



**DISTRICT COURT:: EAST GODAVARI:: RAJAMAHENDRAVARAM**

**DATED: 04-08-2023.**

**C I R C U L A R**

**\*\*\***

**Sub: e-Courts- Implementation of Nation Service and Tracking of Electronic Process (N STEP) and Inter Operable Criminal Justice System (ICJS) in the district Judiciary of East Godavari District - Certain Monthly Information - Called for - Regarding.**

**Ref: Hon'ble High court order ROC.No 1036/2023-CPS- Dated 03-08-2023.**

**\* \* \***

The Hon'ble High Court in letters references cited, issued direction for implementation of Nation Service and Tracking of Electronic Process (N STEP) and Inter Operable Criminal Justice System (ICJS) in the district Judiciary of East Godavari District .

The officers are required to monitor the implementation of the NSTEP Module forthwith and direct the concerned person to generate electronic processes etc., in PDF format through Case Information System (CIS) in e-Courts, and also the Administrator i.e. Superintendent (Nazarath) is hereby directed sever the summons/ notice etc., through N Step Mobile Application without any deviation.

The Officer are informed that the FIR and Charge sheet data is being fed by the Police department in CCTNS software and the same is connected through API's with the ICJS module in CIS of e-Courts. In this regard, the data of all FIRs and Charge sheets available in the ICJS module can be consumed in CIS of e-Courts, thus minimizing or eliminating the need for data entry by court staff.

In this regard, all the Presiding Officers are requested to direct the concerned superintendents to see that the FIR details are consumed from the ICJS module in CIS Software of e-courts immediately, on the receipt of FIR. Furthermore, make necessary entries in FIR Register in Remarks Column, whether the FIR is consumed in ICJS or not. If not Consumed, enter the reasons so.

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All the Judicial Officers in the Unit are being requested from time to time to bestow personal attention in above aspects. Despite the strict directions, still the some of the courts is not evincing any interest and adhering to the instructions issued by the Hon'ble High Court and this court from time to time which is not expected.

Hence, all the Judicial Officers in the Unit are requested to direct the concerned to verify and furnish correct data in the enclosed Proforma-I,II and III on or before the 3<sup>rd</sup> day of every month along with VERIFIED CERTIFICATION OF C.M.O /A.O. without fail.

Any deviation in this regard, the matter will be viewed seriously.

Prl.District Court,East Godavari,  
Rajamahendravaram, Dt.04-08-2023.

*Scunh*  
4.8.23  
PRINCIPAL DISTRICT JUDGE  
*G. Sunkar*

Encl: Proforma- I , II, III

To

All the Judicial Officers working in the unit of East Godavari District

Copy to all the Superintendents ( Translator), Prl.District Court, Rajamahendravaram with a direction to ensure that the above procedure is strictly adhered to without fail.

Copy to the Superintendent (Nazarath), Prl.District Court, Rajamahendravaram with a direction to ensure that the above procedure is strictly adhered to without fail.

*Dis. 5658*  
*4.8.23*



**P R O F O R M A -I**

**Name of the Court:**

**Details of FIR/Charge sheet consumed through ICJS for the month of " \_\_\_\_\_ "**

Sl. No	Police Station name	FIR consumed in CIS (e-Courts)	Charge Sheet Consumed in CIS (e-Courts)	FIR Accepted in CIS (e-Courts)	Charge Sheet Accepted in CIS (e-courts)	FIR returned in CIS (e-Courts)	Charge Sheet returned in CIS (e-Courts)	Fir to be verified in CIS (e-Courts)	Charge sheet to be verified in CIS (e-Courts)

Date :  
Station

Signature of Presiding Officers

**P R O F O R M A -II**

**Name of the Court:**

**Notice/Summons and etc., Generated and Published in CIS (e-Courts) for the month of " \_\_\_\_\_ "**

S.No	Name of the Court	No. Process issued as per the docket Order.	No. Process Generated in CIS (e-Courts)	No Process Published in CIS (e-Courts)

Date :  
Station

Signature of Presiding Officers

**P R O F O R M A -III**

**Name of the Nazarath Section and Station:**

**Notice/Summons and etc., served through NSTEP for the month of " \_\_\_\_\_ "**

S. No	Name of the Court Complex	Total Number of Process received physically	Total Number of Process showing in NSTEP login of the Administrator i.e. Superintendent (Nazarath)	No. Process allotted to Process Servers/Field asst in NSTEP	No. Process Served by Process Servers/Field asst in NSTEP	Remarks

Date :  
Station

Superintendent (Nazarath)

Signature

//Control Judicial Officer//