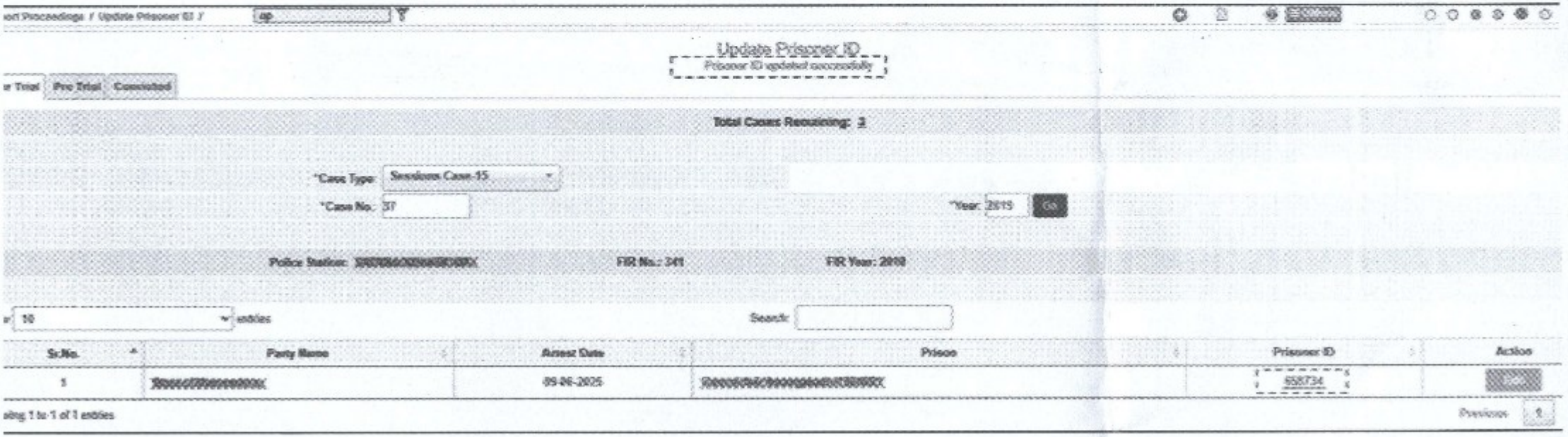
CIS : Case Proceedings > Under Trial Information > Update Prisoner ID



Update Prisoner ID

- Prisoner ID will be updated in CIS. Click on Edit button and follow all the steps to change the Prisoner ID again.
- Prisoner details can be viewed by clicking on the Prisoner ID

CIS : Case Proceedings > Under Trial Information > Update Prisone

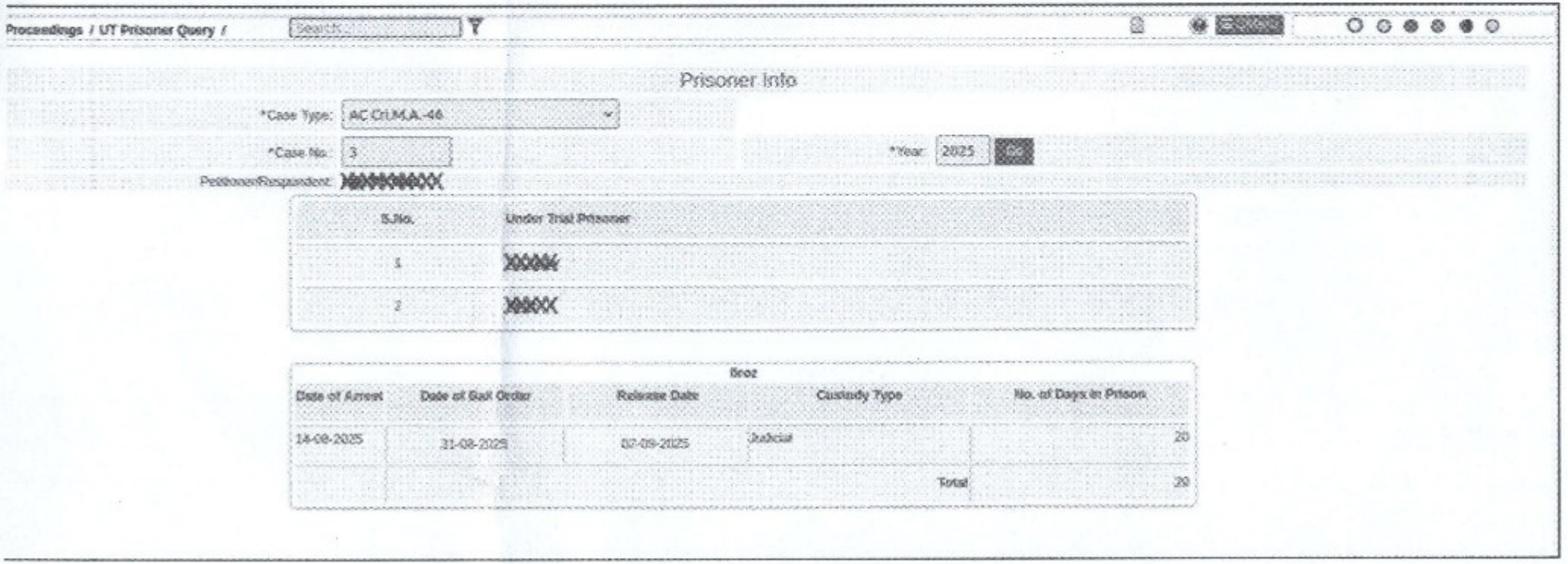


Similar procedure is followed to update Prisoner ID for Pre-trial and Convicted stages of the case.

UT Prisoner Query

y provided to retrieve details of Under-Trial Prisoner by entering the Case Number

CIS: Court Proceedings > Under Trial Information > UT Prisoner Query



UT Prisoner Report

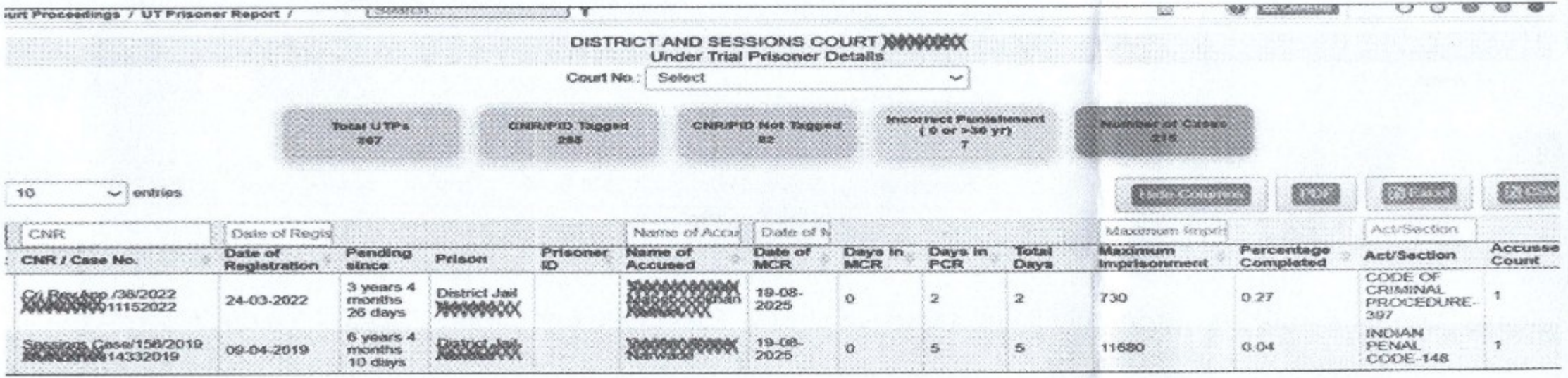
ort displays current UT prisoner details

ess to report data is role-based

Principal District Judge can view data of all courts under his/ her Jurisdiction.
Respective Court users can view data specific to their own court only.

er section shows case count at each stage. Click on any stage to view the list of cases.

