

District Court,
Visakhapatnam,

NOTIFICATION

PR NO: 566 -A/2026

Dt: 02 .09.2026

Applications are invited from the eligible candidates (**Retired employees of Judicial Department/ eligible outside candidates**) for appointment to the **07 (seven) posts of Typist (on contract basis)** in the following Special Magistrate Courts functioning in the Unit of District Judge, Visakhapatnam, on a consolidated monthly remuneration of **Rs.25,220 /- only**.

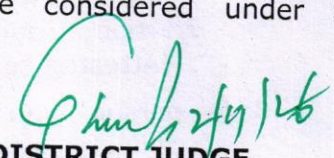
S.No.	Name of the Court	No. of posts
1	Special Magistrate's Court-I, Visakhapatnam	01
2	Special Magistrate's Court-II, Visakhapatnam	01
3	Special Magistrate's Court-III, Visakhapatnam	01
4	Special Magistrate's Court-IV, Visakhapatnam	01
5	Special Magistrate's Court-V, Visakhapatnam	01
6	Special Magistrate's Court-VII, Visakhapatnam	01
7	Special Magistrate's Court, Narsipatnam	01
	Total	07

Note:

1. The ministerial staff who retired as CAOs/Superintendents (Cat.2 & 3) /Sr.Assts/Junior Assistants/Stenographers/Typists (who are having Eng Typ Higher Grade Qualification and adequate knowledge in computers) are eligible for appointment as Typists (**on contract basis**).
2. The ministerial staff who retired on attaining the age of superannuation and who have not attained the age of **sixty nine** years are eligible.
- N.B. 1.Xerox copies of proof of date of birth and Educational and technical qualifications (attested copies) should be enclosed with their applications.
2.Proof of retirement in Judicial Department.
(Attested copy) should be enclosed with their applications.
3. A person who has received any punishment for any misconduct in disciplinary proceedings while in service is not eligible for appointment to the post of Typists (**on contract basis**).
4. The employees who were dismissed, removed, compulsorily retired or made to seek retirement are not eligible for reemployment.
5. **Candidates must have passed Bachelor's Degree of any University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an Institution recognized by the university Grants Commission or any equivalent qualification. Must have passed A.P.Govt Technical examination in English Typewriting by higher grade qualification or its equivalent examination. Must have knowledge or qualification in computer operation.**

6. **Age Limit:** The outside candidates must have completed the age of 18 years and must not have completed the age of 42 years. The age relaxation of maximum age limit in respect of SC/ST/& BCs is 5 years and 10 years in case of candidates of PBDs as per the existing Rules and G.Os issued from time to time.
7. A person of unsound mind or is deaf or mute or blind or suffering from leprosy or any other contagious diseases is not eligible for appointment to the posts of Typists.
8. Preference will be given to the local candidates i.e., persons living in Visakhapatnam District. If there are no suitable persons in the District, the appointing authority *may take candidates from the other districts also.*
9. Preference will be given to the candidates who are having Shorthand qualification.
10. Persons selected, has to produce a physical fitness certificate.
11. The re-employed employees/outside candidates shall be required to discharge their duties sincerely, courteously and honestly to the satisfaction of the Presiding Officers.
12. The services of the re-employed employees/outside candidates are liable to be terminated at any time without assigning any reasons and without any notice and the appointment is purely temporary and on contract basis.
13. On appointment, the appointees shall enter into an agreement with the District Judge upto 31.03.2027, subject to renewal for a further period from time to time at the discretion of the Hon'ble High Court.
14. Self Addressed postal cover with acknowledgement, duly affixing requisite postal stamps.

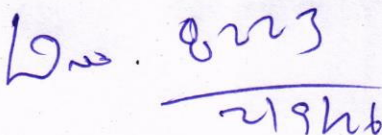
The applications of the eligible candidates (Retired employees of Judicial Department/ eligible outside candidates) along with the true copies of the required certificates should reach this office on or before 19-09-2026 by 5.00 pm. Applications received after due date will not be considered under any circumstances.


**DISTRICT JUDGE,
VISAKHAPATNAM**

To

1. All the District & Sessions Judges in the State of A.P., with a request to cause this notification affixed on their respective Notice Boards.
2. All the Judicial Officers in the District, with a request to cause this notification affixed on their respective Notice Boards.

Copy to: Notice Board, District Court, Visakhapatnam.


21/9/26