

**PRINCIPAL DISTRICT COURT, EAST GODAVARI**  
**AT RAJAMAHENDRAVARAM.**

Notification calling applications for the post of  
**"TYPIST ON CONTRACT BASIS"** in Special Magistrate Court,  
Amalapuram from the retired A.P. Judicial Ministerial Service  
Employees of Judicial Department and Outsiders  
**DATED:01-11-2023.**

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Sub:13<sup>TH</sup> FINANCE COMMISSION - SPL. MAGISTRATE COURTS  
(Civil Judge - Junior Division) - Applications invited for the  
post of "TYPIST" on contract basis in Special Magistrate  
Court, Amalapuram (Civil Judge- Junior Division) in the Unit  
of the District Judge, East Godavari - Notification - Issued.

Read: 1) G.O. Ms. No.35 Law (LA&J Home Courts.C) Dept.,Dated  
31.3.2011.

2) High Court's letter ROC.No.701/E1/2010,Dated 27-12-10  
8-4-2011 & 23-4-2011.

3) This court's proceedings dated 01.11.2023.

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Pursuant to the G.O. and High Court's Letters references 1 & 2 read  
above, applications are hereby invited from the **Retired employees from  
A.P.Judicial Ministerial Service and Outsiders** for one post of  
**"TYPIST"** on Contract basis in Special Magistrate Court, Amalapuram (Civil  
Judge - Junior Division) on Contract Basis in the Unit of the District  
Judge, East Godavari **with a consolidated Remuneration of Rs.25,220/-  
per month.**

The applications should be in prescribed proforma appended hereto,  
to be submitted directly to the District Court, Rajamahendravaram **on or  
before 18-11-2023 up to 5.00 P.M.**

**N.B: Appointment with regard to retired Judicial Employees is subject  
to the following conditions for the post of TYPIST (On Contract  
basis).**

1) Only Persons who have retired in A.P. Judicial Ministerial Service and  
**having Typewriting Qualification** will be considered for the post of  
**"TYPIST"** (On Contract basis).

2) Employees who have retired on attaining the age of superannuation  
and not completed the age of 70 years.

3) The retired employees having satisfactory record of service.

- 4) The candidates have to produce medical fitness certificate and should be physically and mentally fit to hold the post. The term of re-employment will be determined from time to time by the High Court.
- 5) The employees who were dismissed, removed, compulsorily retired or made or made to seek retirement are not eligible for re-employment.
- 6) The employees who are re-employed shall be entitled to such consolidated remuneration as may be determined from time to time by the Government/High Court.
- 7) The re-employed shall be required to discharge their duties sincerely courteously and honestly to the satisfaction of the presiding officers.
- 8) The services of the re-employed employees are liable to be terminated at any time without assigning any reasons and without any notice and the appointment is purely temporary and on adhoc basis.
- 9) On appointment the appointees shall enter into an agreement with the concerned unit head initially for a period of one year, subject to renewal for a further period from time to time at the discretion of the unit head.
- 10) The applicants should submit their service certificates.
- 11) If retired employees are not available, the outsiders will be considered and they must have pass Graduation from any University and must have passed A.P. Government Technical Examination in English Type writing Higher Grade qualification or its equivalent examination.
- 12) Age Limit: Age 18 to 42 years as on 01.07.2023 and relaxable by 5 years in respect of persons under SC, ST, BC and EWS to the outsiders.

  
1.11.23  
Principal District Judge.

D/S. 8151  
1-11-23

To

1. All the Courts in the unit of District Judge, East Godavari with request to display the same on the notice board.
2. Copy to the Notice Board, District Court, Rajamahendravaram.
3. Spare.
4. The Special Magistrate, Amalapuram
5. Copy to the System-incharge, e-courts project, District Court, Rajamahendravaram with a request to upload the same in e-courts site, i.e. <https://eastgodavari.dcourts.gov.in/>

**APPLICATION FORM**

**Application for the post of "TYPIST" on Contract basis in Special  
Magistrate Court, Amalapuram (Civil Judge- Junior Division)  
IN THE UNIT OF THE DISTRICT JUDGE, EAST GODAVARI.**

Affix Recent  
Passport size  
photo.

1	Name of the Applicant (In block letters)	:	
2	Full Address of the Applicant	:	
3	Mobile No.	:	
4	Date of Birth	:	
5	Age as on 31-07-2023.	:	
6	Educational Qualifications	:	
7	Technical Qualifications	:	
8	Caste and Community of candidate	:	
9	Particulars of previous service held in Judicial Department with Stations and periods.	:	
10	Date of retirement from service with copy of Proceedings.	:	
11	Details of punishments, if any imposed.	:	

I, \_\_\_\_\_ hereby solemnly declare that the particulars furnished above are true to the best of my knowledge and belief and any untrue averment will disqualify me from holding any appointment in the Department.

Station:

Dated:

Signature of the Candidate  
with date.

(\* Strike off if not applicable)

To

The Principal District & Sessions Judge, E.G.Dt. at Rajamahendravaram-533 104.