CIS: Court Proceedings > Under Trial Information > UT Prisoner Repo

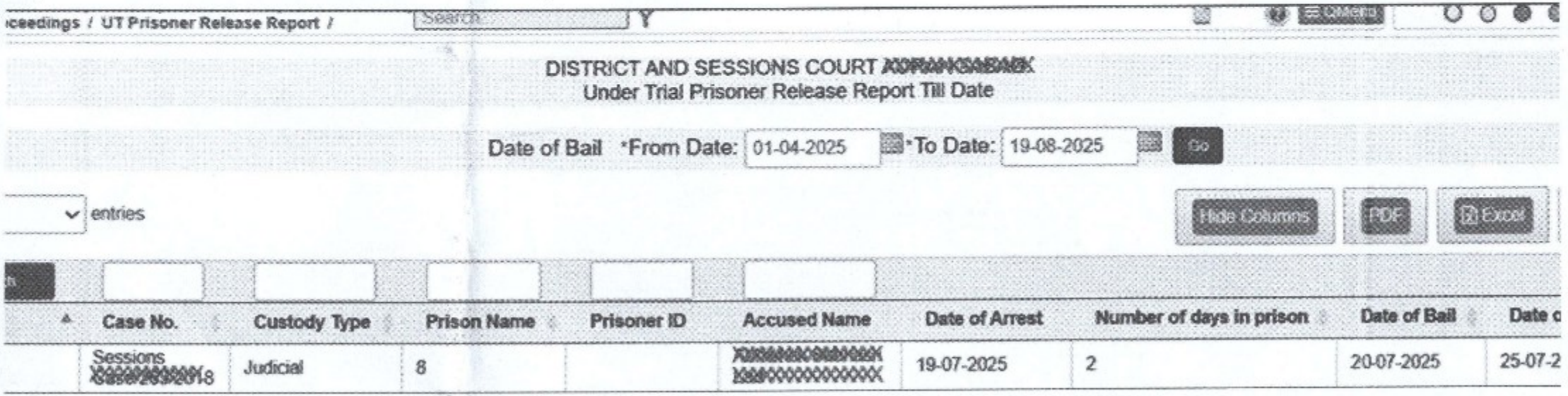


UT Prisoner Release Report

rt displays Released Under Trial prisoner details

:t Date range for generating the report

CIS: Court Proceedings > Under Trial Information > UT Prisoner Release



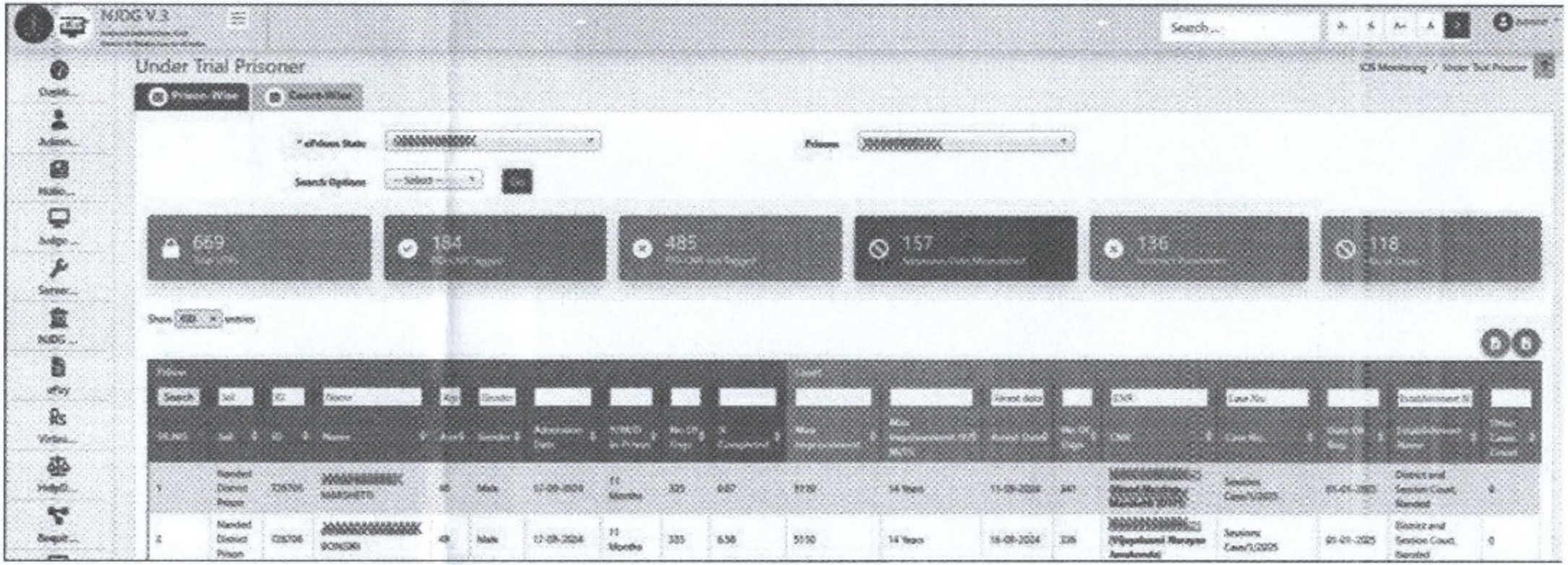
Release Date field in CIS is automatically updated for Under-Trial tagged prisoners, based on data received from t
is system through ICJS integration

NJDG Reports

Under Trial Prisoner- Prison Wise

ıerate a prison-wise Under Trial Prisoner report:
ect the State and Prison
:er the search parameters
:k on 'Go' to view the report
· section shows case count at each stage. Click on any stage to view the list of cases

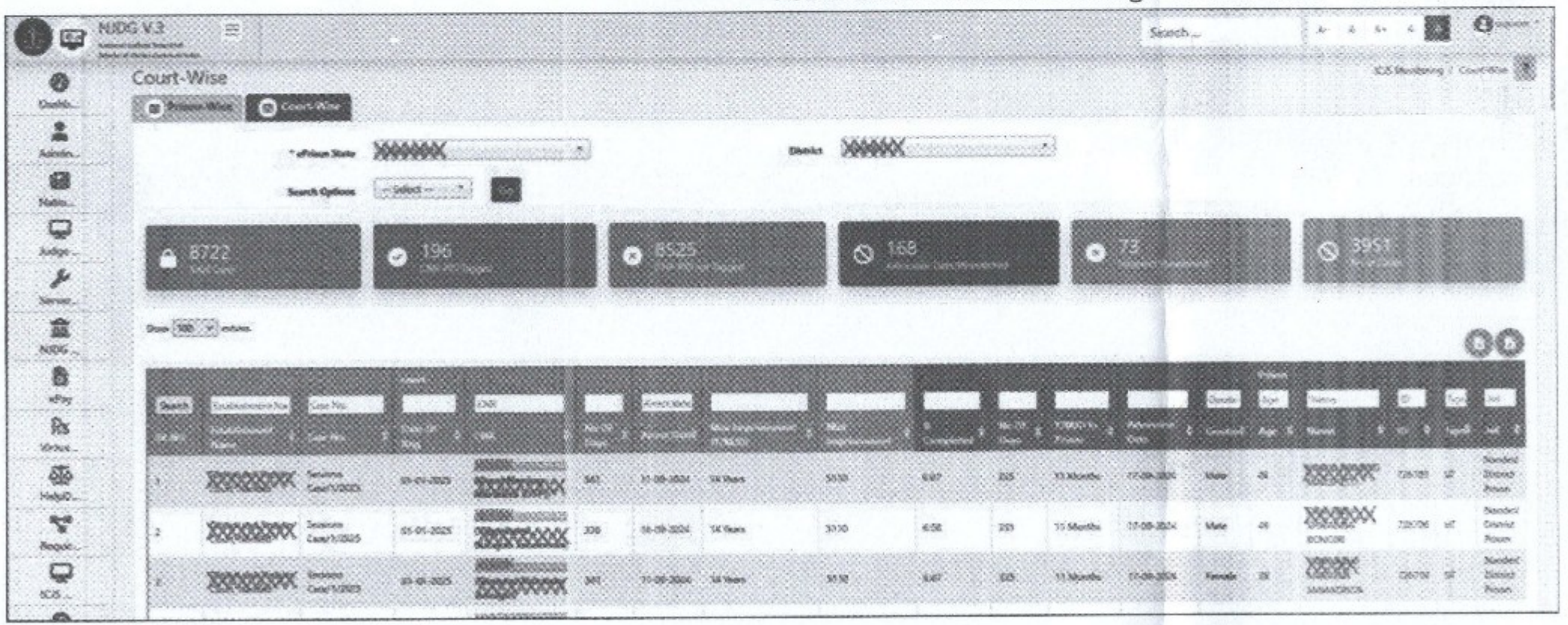
NJDG Intra : ICJS Monitoring > Under Trial > Prison Wise Tab



Under Trial Prisoner – Court Wise

enerate a court-wise Under Trial Prisoner report:
elect the State and District
nter the search details
lick on 'Go' to view the report
er section shows case count at each stage. Click on any stage to view the list of cases

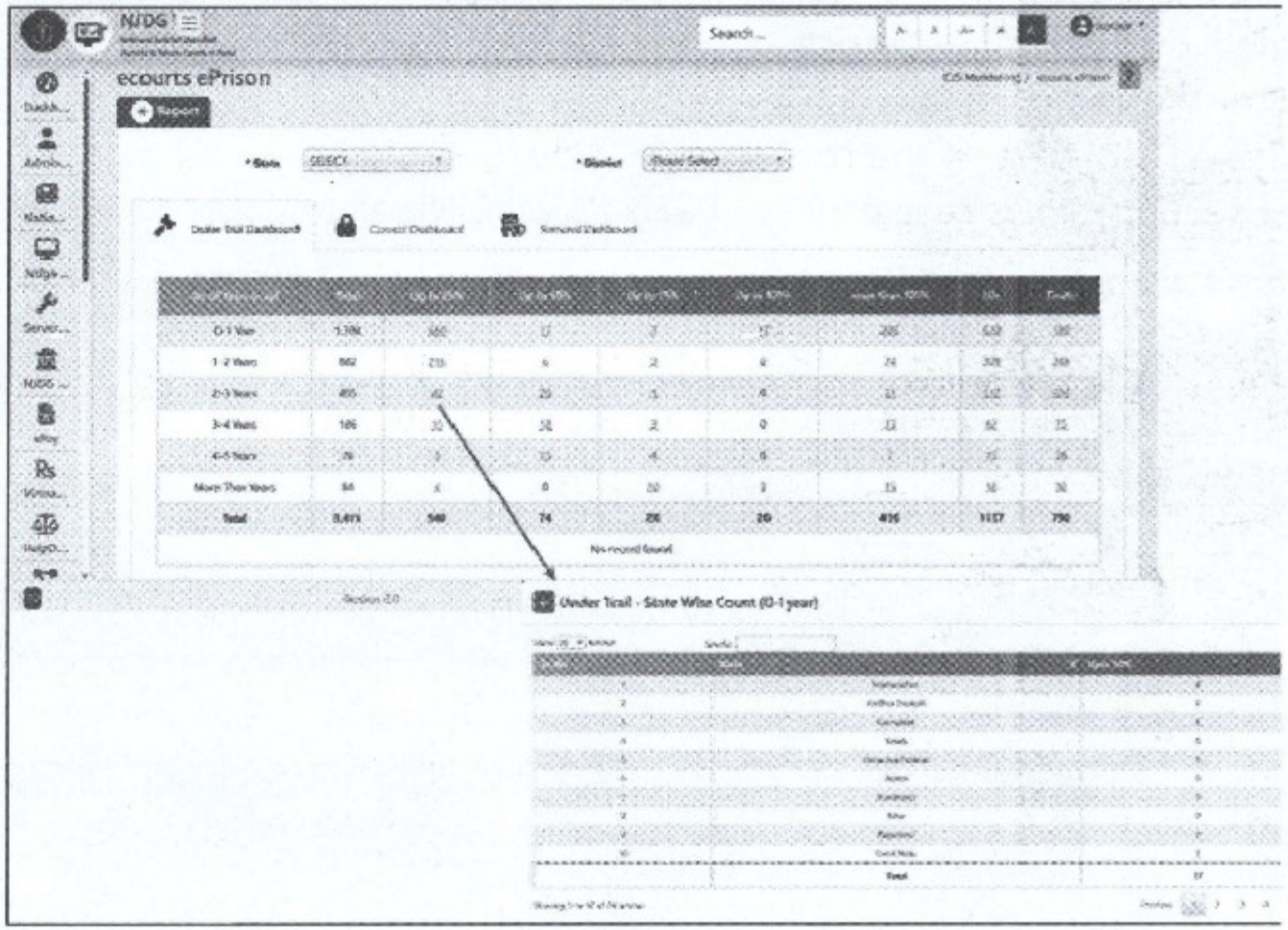
NJDG Intra : ICJS Monitoring > Under Trial > Court Wise Tab



eCourts ePrison

r Trial Dashboard provides-
rcentage distribution of prisoners based
completion of maximum punishment
p to 25%, 50%, 75%,100%).
assification of prisoners under
tegories where the punishment is Life
Death sentences
ck on the number to drill down state
se count

NJDG Intra : ICJS Monitoring > eCourts ePrison



CENTRE OF EXCELLENCE FOR ECOURTS

॥ यतो धर्मस्ततो जयः ॥

eCourts India

NIC PUNE







ePrisons



eCourts - ePrison Integration

February 2026

eCommittee, Supreme Court of India

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4.5 UT Prisoner Report 12
4.6 UT Prisoner Release Report 13
4.7 Updation of Conviction Details 13

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1 Introduction

Case Information System, commonly referred as CIS, is an application developed for Indian Judiciary under eCourts Mission Mode Project. This application primarily focuses on leveraging digital tools, technologies, and platforms to augment judicial efficiency through enablement of online processes like filing, scrutiny, registration, listing, court proceedings, disposal, notice generation, etc. Case Information System National Core Version 4.0 (NC CIS 4.0) is implemented across District and Taluka Courts of the country.

