PROCEEDINGS OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE:: VISAKHAPATNAM

Present: Sri ***CHINNAMSETTY RAJU,***
Principal District & Sessions Judge.

Sub: **PUBLIC SERVICES** – APJMSS – **PROCESS SERVERS** (Cat.16 of APJMSS) – Recruitment of the posts of Process Servers in the Unit of District Judge, Visakhapatnam – in the time scale of **Rs.23780-76730** - Certain temporary appointments and postings - Made – Subject to verification of character and antecedents of the individuals – **Orders** – Issued.

Ref: 1)Notification No.9/2025-RC, Dt.06.05.2025 for recruitment to the posts of Process Servers in District Judiciary of Andhra Pradesh.
2)Hon'ble High Court's ROC.No.72/2025-RC, dated 08.04.2026 notifying second list of provisionally selected candidates for the posts of Process Server in District Judiciary.
3)Hon'ble High Court's letter ROC No.72/2025-RC, dt.09.04.2026.
4)Other connected papers.

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ORDER P.R.NO.201–A/2026 **DATED:29-04-2026**

In pursuance of the Hon'ble High Court's ROC 3rd cited above, the candidates who were provisionally selected under second list as per reference 2nd cited, for the posts of **PROCESS SERVER**(Cat.16 of A.P.Judicial Ministerial and Subordinate Service Rules, 2019) as notified in the Notification 1st cited, in the Unit of District Judge, Visakhapatnam, in the time scale of **Rs.23780-76730**, the undersigned is pleased to pass the following temporary appointments and posting orders:

1. **VADREVU KOWSIK(BC-C)**, S/o.Vadrevu Surya Subrahmanyam, R/at D.No.54-6-16/B, Opp.saverabar, A.V.A.Road, Davavaipeta, Rajahmahendravaram, East Godavari District-533103, who is provisionally selected under second list to the post of **Process Server** against **R.P.No.14(BC-C) in I Cycle** in A.P.Judicial Ministerial and Subordinate Service in the Unit of District Judge, Visakhapatnam, is temporarily appointed as **Process Server** and he is posted to act as **Process Server**, **Central Nazarath, Principal District Court, Visakhapatnam**, in the existing vacancy.
2. **CHUKKALA NAGA SATYA PARAMESWARA RAO(BC-B)**, S/o.Chukkala Appa Rao, R/at 6-4(2), K.Venkatapuram, Kotauratla, Anakapalli District-531085, who is provisionally selected under second list to the post of **Process Server** against **R.P.No.24(BC-B) in I Cycle** in A.P. Judicial Ministerial and Subordinate Service in the Unit of District Judge, Visakhapatnam, is temporarily appointed as **Process Server** and he is posted to act as **Process Server**, **Central Nazarath, Principal District Court, Visakhapatnam**, in the existing vacancy.

N.B:

1. He/She is informed that his/her appointment is purely **temporary** and his/her services are liable to be **terminated** at any time without any notice or without any reason and that his/her appointment do not confer any preferential in his/her future promotions.

2. He/she is informed that his/her appointment is **subject to verification of his/her antecedents by the concerned police department**. If anything is found adverse, he/she will be terminated from service without any notice.

3. He/she is informed that the documents produced by him/her are found to have been created, manipulated, interpolated or forged in future date he/she would be removed/dismissed from the service besides launching criminal prosecution against him/her.

4. He/she shall produce **Physical Fitness Certificate** obtained from a medical practitioner of not below the rank of **Civil Assistant Surgeon** of Government Hospital at the time of joining before the Presiding Officer and he/she should also submit the two sets of photo copies of all certificates (including a copy of Employment enrolment Certificate), to the presiding officer at the time of joining, for record.

5. He/she shall join his/her new post **on or before 7 .05.2026** without fail. If he/she fails to join within the stipulated time, the offer of appointment shall be treated as automatically cancelled and the name shall be deemed to have been deleted from the approved panel.

6. He/She is further informed that the employees appointed after **01.09.2004** will be covered by the **Contributory Pension Scheme** only and that the existing Pension Scheme as per A.P. Revised Pension Rules, 1980, will not be applicable to them as per G.O.Ms.NO.653,654 and 655, Fin (Pen-I Dept) dt. 22.09.2004, issued by the Government.

7. The Nazar/Dy.Nazar of the Courts concerned are directed to provide necessary training to the newly appointed Process Servers for a period of **one week** from the date of their joining duty, without fail.

8. He/she shall deposit the **security** in the sum of **Rs.10,000/-** at the time of his/her appointment, for the due and faithful performance of duties.

9. The undertaking form to the effect that they shall discharge the duties properly, is herewith enclosed and he/she is instructed to fill up the form properly and submit the same to the Principal District Judge, Visakhapatnam through his/her Presiding Officer.

10. As per Circular instructions of the Hon'ble High Court, he /she is strictly instructed that he/she shall stay at their place of working and they shall not leave the Head Quarters, without permission of the Presiding Officer. Any deviation in this regard will be viewed seriously.

11. He/She informed that as per the Memorandum No.609/Ser.C/78-1, dated 06.04.1973 of General Administration (Services.C) Department, Government of A.P., as communicated by the Hon'ble High Court of A.P in ROC.No.128/2016-C-3, dated 22.01.2016, shall obtain prior permission of the Head of the Department for the employees who intend to pursue further studies.

29/4/26

PRINCIPAL DISTRICT & SESSIONS JUDGE
VISAKHAPATNAM

To

1. **VADREVU KOWSIK(BC-C)**, S/o.Vadrevu Surya Subrahmanyam, R/at D.No.54-6-16/B, Opp.saverabar, A.V.A.Road, Davavaipeta, Rajahmahendravaram, East Godavari District-533103.
2. **CHUKKALA NAGA SATYA PARAMESWARA RAO(BC-B)**, S/o.Chukkala Appa Rao, R/at 6-4(2), K.Venkatapuram, Kotauratla, Anakapalli District-531085.

Copies to

The Senior Superintendent, Central Nazareth, District Court, Visakhapatnam
--with a direction to inform the date of joining of the individuals and forward the physical fitness certificate, a set of copies of certificates of the individuals, undertaking, to the District Court, Visakhapatnam.

The Senior Superintendent, Accounts Section, District Court, Visakhapatnam.

The DTO/STO concerned.

Copy submitted to the Registrar (Recruitment), Hon'ble High Court of Andhra Pradesh through covering letter.

Stock file.

Dis.No.3982, Dated 29.04.2026