

PRINCIPAL DISTRICT COURT :: EAST GODAVARI
RAJAMAHENDRAVARAM.

**NOTIFICATION CALLING FOR APPLICATIONS FROM RETIRED EMPLOYEES OF
JUDICIAL DEPARTMENT AND GENERAL PUBLIC.
DATED: 27-03-2024.**

Sub:- Special Judicial Magistrate of Second Class Courts - Court Attendants (Attenders) - Applications invited for the post of Court Attendants **on contract basis** in Special Judicial Magistrate of Second Class Courts in the Unit of the District Judge, East Godavari - Notification - Issued

Ref:- 1)High Court's Circular in ROC.No. 2589/E1/1995, dt.6-1-2001.
2)High Court's letter ROC.No.701/E1/2010, dt.27-12-2010.
3)G.O.Ms.No.35, Law(LA&J)Home Courts-C, Dept., dated 31-3-2011.

As per G.O. and High Court Circulars under references cited, applications are hereby invited for the posts of Court Attendants **on contract basis** in Spl. Judicial Magistrate of Second Class Courts in the Unit of the District Judge, East Godavari from the Retired Employees of Judicial Department and General Public.

Sl. No.	Name of the Court and Station.	Number of posts of Court Attendant
01	III Spl. Magistrate of Second Class Court, Kakinada.	1
02	Spl. Magistrate of Second Class Court, Amalapuram.	1

[Contd...2]

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The applications should be in prescribed proforma appended hereto, to be submitted directly to the undersigned on or before **01.05.2024** up to 5.00 P.M.

REMUNERATION: Consolidated Remuneration of Rs.6,000/- per month.

MINIMUM EDUCATIONAL QUALIFICATIONS:

To pass 7th Class or 10th Class Examination for the post of Court Attendant.

The candidates who are having higher qualification than that of 10th class are not eligible.

THE CANDIDATES MUST ENCLOSE THE FOLLOWING COPIES OF DOCUMENTS DULY ATTESTED.

- 1) COPIES of Certificates in respect of General Qualifications.
- 2) Proof of the of birth.
- 3) Proof/Certificate in respect of local/ non/local candidature in terms of Presidential Orders, 1975.
- 4) Self Addressed cover duly stamped with ack. Due for registered post.

AGE: As on 31-03-2024 a candidate must have completed the age of 18 years i.e., must have not completed the age of 42 years.

And 5 years relaxation of upper age limit to the candidates who belongs to S.C., S.T., and B.C.

- N.B:-**
- 1) No T.A. and D.A. will be paid for the journey performed in connection with the interview.
 - 2) In the event of more than 20 candidates applying for a vacancy, the appointing authority will free to short list candidates on the basis of marks obtained in the qualifying examination and other relevant considerations.
 - 3) Applications with insufficient information will be summarily rejected.
 - 4) Applications received after last date will not be accepted.
 - 5) The Contract period is upto one year initially.

N.B:-Appointment with regard to retired Judicial Employees is subject to the following conditions. (For the post of Court Attendant.

- 1) Any Retired person who held the post in the A.P.LAST GRADE SERVICE (Attender/ Process-Server) in subordinate courts or in the High Court service is eligible for appointment as Court Attendant.
- 2) Any Employee who crossed the age limit of 65 years shall not be eligible for the appointment of Court Attendant.
- 3) Any employee who has taken voluntary retirement on the ground of medical invalidation, retired on compulsory retirement from service, dismissed or removed from service shall not be eligible for appointment of Court Attendant.
- 4) Service Certificate should be submitted along with application duly obtained from the officer last worked.

Sd/- Sunitha Gandham,
District Judge.

//t.c.f.b.o.//

SSP

Chief Admn. Officer.

To

- 1)All the Courts in the unit of District Judge, East Godavari with a request to display the same on the notice board.
- 2)The Notice Board, District Court, Rajamahendravaram.
- 3)Copy to the System-incharge, eCourts project, District Court, Rajamahendravaram with a request to upload the same in e-courts site i,e <https://eastgodavari.dcourts.gov.in/>
- 4)Spare one.

DIS. 2892
21-4-24

APPLICATION FORM

APPLICATION FOR THE POST OF COURT ATTENDANT IN SPECIAL JUDICIAL MAGISTRATE
OF SECOND CLASS COURTS IN THE UNIT OF THE DISTRICT JUDGE,
EAST GODAVARI DATED: 27.03.2024.

Affix Recent
Passport size
photo.

1	Name of the Applicant (In Block letters)	:	
2	Full Address of the Applicant	:	
3	Mobile No.	:	
4	Date of Birth	:	
5	Age as on 31.03.2024.	:	
6	Educational Qualifications	:	
7	Technical Qualifications and Driving Qualification.	:	
8	Caste & Community	:	
9	Particulars of previous service held in Judicial Department with Stations and periods.	:	
10	Date of retirement from service with copy of Proceedings.	:	
11	Details of punishments, if any imposed.	:	

I, _____ hereby solemnly
declare that the particulars furnished above are true to the best of
my knowledge and belief and any untrue averment will disqualify me
from holding any appointment in the Department.

Station:

Dated:

Signature of the Candidate
with date.

(* Strike off if not applicable)

To

The Principal District & Sessions Judge, East Godavari
at Rajamahendravaram-533 104.