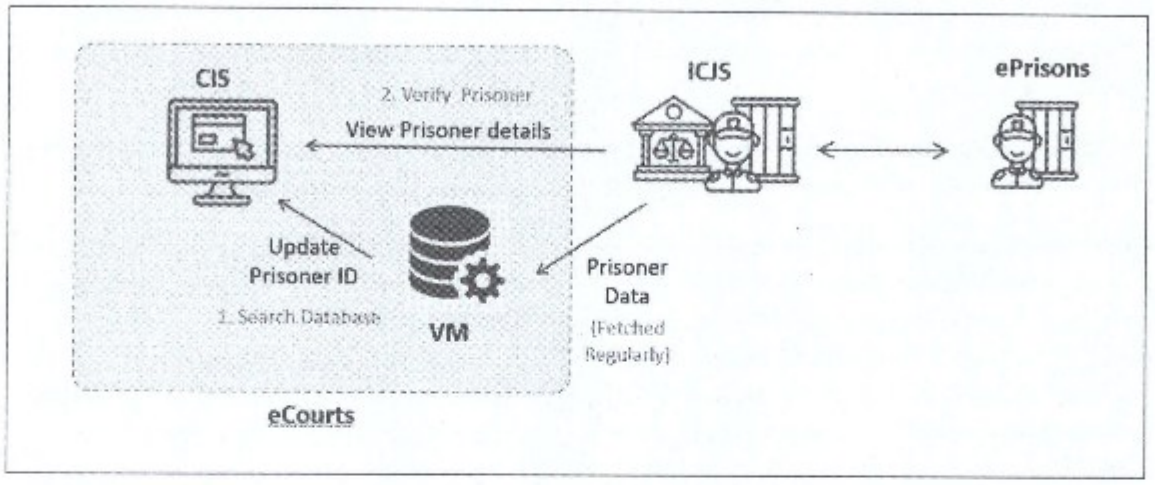
ePrisons, is a centralized system that manages data related to inmates across various prisons in India. It includes modules for prisoner admission, transfer, medical records, parole, and release.

The integration of eCourts (CIS) with ePrisons equips judicial officers with effective tools for prisoner management. **Within CIS,** the undertrial prisoner Data Management module enables search, tagging with case records (Each prisoner is assigned a unique ID linked to their case, ensuring unified records), and real-time access to reports and dashboards, including release reports, sentence details, and tagging status. **At the central level, the NJDG Intra portal** enhances oversight with prison-wise and court-wise analytics, sentence coverage tracking, and dashboards highlighting long custody cases.

Together, these facilities allow judicial officers to monitor, analyse, and review prisoners effectively. The system ensures transparency, efficiency, and data-driven insights to support informed judicial decision-making.

2 Data Flow

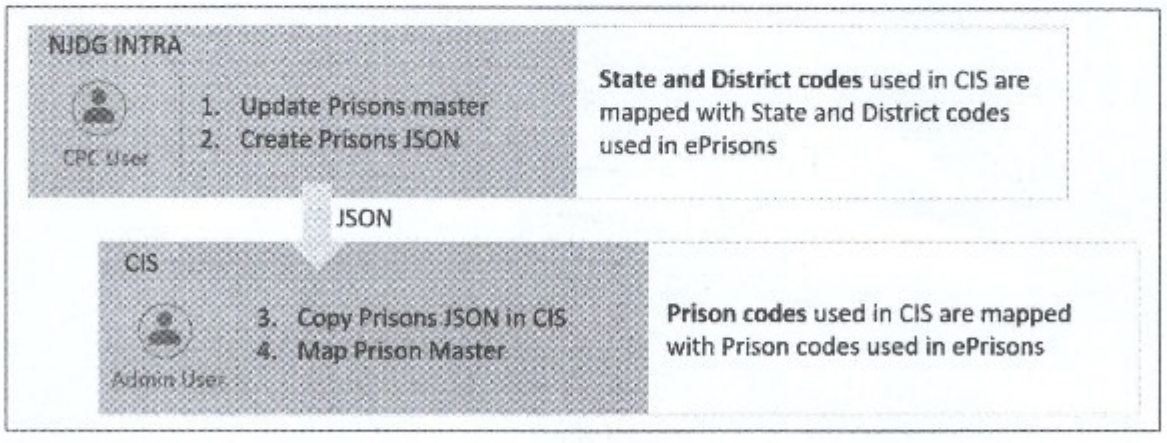
CIS is integrated with ePrisons through ICJS (Inter-operable Criminal Justice System). ICJS facilitates data exchange among different pillars of the criminal justice system, viz. Courts, Police, Jails, Forensic, and Prosecution.



3 Pre-requisites

Masters Mapping is important pre-requisite for integration between CIS and ePrisons as both the systems use different coding schemes for States, Districts, and Prisons. Mapping establishes a common understanding to facilitate communication between the two systems.

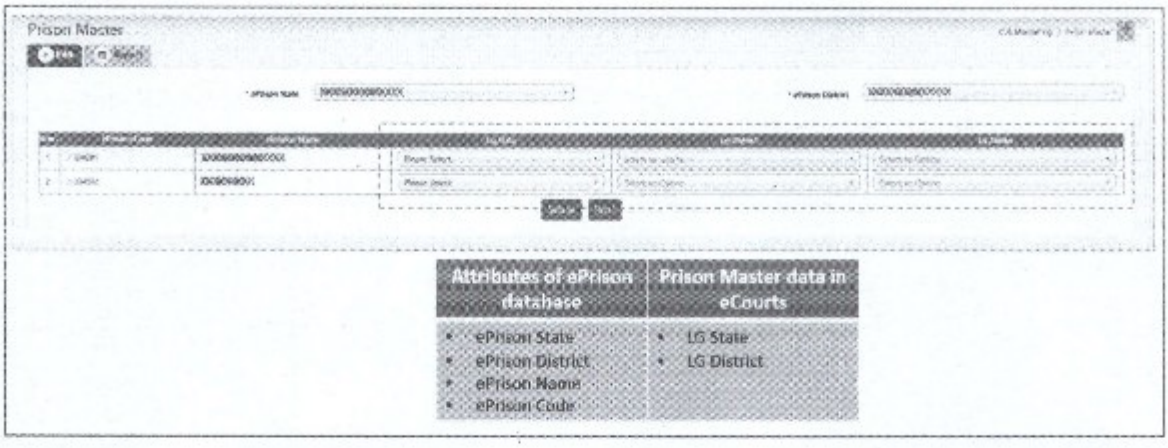
Masters mapping for CIS is managed at two levels.



1. **Update prisons master in NJDG Intra**

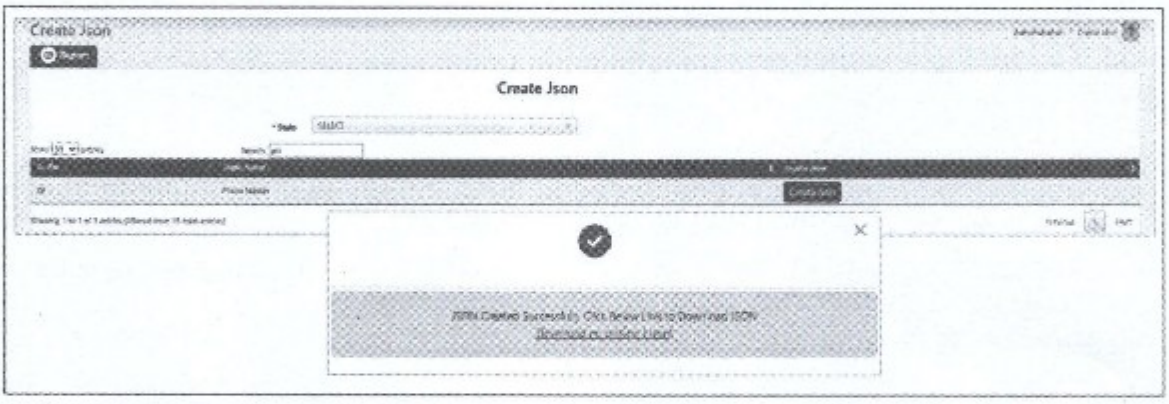
- Select State and District to update the prison master
- If details are already updated, it will be displayed as default values

Menu Navigation- NJDG Intra: ICJS > Prison Master



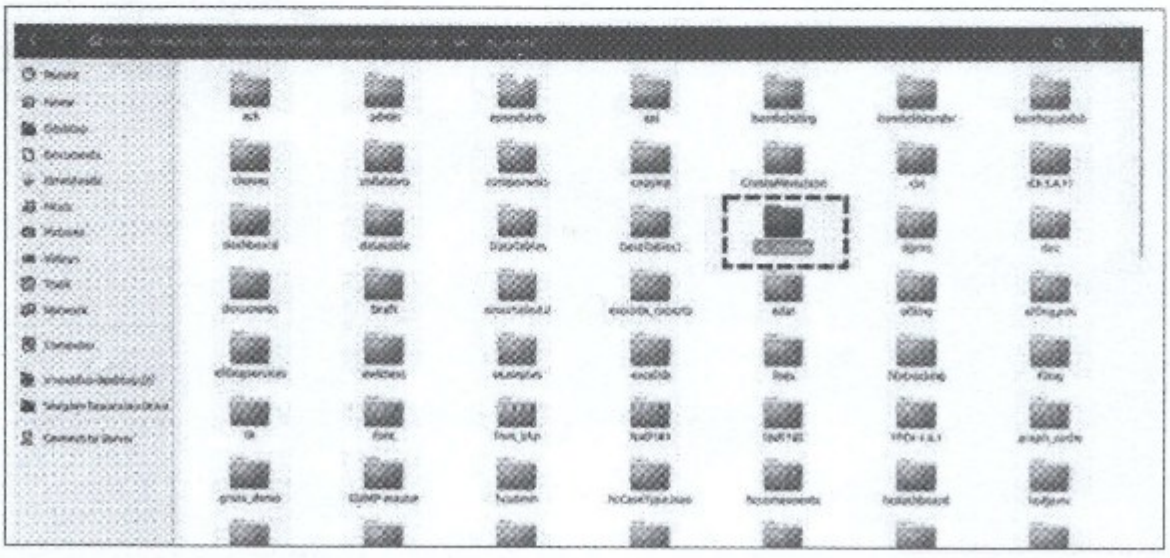
2. Generate and download the latest Prisons JSON

