

PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE :: VISAKHAPATNAM

Present:- Chinnamsetty Raju,
Principal District Judge

Sub:- HOUSEKEEPING SERVICES – Nomination of incharge officers to monitor the housekeeping agency work in their respective floors situated in all the Court Buildings of District Court Complex, Visakhapatnam – Submission of weekly reports on every saturday - Orders – Issued.

Ref:- Hon'ble High Court's proceedings in ROC.No.975/2024-DII(B), dt.20-09-2025.

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ORDER:

DATED : 10-10-2025

With reference to the proceedings cited above, the Principal District Judge, Visakhapatnam is pleased to pass the following order:-

It is hereby informed that the Hon'ble High Court has issued proceedings vide reference cited according permission to entrust the House Keeping contract for entire District Court Complex consisting of District Court Building, Bar Association, Senior Civil Judge's Court Complex Building, Criminal Court Complex, Bar Auditorium Hall, DLSA Building and adjacent Office Rooms along with vacant areas, all wash rooms and toilets situated in and around entire Court Complex and for the entire new 10 Court Building situated in the District Court Court Complex, Visakhapatnam consisting two floors along with all wash rooms and toilets to M/S Golden Wings Man Power Supplies, Rajahmundry on monthly payment basis of Rs.5,55,000-00 (Rupees five lakhs fifty five thousand only) per month (including GST) for a period of two years. Accordingly, the agreement was executed by the Housekeeping agency and has came into force with effect from 01-10-2025.

In view of the existing 04 Court Complexes, two Bar Associations, large vacant and parking areas, wash rooms and toilets, the following officers are nominated to monitor the Housekeeping work in respective floors, vacant areas, lifts and surrounding areas daily and see that the Housekeeping agency shall attend the works entrusted to them and thereby maintain the entire Court Complex neat, clean and hygienic condition and submit progress reports to the District Court, Visakhapatnam once in a week by every saturday without fail.

The Central Nazir, Principal District Judge's Court, Visakhapatnam shall coordinate with all the nominated officers in monitoring the Housekeeping works attended by the agency.

Building Name	Officer Nominated for Monitoring
District Court Main Building	
1st Floor:-	
Principal District Court wash rooms, toilets and stair cases Bar Association wash rooms, toilets and stair cases	Senior Superintendent, District Court, Visakhapatnam.
Ground Floor:-	
Central Nazarath, Copyist Establishment, Central Record Room, I Addl.District Judge's Court, II Addl.District Judge's Court, I Addl.Chief Judicial Magistrate Court, Judl.Employees Association Hall	I Addl.Chief Judicial Magistrate, Visakhapatnam
Bar Auditorium Hall Permanent Lok-Adalat District Legal Services Authority Vacant parking area, II Class Courts area and other buildings in and around, wash rooms and toilets	Secretary, District Legal Services Authority, Visakhapatnam
Senior Civil Judge's Court Complex	
Ground Floor:-	
II Addl.Chief Judl.Magistrate Court IV Addl.Chief Judl.Magistrate Court VII Addl.Judl.Magistrate of I Class Court Adjacent vacant and parking areas in and around complex and stair cases	VII Addl.Judl.Magistrate of I Class Visakhapatnam
1st Floor:-	
Chief Judl.Magistrate Court Excise Court III Addl.Civil Judge's (Sr.Div) Court (FTC) IV Addl.Civil Judge's (Sr.Div) Court (FTC) stair cases	Chief Judl.Magistrate Visakhapatnam
Criminal Court Complex	
Ground Floor:-	
Two Lifts and its surrounding Areas Stair Cases and vacant area in front and on back side	II Addl.Civil Judge (Senior Division) Visakhapatnam

1st Floor:- II Addl.Civil Judge's (Sr.Div) Court VI Addl.Civil Judge's (Sr.Div) Court Spl.Magistrate Court-1 Two lifts and surrounding areas, Wash Rooms, toilets, stair cases and vacant area on back side	II Addl.Civil Judge (Senior Division) Visakhapatnam
2nd Floor:- VII Addl.Civil Judge's (Sr.Div) Court Prl.Civil Judge's (Jr.Div) Court IV Addl.Civil Judge's (Jr.Div) Court (RCC) Spl.Magistrate Court-2 Two lifts and surrounding areas, Wash Rooms, toilets, stair cases and vacant area on back side	VII Addl.Civil Judge (Senior Division) Visakhapatnam
3rd Floor:- I Addl.Civil Judge's (Jr.Div) Court II Addl.Civil Judge's (Jr.Div) Court Spl.Magistrate Court-3 Spl.Magistrate Court-4 Two lifts and surrounding areas, Wash Rooms, toilets, stair cases and vacant area on back side	II Addl.Civil Judge (Junior Division) Visakhapatnam
4th Floor:- V Addl.Civil Judge's (Sr.Div) Court (FTC) III Addl.Civil Judge's (Jr.Div) Court V Addl.Civil Judge's (Jr.Div) Court Spl.Magistrate Court-5 Spl.Magistrate Court-6 Spl.Magistrate Court-7 Two lifts and surrounding areas, Wash Rooms, toilets, stair cases and vacant area on back side	III Addl.Civil Judge (Junior Division) Visakhapatnam
New Court Complex	
Stilt Floor with parking area, stair cases and vacant area in and around Complex Ground Floor with parking area, wash rooms and toilets I Addl.Civil Judge's (Sr.Div) Court in ground floor with four lifts and surrounding areas	I Addl.Civil Judge (Senior Division) Visakhapatnam
1st Floor:- Family Court Addl.Family Court IV Addl.District Judge's Court XII Addl.District Judge's Court Prl.Civil Judge's (Sr.Div) Court Medical Dispensary Wash Rooms, toilets and stair cases Four lifts and surrounding areas	Principal Civil Judge (Senior Division) Visakhapatnam
2nd Floor:- III Addl.District Judge's Court VI Addl.District Judge-cum- Mahila Court VII Addl.District Judge's Court XI Addl.District Judge's Court Wash Rooms, toilets and stair cases Four lifts and surrounding areas Bar Associations APP Rooms etc., Wash Rooms and toilets	Principal Civil Judge (Senior Division) Visakhapatnam

Housekeeping Proprietor : 98490 58458
Housekeeping Supervisor: 81422 42873


Principal District Judge
Visakhapatnam

To

All the Officers in the District Court Complex, Visakhapatnam
The President, Bar Association, Visakhapatnam
The Senior Superintendent, District Court, Visakhapatnam
The Central Nazir, District Court, Visakhapatnam
The e-Court section, District Court, Visakhapatnam
The Managing Director, Golden Wings Man Power Supplies, Rajahmundry
The Supervisor, Golden Wings Man Power Supplies, Visakhapatnam

Disal, 9765
10-10-25