

PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE AT VISAKHAPATNAM

Present: Sri **G.Srinivas**,
Principal District Judge.

Sub: **PUBLIC SERVICES** - APJMSS - **Typists (Cat.9)** - from the categories of Examiners/Copyists, Record Assistants and Process Servers - Certain Promotions, transfers, postings and deputations - Made - Orders - Issued.

- Ref: 1. G.O.Ms.No.76, Law (L,LA & J-Home-Courts.A), Dept. dt.15.05.2019 communicated by the Hon'ble High Court of A.P in it's letter ROC.No.3026/2017-C-1, Dt.21.08.2019.
2.G.O.Ms.No.151, Law (LA & J-Home-Courts.A), Dt.17.10.2022
3.G.O.Ms.No.77 General Administration (Services-D) Dept., Dt.02.08.2023 communicated by the Hon'ble High Court of A.P in it's letter ROC.No.1539/2024-C-1, Dt.02.01.2025.
4.G.O.Ms.No.98, Law (LA&J-Home Courts.A)Dept. Dt.27.06.2025 communicated by the Hon'ble High Court of A.P in it's letter ROC.No.1356/2024-C-1, Dt.30.07.2025.
5. G.O.Ms.No.7 Social Welfare(CV) Department dated 18.04.2025
6.Other connected G.Os and Circulars of the Hon'ble High Court of AP.
7.Note file and orders passed thereon Dt. .09.2026.

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ORDER PR.NO. 573 -A/2026

DATED: 07.09.2026

The Principal District Judge, Visakhapatnam, is pleased to order the following temporary promotions, transfers, postings and deputations.

The following individuals who are working as Examiners (Cat.11)/Copyists (Cat.12), Record Assistants(15-a) and Process Servers (Cat.16) mentioned in Column No.2 are **temporarily promoted to the post of Typists** (Cat.9 of APJMSS) and transferred and posted in the courts mentioned against their names in Column No.3 and deputed to work in the courts mentioned against their names in column No.4 below.

S.No.	Name & Designation of the Examiners (Cat.11)/ Copyists (Cat.12), Record Assistants(15-a) & Process Servers (Cat.16) Sri/Smt	Promoted to the post of Typists (Cat.9 of APJMSS) & place of posting	Deputed to work in the court, until further orders.
1	2	3	4
1	Koilada Sheba Rani , Copyist , District Court, Visakhapatnam	Typist , I Addl. Civil Judge's Court (Senior Division), Visakhapatnam, in the existing vacancy.	VII Addl. Chief Judicial Magistrate's Court, Visakhapatnam, until further orders.
2	Sheik Khadar Beebee , Copyist , District Court, Visakhapatnam	Typist , II Addl. Civil Judge's Court (Junior Division), Visakhapatnam, in the existing vacancy.	---

3	Chalapaka Likhitha, Process Server, District Court, Visakhapatnam	Typist, VII Addl. Civil Judge's Court (Senior Division), Visakhapatnam, in the existing vacancy.	VI Addl. Chief Judicial Magistrate's Court, Visakhapatnam, until further orders.
4	Poothi Meghana, Process Server, District Court, Visakhapatnam	Typist, Chief Judicial Magistrate's Court, Visakhapatnam, in the existing vacancy.	V Addl. Chief Judicial Magistrate's Court, Visakhapatnam, until further orders.
5	Aleti Archana, Process Server, Spl. Judge's Court for trial and disposal of commercial disputes, Visakhapatnam, working on deputation in XIII Addl. District Court, Gajuwaka	Typist, V Addl. District Court, Visakhapatnam, in the existing vacancy.	---
6	Budumuri Jyothi, Process Server, District Court, Visakhapatnam	Typist, III Addl. Family Court, Visakhapatnam, in the existing vacancy.	---

- N.B.** 1. All the above individuals are informed that their promotions are purely temporary and they are liable to be **reverted** at any time without prior notice and without assigning any reason and do not give them preferential claim for future promotions.
2. All the above individuals shall attend their existing duties and any work that may be entrusted as per the exigency of the Court in which he/she is directed to/deputed to work by submitting the undertaking to that effect at the time of joining.
3. All the above individuals are informed that they must acquire adequate knowledge in computers within a period of **six months** from the date of their joining in the promotion post and submit a certificate to that effect to the District Court, Visakhapatnam through their Presiding Officers concerned, failing which, their temporary promotion to the post of Typist will be cancelled and they will be reverted to the lower officiating post without issuing any notice.
4. The above individuals shall deposit the **security** in the sum of **Rs.10,000/-** at the time of their joining in the promotion post, if they did not deposit earlier, for the due and faithful performance of duties
5. The individual at **Sl.No.2/Sheik Khadar Beebee**, is directed to attend the duties of Stenographer in II Addl. Civil Judge's Court (Junior Division), Visakhapatnam, until further orders.
6. All the individuals should be relieved **immediately** and join in their promotion posts **forthwith**.

[Signature]
DISTRICT JUDGE
VISAKHAPATNAM

To
All the above individuals through proper channel.
Copies-to
All the Presiding Officers concerned.
The Senior Superintendent, District Court, Visakhapatnam.

Dis.No. 8367

7/9/2026