Menu Navigation- NJDG Intra: Administration > Create JSON



3. Copy the latest JSON to 'dc_ncodes' folder in CIS

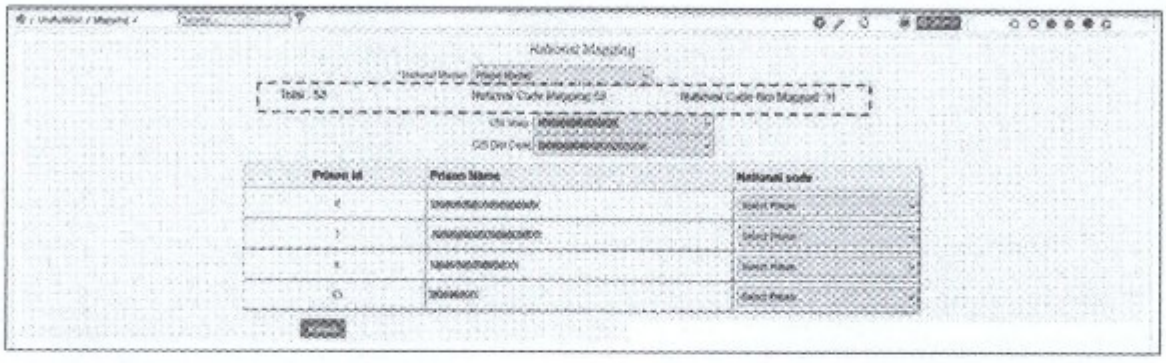
Menu Navigation- CIS: /home/court/swecourtis/dc_ncodes



4. Mapping of Prison Master in CIS

- Select Prison Master; Prison State and Prison District code; Mapping status is displayed at the top
- Select National codes corresponding to prison to complete mapping. If mapping is already done, selected codes are displayed by default

Menu Navigation- CIS: Unification > Mapping



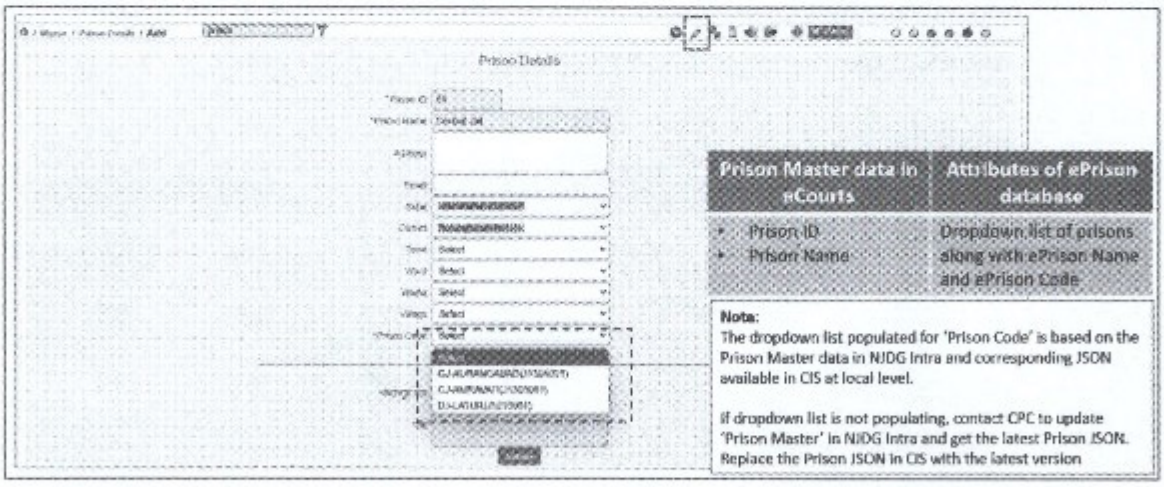
Note: If prisons are not mapped, dropdown will appear in the Prison column while updating the Prisoner ID to map the prison.

Mapping record through Masters Form

Mapping for individual records can also be done through Prison Master form

- Select the Prison Code from the dropdown to map the prison
- To map the existing prison record, click on the edit icon and select the corresponding 'Prison Code'

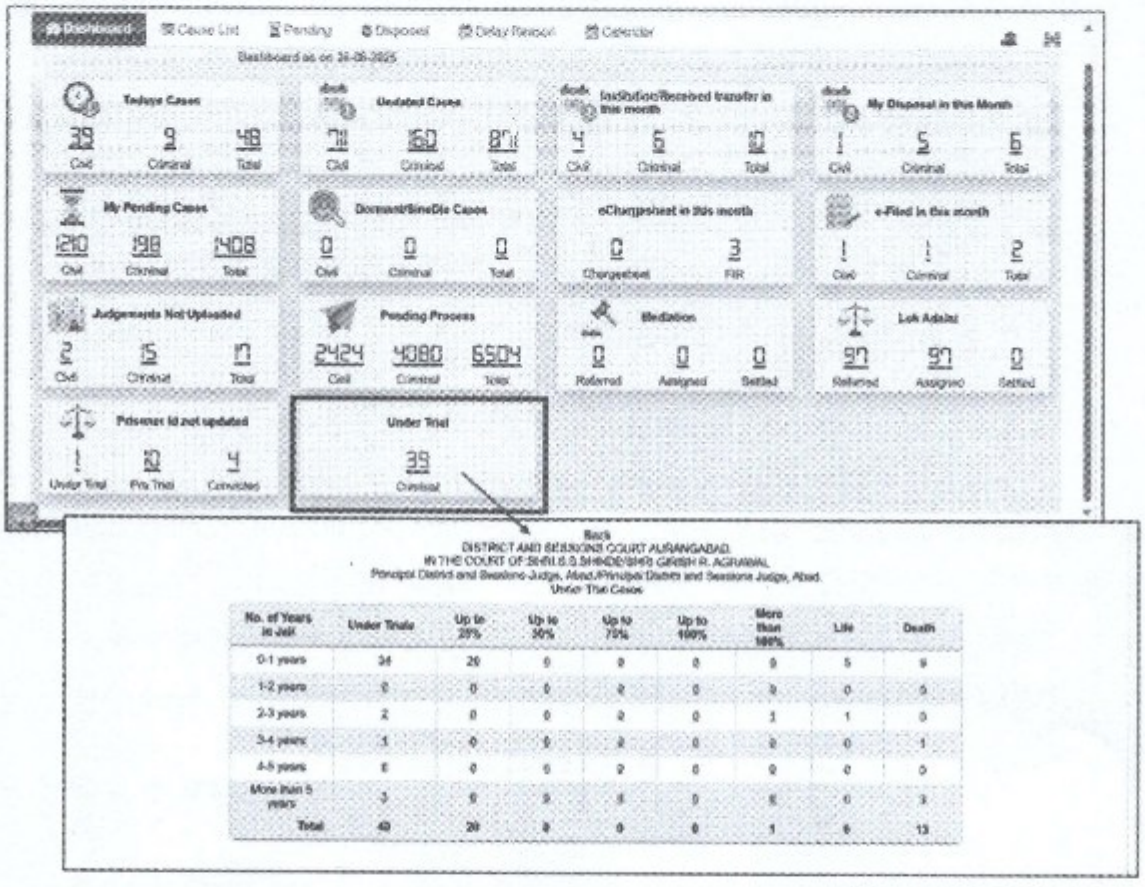
Menu Navigation- CIS: Masters > National Masters > Prison Details



4 Facilities in CIS

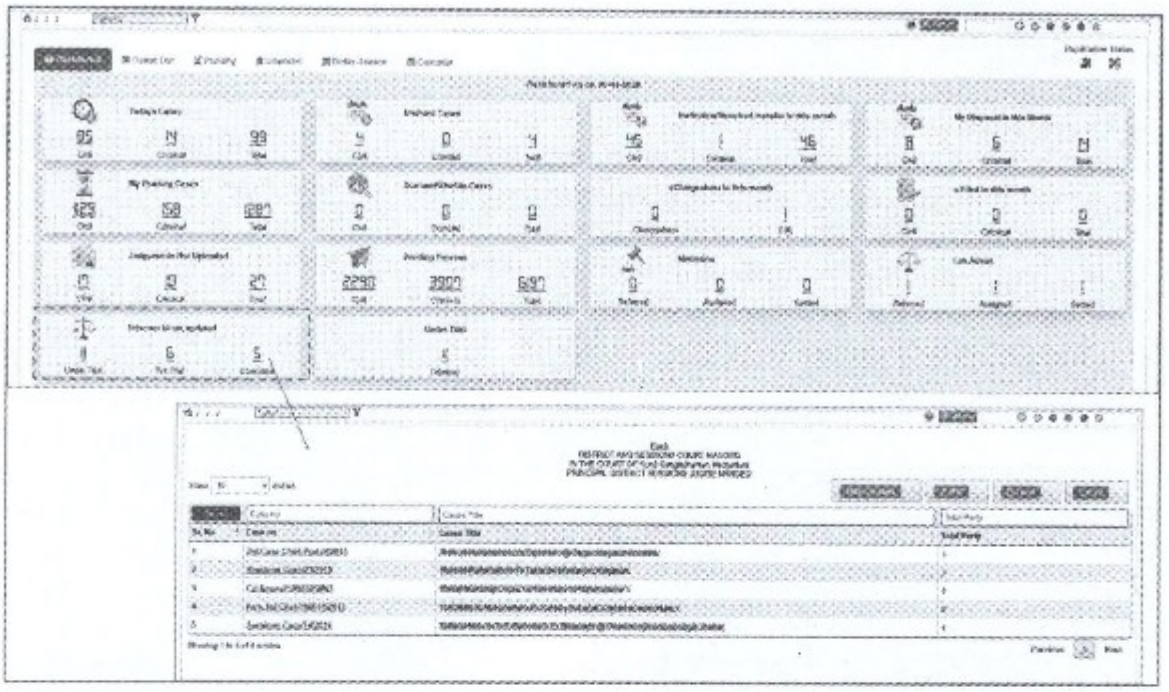
4.1 Dashboard

- 'Under Trial' tab in the CIS Dashboard displays under trial case count
- On drill down, percentage-based breakdown of prisoners according to the extent of sentence served (25%, 50%, 75%, and 100%) is displayed.



No. of Years in Jail	Under Trials	Up to 25%	Up to 50%	Up to 75%	Up to 100%	More than 100%	Life	Death
0-1 years	34	20	0	0	0	0	5	9
1-2 years	0	0	0	0	0	0	0	0
2-3 years	2	0	0	0	0	1	1	0
3-4 years	1	0	0	0	0	0	0	1
4-5 years	0	0	0	0	0	0	0	0
More than 5 years	3	0	0	0	0	0	0	3
Total	40	20	0	0	0	1	6	13

Within the dashboard, a dedicated section displays cases where prisoner ID is pending for tagging, along with a category-wise breakup showing how many are pending under Undertrial, Pre-trial, and Convicted cases.

