OFFICE OF THE PRINCIPAL DISTRICT COURT, EAST GODAVARI AT RAJAMAHENDRAVARAM

CORRIGENDUM

Dated: 04-07-2025

In the **Notification** issued by the Principal District Court, East Godavari at Rajamahendravaram in Dis.No.6613, dated 02-07-2025 inviting applications for the post of **COURT ATTENDANT** in the Court of the **Special Judicial Magistrate of Second Class, Anaparthi** (13th Finance Commission), East Godavari District, a typographical error has occurred.

Hence, wherever the term **"Court Assistant"** appears in the said Notification, it shall be read and construed as **"Court Attendant."**

All other contents of the Notification remain unchanged.

This corrigendum is issued to ensure clarity and avoid any misinterpretation.

4.7.25

PRINCIPAL DISTRICT JUDGE.

DIS 6689
4/7/25

PRINCIPAL DISTRICT COURT :: EAST GODAVARI AT RAJAMAHENDRAVARAM.

NOTIFICATION CALLING FOR APPLICATIONS FROM RETIRED EMPLOYEES OF JUDICIAL DEPARTMENT AND GENERAL PUBLIC FOR THE POST OF COURT ATTENDANT (ON CONTRACT BASIS) DATED: 02-07-2025.

* * *

Sub:- 13th Finance Commission - Special Judicial Magistrate of Second Class Courts - Applications are invited for the post of Court Attendant **on contract basis** in Special Judicial Magistrate of Second Class Court, Anaparthi in the Unit of District Judge, East Godavari – Notification – Issued.

Ref:-
1. High Court's Circular in ROC.No.2589/E1/1995, dated 06-01-2001.
2. G.O.Ms.No.35, Law (LA&J) Home Courts-C, Dept., dated 31-03-2011.
3. Letter in Dis.No.22, dated 30-06-2025 from the Special Judicial Magistrate of Second Class, Anaparthi.
4. Office note dated 01-07-2025 and orders thereon.

* * *

In accordance with the G.O., and the Hon'ble High Court's Circular under reference cited, applications are hereby invited for the post of Court Attendant **on contract basis** in the Court of Special Judicial Magistrate of Second Class, Anaparthi (13th Finance Commission) in the Unit of District Judge, East Godavari from the Retired Employees of the Judicial Department and General Public.

Sl. No	Name of the Court and Station.	Number of posts of Court Assistant	Remuneration
01	Special Judicial Magistrate of Second Class Court, Anaparthi (13th Finance Commission)	1	Rs.6,000/- per month

[Contd...2]

MINIMUM EDUCATIONAL QUALIFICATIONS:

The minimum educational qualification required for the post of Court Attendant is pass in 7th Class or 10th Class examination. Candidates possessing qualifications higher than 10th Class are not eligible to apply.

THE CANDIDATES MUST ENCLOSE THE FOLLOWING COPIES OF DOCUMENTS DULY ATTESTED.

1) COPIES of Certificates in respect of General Qualifications.
2) Proof of date of birth.
3) Proof/Certificate in respect of local/non-local candidature in terms of Presidential Orders, 1975.
4) Self Addressed cover duly stamped with acknowledgment due for registered post.

AGE: As on 30-06-2025, the candidate must have completed 18 years of age and must not have completed 42 years of age. However, a relaxation of 5 years in the upper age limit is applicable to candidates belonging to S.C., S.T., and B.C. categories.

N.B:- 1) No T.A. and D.A. will be paid for the journey performed in connection with the interview.

2) In the event of more than 20 candidates applying for a vacancy, the appointing authority will free to short list candidates on the basis of marks obtained in the qualifying examination and other relevant considerations.

3) Applications with insufficient information and without signature of the applicant will be summarily rejected.

4) Applications received after last date will not be accepted.

5) The term of Special Judicial Magistrate of II Class Court will be for a period up to 31.03.2026 subject to extension of the same by the Government for further period.

(Contd...3)

N.B:- Appointment with regard to retired Judicial Employees is subject to the following conditions.

1) Any Retired person who held the post in the A.P.LAST GRADE SERVICE (Attender/Process-Server) in Subordinate Courts or in the High Court service is eligible for appointment as Court Attendant.

2) Any Employee who crossed the age limit of 65 years shall not be eligible for the appointment of Court Assistant.

3) Any employee who has taken voluntary retirement on the ground of medical invalidation, retired on compulsory retirement from service, dismissed or removed from service shall not be eligible for appointment of Court Assistant.

4) Service Certificate should be submitted along with application duly obtained from the officer last worked.

Applications, in the prescribed proforma appended hereto, must be submitted directly to the undersigned on or before 30 **.07.2025, by 5.00 P.M.**

Dis 6613
2/7/25

Scr 2.7.25

PRINCIPAL DISTRICT JUDGE.

To

1. All the Courts in the Unit of District Judge, East Godavari with a request to display the same in their respective notice boards.
2. The Special Judicial II Class Magistrate Court, Anaparthi.
3. The Notice Board, Principal District Court, Rajamahendravaram.
4. Copy to the System Officer (incharge), e-Courts project, Principal District Court, Rajamahendravaram to upload this notification in e-Courts web portal.

APPLICATION FORM

APPLICATION FOR THE POST OF COURT ATTENDANT IN THE SPECIAL JUDICIAL MAGISTRATE OF SECOND CLASS COURTS IN THE UNIT OF THE DISTRICT JUDGE, EAST GODAVARI DATED: 02.07.2025.

Affix Recent Passport size photo.

1	Name of the Applicant (In Block letters)	:	
2	Father/Husband name	:	
3	Full Address of the Applicant	:	
4	Mobile No.	:	
5	Date of Birth	:	
6	Age as on 30.06.2025	:	
7	Educational Qualifications	:	
8	Technical Qualifications and Driving Qualification.	:	
9	Caste & Community	:	
10	Particulars of previous service held in Judicial Department with Stations and periods.	:	
11	Date of retirement from service with copy of Proceedings.	:	
12	Details of punishments, if any imposed.	:	

I,_____hereby solemnly declare that the particulars furnished above are true to the best of my knowledge and belief and any untrue averment will disqualify me from holding any appointment in the Department.

Station:
Date: Signature of the Candidate

To
The Principal District & Sessions Judge, East Godavari at Rajamahendravaram