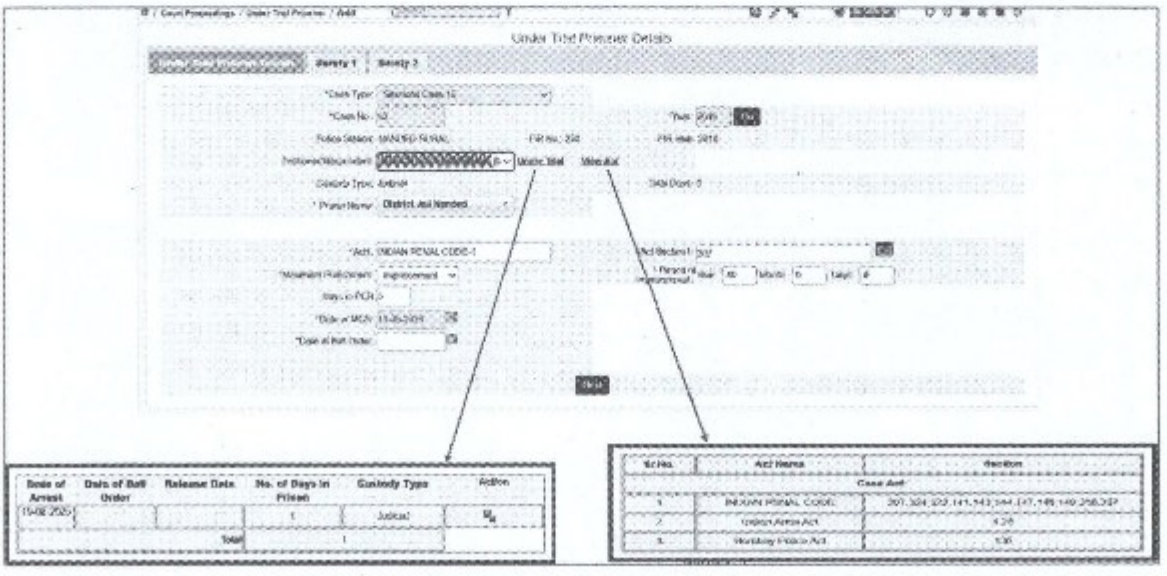


4.2 Under trial Prisoner Details

Facility available to update information related to under-trial prisoners

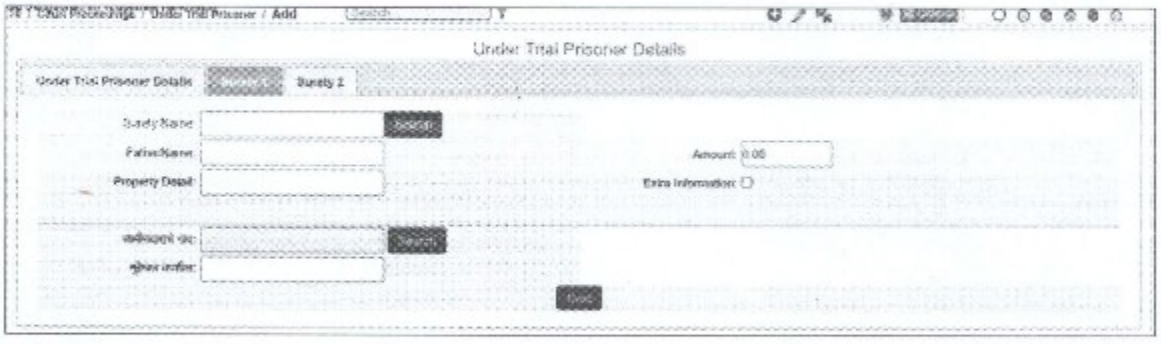
- Details of Acts and Sections entered in the case can be viewed using 'View Act' link
- Petitioner/Respondent specific Under trial information can be viewed or deleted using 'Under Trial' link
- After selecting the petitioner or respondent, **case-specific prisoner** details can be entered.

Menu Navigation- CIS: Court Proceedings > Under Trial Information > Under Trial Prisoner



Facility available to enter surety details

Menu Navigation- CIS: Court Proceedings > Under Trial Information > Surety 1 & 2

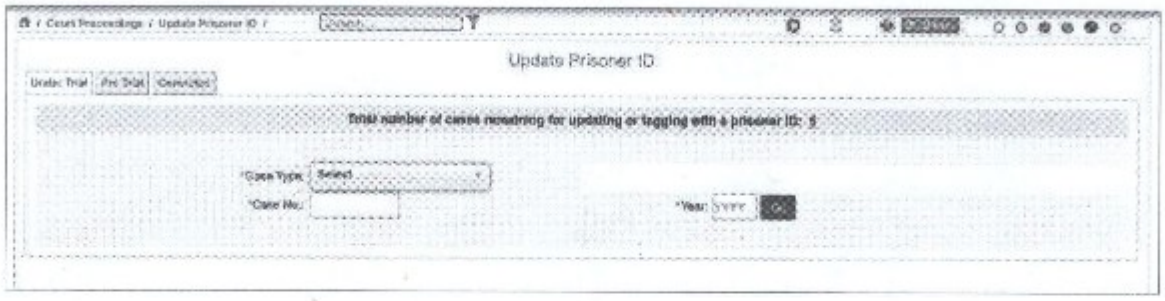


4.3 Update & Tag Prisoner ID

Facility is provided for tagging of prisoner ID provided by ePrisons system with the case.

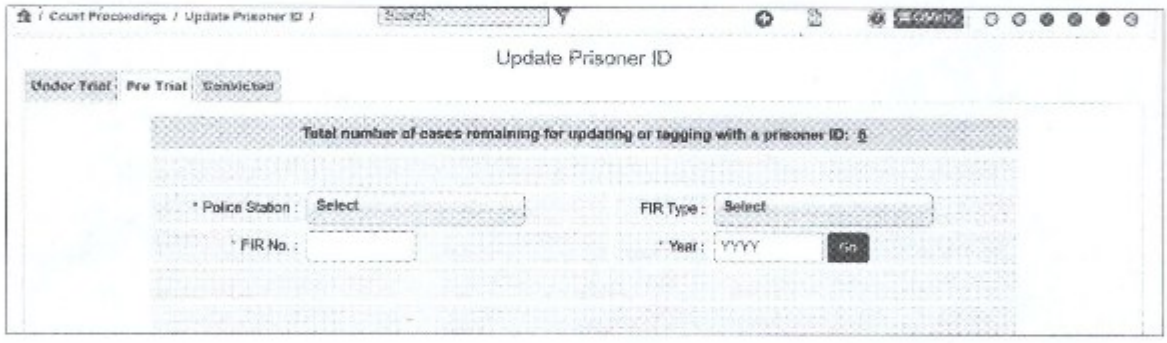
For tagging under trial and convicted prisoners, user need to enter Case Type, Case Number and Year.

Menu Navigation- CIS: Case Proceedings > Under Trial Information > Update Prisoner ID



For tagging pre-trial prisoners, the user needs to enter Police Station, FIR Number, and Year.

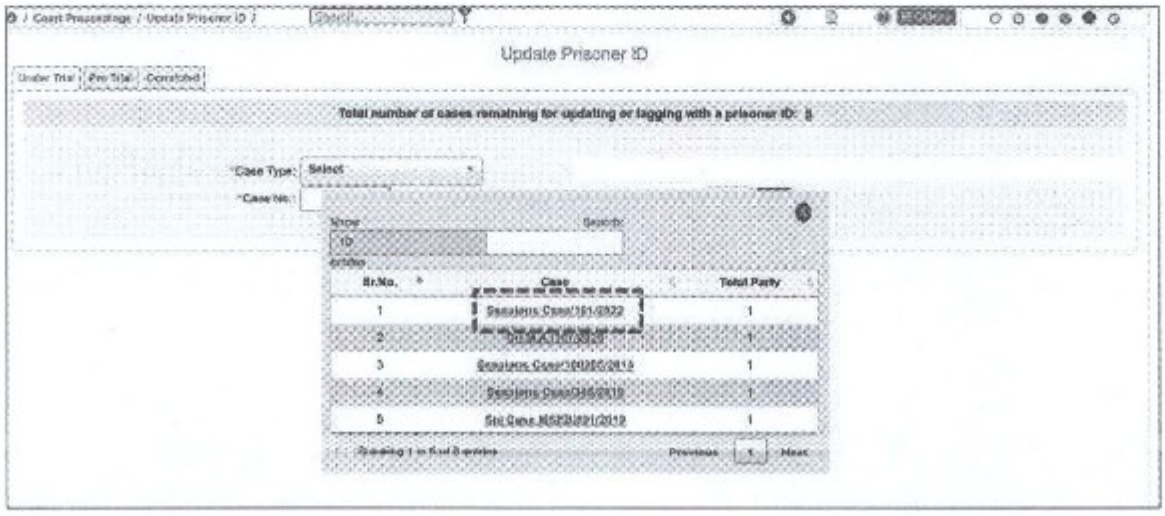
Menu Navigation- CIS: Case Proceedings > Under Trial Information > Update Prisoner ID



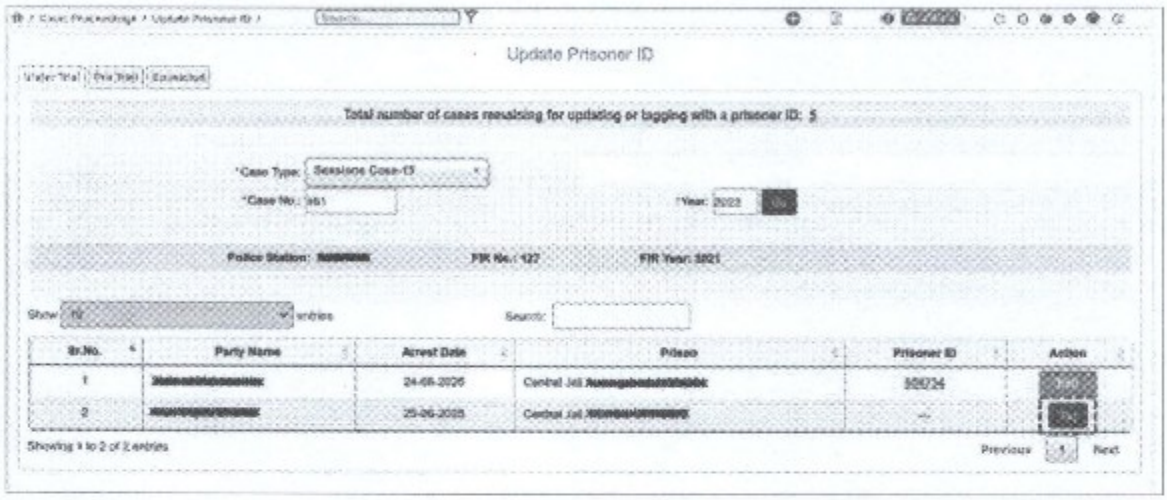
Procedure to Tag Prisoner ID:

1. After selecting under-Trial tab, count of cases pending for tagging is displayed. By clicking the count, respective cases will be displayed.

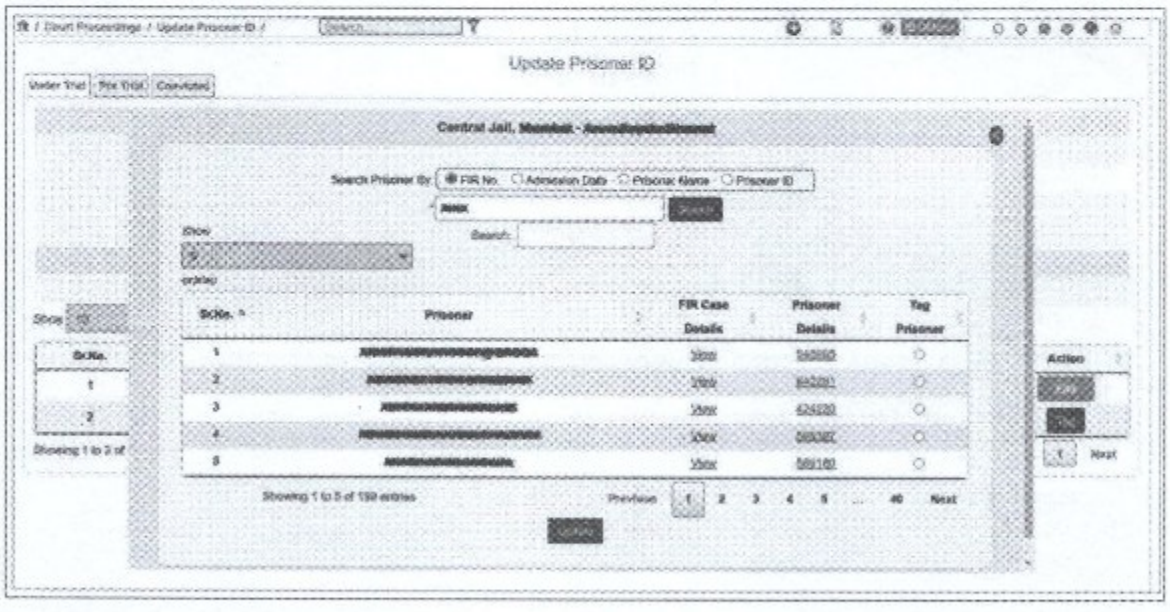
Menu Navigation- CIS: Case Proceedings > Under Trial Information > Update Prisoner ID



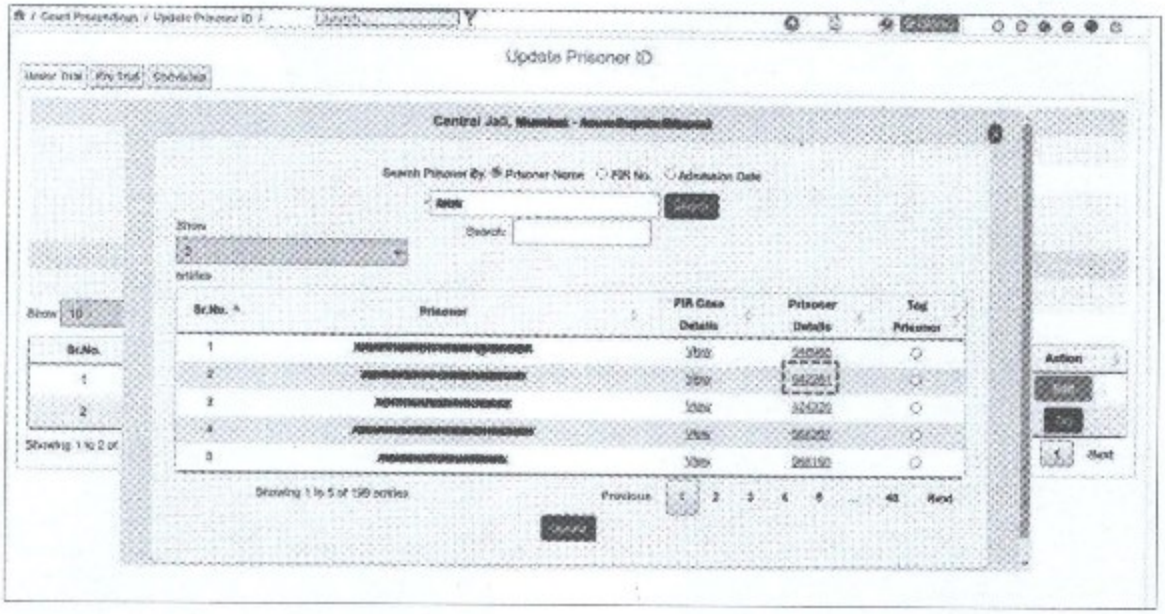
2. When user clicks on a case, the application displays the associated information in a tabular format. (Alternatively, users can manually enter the Case Type, Case Number, and Year to retrieve the same tabular data)



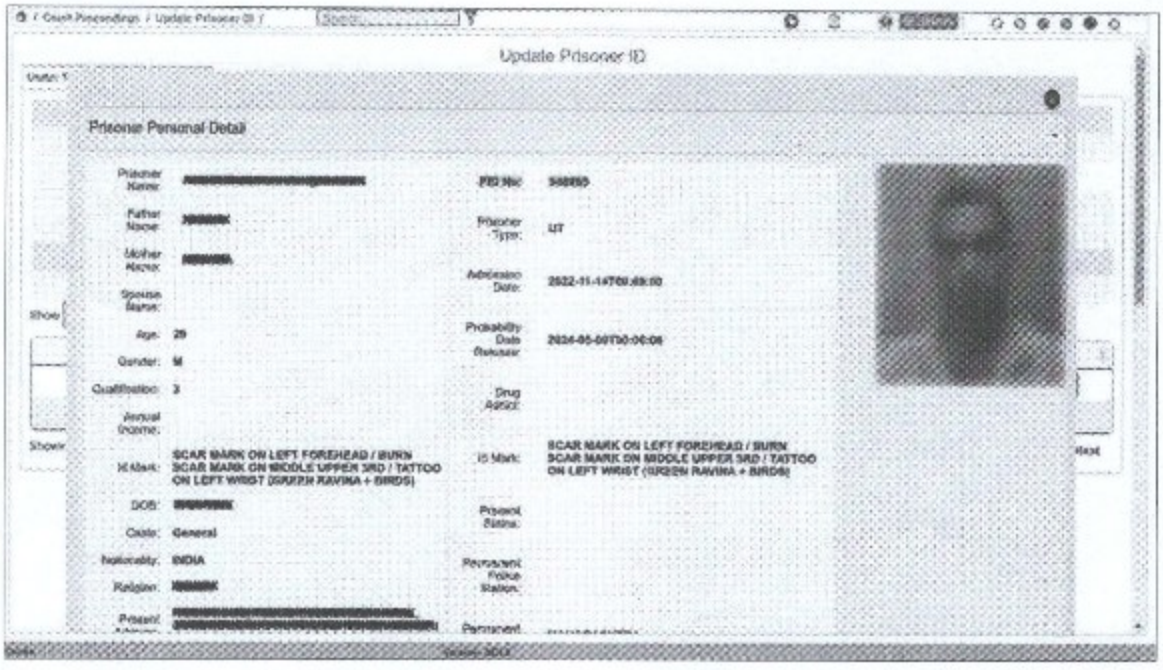
3. After Clicking "Tag" button corresponding to required party name following screen will appear where in user can search prisoner details based on Prisoner Name, FIR No and Admission Date. List of prisoners matching the selected criteria will be fetched from ePrisons System.



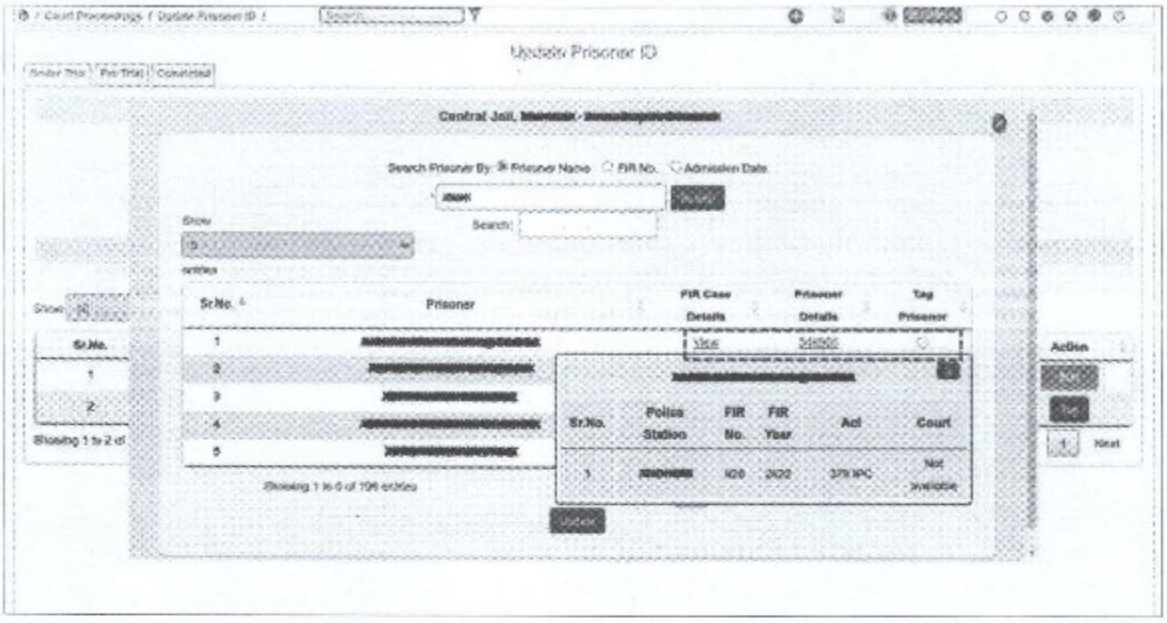
4. List of all the available prisoners matching given criteria is displayed.



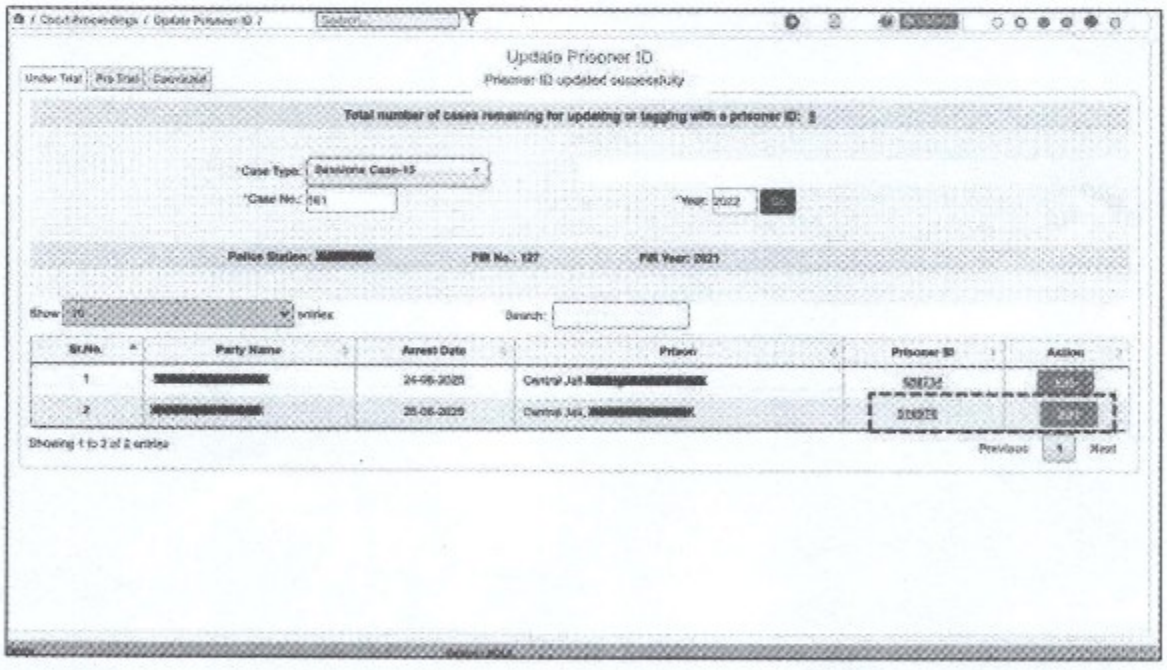
5. Click on Prisoner ID to show prisoner personal details with photo



6. Click on view link corresponding to required prisoner name. prisoner details like Police Station FIR etc. will be displayed.



7. Select the radio button corresponding to the matching criteria to tag the prisoner with the case.



In convicted cases, if an accused is released on bail, the corresponding entry in the convicted section should be marked as 'Released'. An update button is provided to facilitate this action. It is important to note that in such cases, the accused will not be tagged with a Prisoner ID.



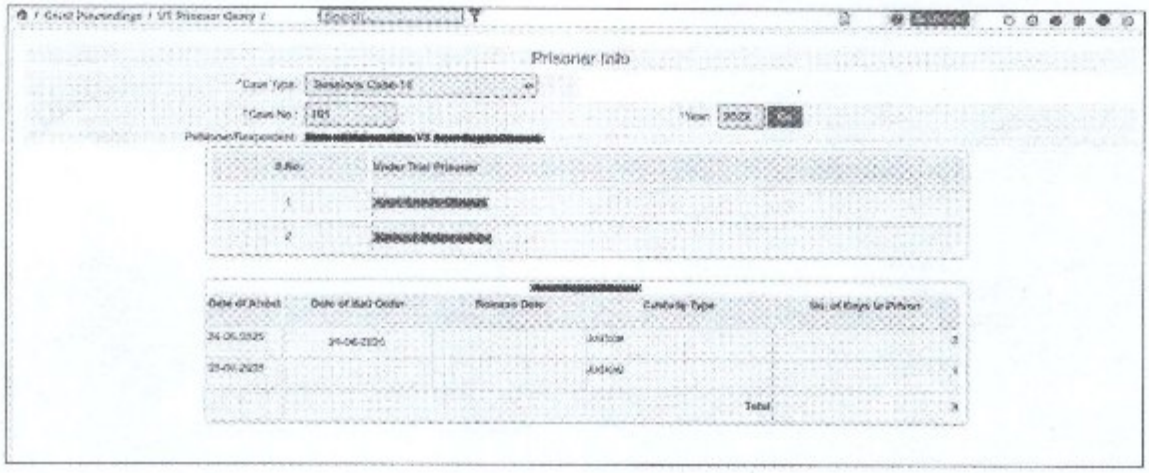
Note:

- Internally system tag a Prisoner ID with the corresponding party in a case. This ensures accurate linkage between court records and prison data.
- The same steps are to be followed **for tagging Pre-Trial and Convicted cases** as well.

4.4 UT Prisoner Query

Facility provided to retrieve details of Under-Trial Prisoner by entering the Case Number

Menu Navigation- CIS: Court Proceedings > Under Trial Information > UT Prisoner Query



4.5 UT Prisoner Report

Report displays current UT prisoner details

Access to report data is role-based

- Principal District Judge can view data of all courts under his/ her Jurisdiction.
- Respective Court users can view data specific to their own court only.

Upper section shows case count at each stage. Click on any stage to view the list of cases.

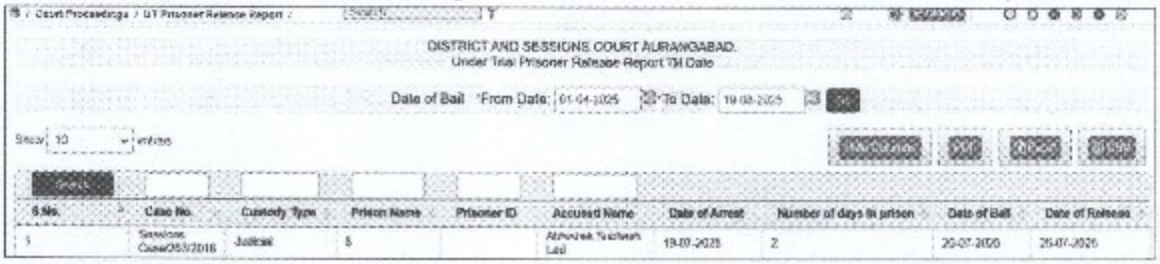
Menu Navigation- CIS: Court Proceedings > Under Trial Information > UT Prisoner Report



4.6 UT Prisoner Release Report

- Report displays Released Under Trial prisoner details
- Select Date range for generating the report

Menu Navigation- CIS: Court Proceedings > Under Trial Information > UT Prisoner Release Report

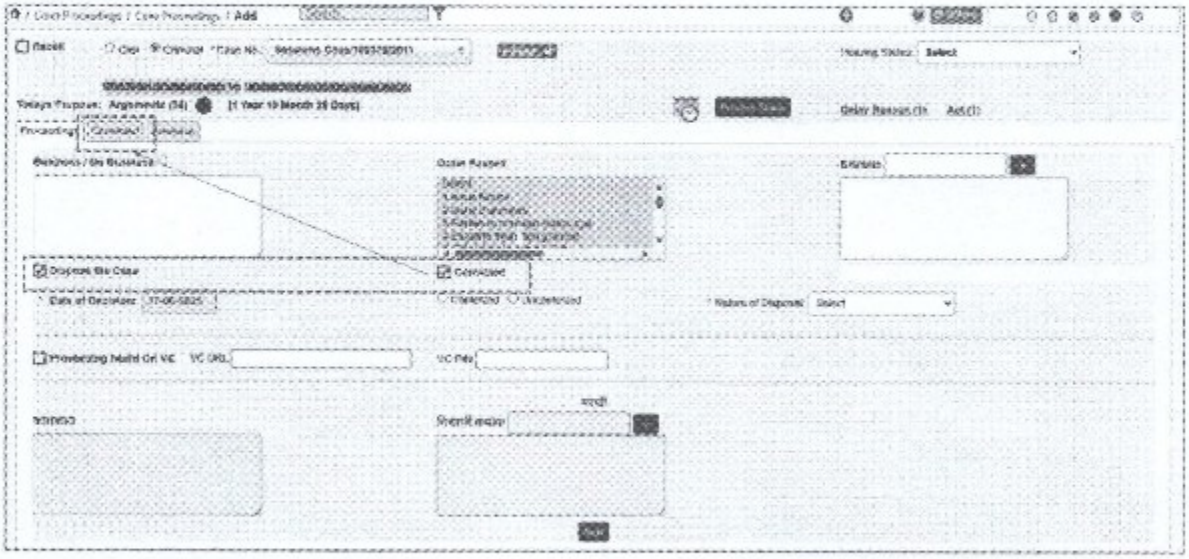


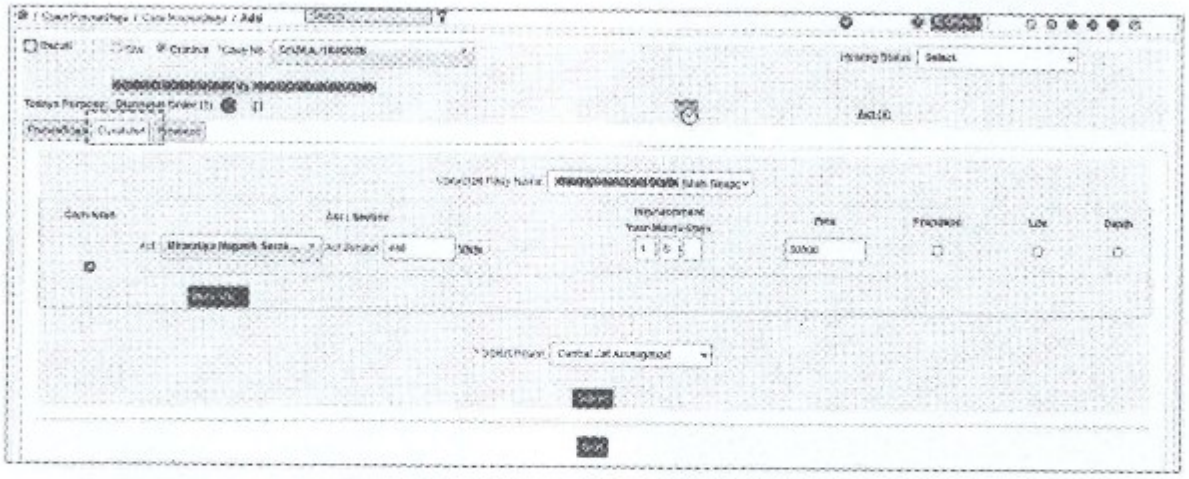
4.7 Updation of Conviction Details

Facility is provided in CIS to capture sentence details for convicted prisoners.

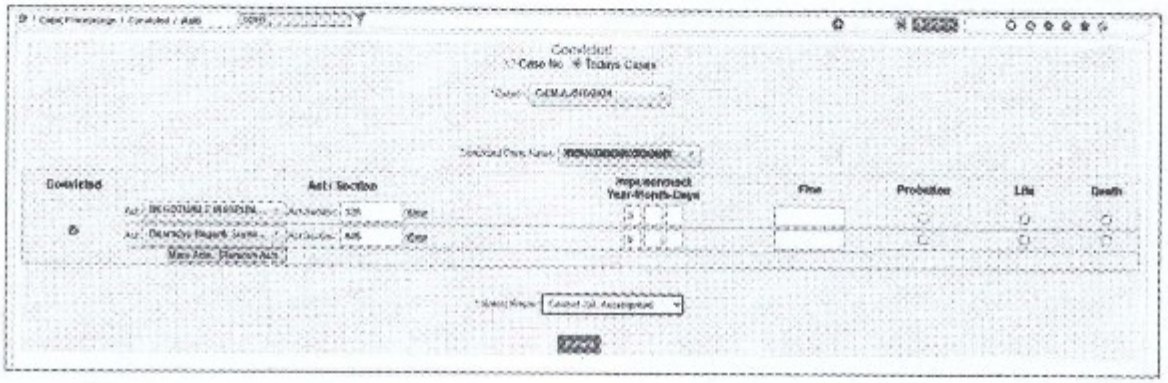
Convicted details are captured through Proceedings form. If the party is Convicted, check the corresponding checkbox. Convicted tab will be displayed to capture the corresponding details.

Menu Navigation- CIS: Court Proceedings > Daily Proceedings > Case Proceedings





Alternatively, convicted information can also be entered by selecting 'Convicted' menu under Court Proceedings



5 NJDG Reports

The NJDG Intra dashboard provides two key views for monitoring undertrial prisoners. The Court-wise view gives judicial officers a district and court-level perspective with stage-wise counts, tagging status, sentence coverage, and linked case details. The Prison-wise view complements this by showing prisoner distribution and case status at the prison level. In addition, the integrated eCourts–ePrison dashboard offers advanced analytics on sentence completion percentages and life/death sentence categories, enabling comprehensive and data-driven monitoring.

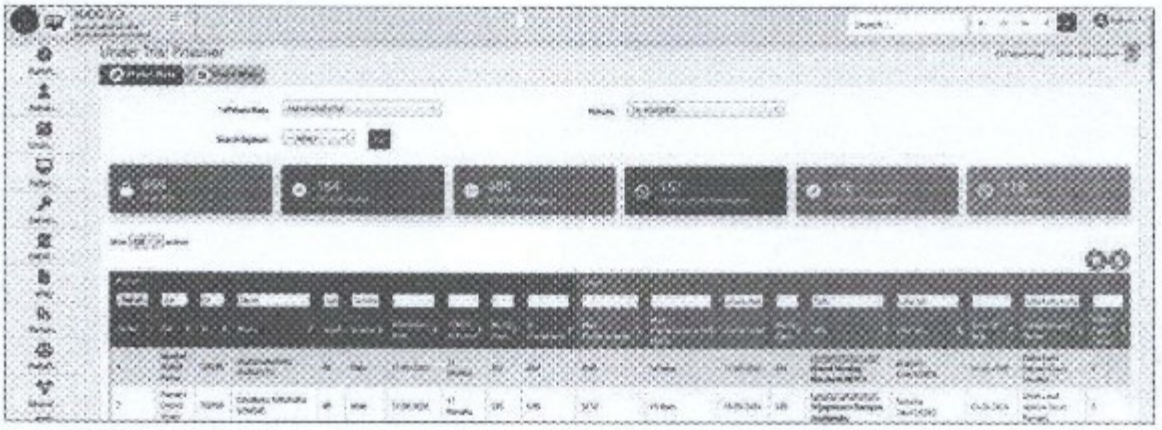
5.1 Under Trial Prisoner- Prison Wise

To generate a prison-wise Under Trial Prisoner report:

- Select the State and Prison
- Enter the search parameters
- Click on 'Go' to view the report

Upper section shows case count at each stage. Click on any stage to view the list of cases

Menu Navigation- NJDG Intra: ICJS Monitoring > Under Trial > Prison Wise Tab



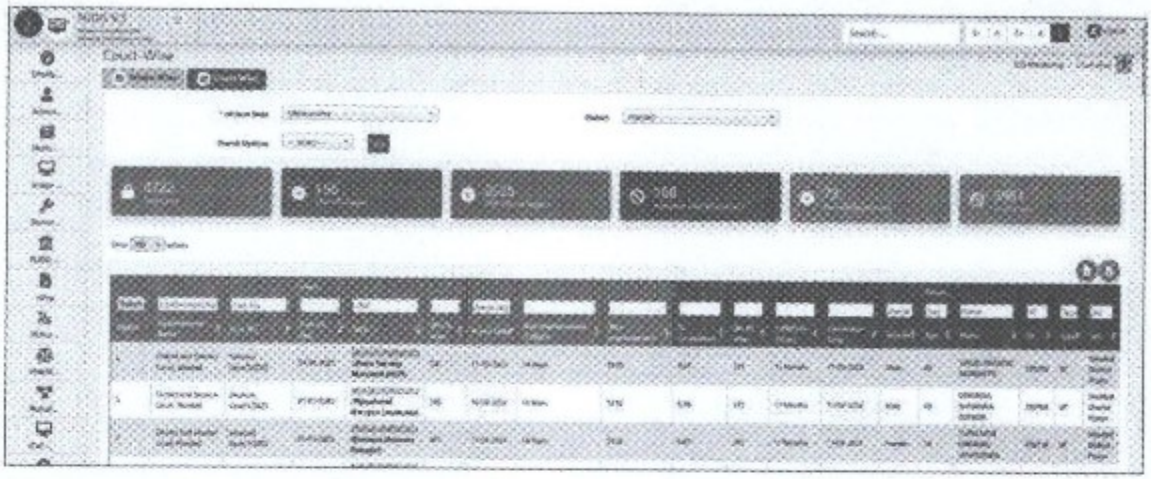
5.2 Under Trial Prisoner- Court Wise

To generate a court-wise Under Trial Prisoner report:

- Select the State and District
- Enter the search details
- Click on 'Go' to view the report

Upper section shows case count at each stage. Click on any stage to view the list of cases

Menu Navigation- NJDG Intra: ICJS Monitoring > Under Trial > Court Wise Tab

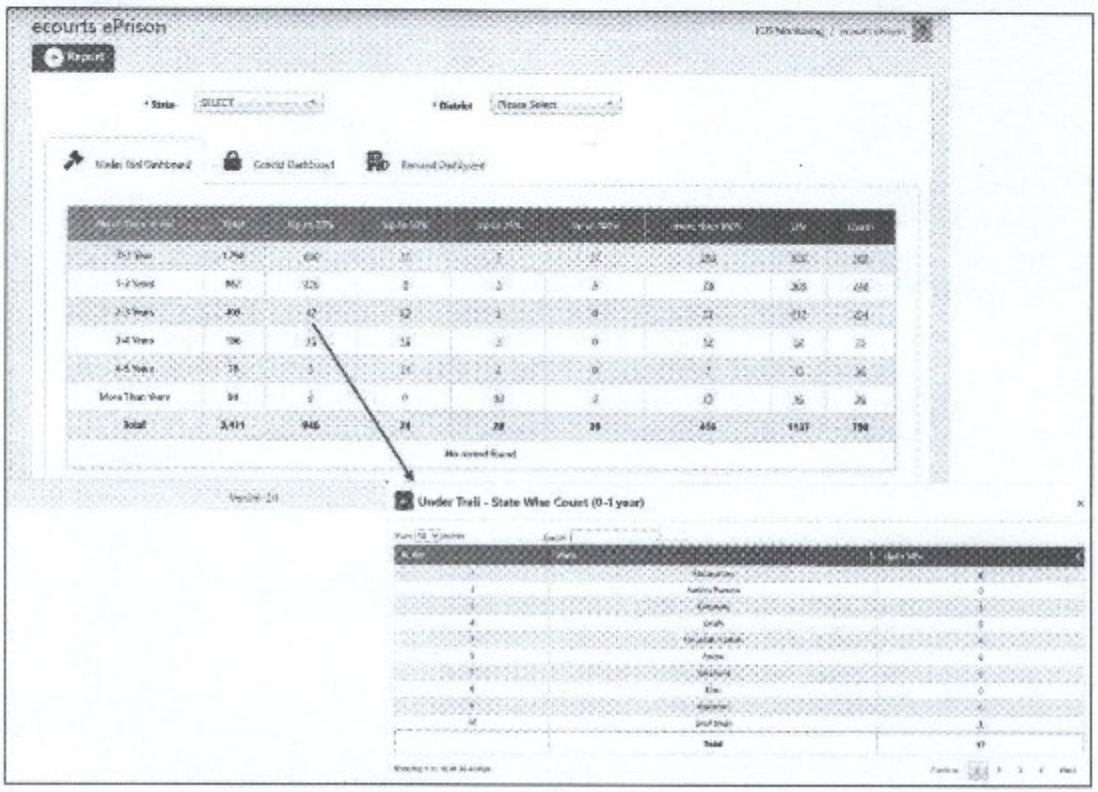


5.3 eCourts ePrison Dashboard

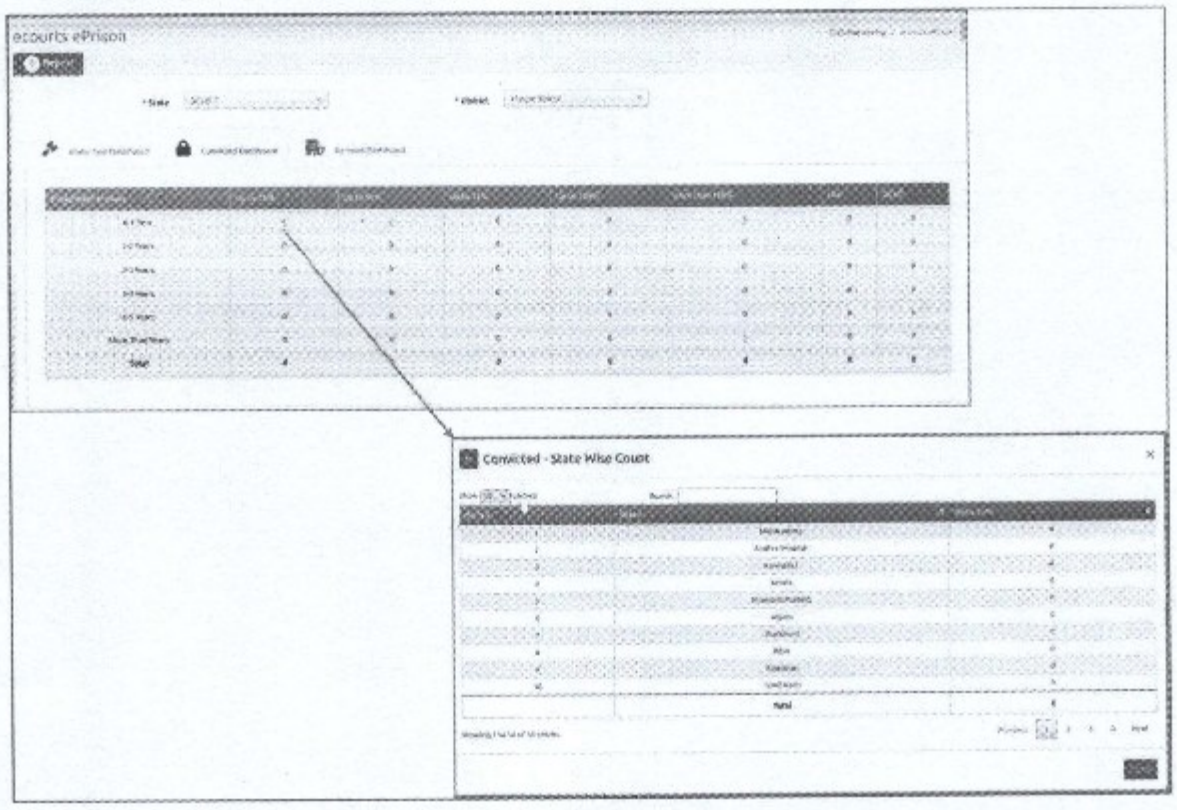
The dashboard provides separate tabs for Undertrial and Convicted prisoners. Both views present custody details, percentage of sentence completion (25%, 50%, 75%, 100%), and classification under Life and Death sentences, with drill-down option for state level view.

Under Trial Dashboard:

Menu Navigation- NJDG Intra: ICJS Monitoring > eCourts ePrison



Convicted Dashboard:



Similarly, remand details can be viewed by clicking on the corresponding tab.

This dashboard allows judicial officers to quickly view custody status and sentence progress for undertrial and convicted prisoners.

The percentage-based view of sentence completion, along with clear classification of Life and Death sentence cases, helps identify matters requiring priority review. With drill-down options up to state and district levels, the dashboard provides detailed insights that support timely judicial review, better compliance, and overall efficiency in prisoner management.

