

**PROCEEDINGS OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE,
VISAKHAPATNAM**

Present: Sri Chinnamsetty Raju,
Prl. District & Sessions Judge
Visakhapatnam

Sub: FAST TRACK COURTS – Head Clerks (on contract basis) – Temporary Appointment and posting of Head clerks (contract basis) in Fast Track Courts, Visakhapatnam Unit - ORDERS – Issued.

- Ref:**
1. G.O.Ms.No.38 Law (LA&J Courts.C) Dept, Dt.27.03.2001.
 2. Hon'ble High Court of A.P. Hyderabad ROC No.4335/E1/2001 dt.30.3.2001.
 3. Hon'ble High Court of A.P.Hyderabad ROC No.143/2001-RC dt.11.4.2001.
 4. G.O.Rt.No.560 Law (L & LA &J-HOME-COURTS.A) Dept., Dt.23.04.2025
 5. Office Note and Orders passed thereon Dt.28.07.2025 for issuance of Notification.
 6. District Court's Notification No.02/2025 Dt.28.07.2025 issued for the post of Head Clerks (on contract basis) in Fast Track Courts, Visakhapatnam Unit.
 7. Office Note and Orders passed thereon Dt.19.08.2025 for issuance of call letters to the applicants
 8. Call letters issued to the applicants in Dis No.3042 Dt.21.08.2025.
 9. Office note and Orders passed thereon Dt.28.08.2025

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ORDER: P.R.No.398-A/2025

DATE: 29.08.2025

In terms of G.O in the reference 1st cited and Hon'ble High Court's instructions issued in the references 2nd & 3rd cited, and also pursuant to the Notification issued by the District Court in the reference 6th cited for the post of Head Clerk (on contract basis), the Principal District & Sessions Judge, Visakhapatnam is pleased to pass the following order:

1. Sri I.V.S.S.Naga Kumar (Retired Superintendent, VII Addl. Civil Judge's Court (Junior Division), Visakhapatnam), R/o.Laxminarayana Nagar, Near Oil Mill, Nagulapalli (V), Munagapaka (M), Anakapalle District – 531001, is selected and temporarily appointed as Head Clerk (on contract basis) and posted in Addl. Civil Judge's Court (Senior Division) (FTC), Anakapalle, in the existing vacancy.
2. Sri B.Ambikeswara Raju (Retired Senior Superintendent, Prl. Spl. Judge's Court for CBI Cases, Visakhapatnam), R/o. VBMs Ushodaya Enclave, Flat No.G.1, Satavahana Nagar, Road No.9, Kurmannapalem, Visakhapatnam – 530046, is selected and temporarily appointed as Head Clerk (on contract basis) and posted in III Addl. Civil Judge's Court (Senior Division) (FTC), Visakhapatnam, in the existing vacancy.
3. Sri T.Aseervada Kumar, (Retired Superintendent, I Addl. Spl. Judge's Court for CBI Cases, Visakhapatnam), R/o. D.No.11-23-18, Nawabnagar, Azeemabad, Gajuwaka, Visakhapatnam – 530026, is selected and temporarily appointed as Head Clerk (on contract basis) and posted in VIII Addl.District Court (FTC), Gajuwaka, in the existing vacancy.

4. **Sri K.Srinivasa Rao** (Retired Superintendent, Judl.First Class Magistrate Court (Special Mobile), Vizianagaram), R/o. D.No.201, Sritha Mandaara Nilayam, Car shed Junction, near Ratna Residency, P.M.Palem, Visakhapatnam - 530041, is selected and temporarily appointed as **Head Clerk (on contract basis)** and posted in **IV Addl. Civil Judge's Court (Senior Division) (FTC), Visakhapatnam**, in the existing vacancy.
5. **Sri S.V.N.Tulasi Rao** (Retired Chief Administrative Officer, Family Court-cum-III Addl.District Court, Srikakulam), R/o. Sai Nagar, 2nd Street, near Ramigedda, Peddapadu Road, Srikakulam, is selected and temporarily appointed as **Head Clerk (on contract basis)** and posted in **V Addl. Civil Judge's Court (Senior Division) (FTC), Visakhapatnam**, in the existing vacancy.
6. **Sri K.Venkata Ramana Murthy** (Retired Senior Superintendent, Principal District Court, Srikakulam), R/o. Plot No.8A East Park, SBI Staff colony, near water tank, Chinabondalipuram, ASN Colony, Srikakulam, is selected and temporarily appointed as **Head Clerk (on contract basis)** and posted in **X Addl.District Court (FTC), Anakapalle**, in the existing vacancy.

N.B.

1. The tenure of the appointment of the above individual on contract basis is initially for a period upto **31.03.2026**, commencing from the date of joining of the individual.
2. On appointment, the individual shall enter into an agreement with the District Judge, Visakhapatnam initially for a period upto 31.03.2026, subject to renewal for a further period from time to time at the discretion of the Honb'le High Court of A.P, on certain terms and conditions, on **non judicial stamp worth Rs.100/-**. He is *therefore, directed to attend the District Court, Visakhapatnam, before his joining duty.*
3. The individual is entitled to consolidated monthly remuneration as per the existing Rules.
4. The individual shall report to join duty **within a week** from the date of receipt of these proceedings, before the concerned Presiding Officer, failing which, the offer of his appointment automatically stands cancelled.
5. The individual shall give an undertaking to the effect that he has no objection to work on deputation in any Court.
6. The individual shall produce a **Medical Certificate** obtained from a Medical Practitioner of not below the Rank of Civil Assistant Surgeon of Government Hospital at the time of his joining before the Presiding Officer concerned.
7. The undertaking form is herewith enclosed and he is instructed to fill-up the form properly and submit the same to this Court through his presiding officer.
8. He is eligible for 15 days casual leave only per year or proportionately to the actual contract period.

9. The services of the candidate appointed on contract basis is purely temporary and he can be terminated at any time without prior notice and assigning any reason.

29/8/25
PRINCIPAL DISTRICT & SESSIONS JUDGE,
VISAKHAPATNAM

To
The above individuals concerned

Copies to:

1. The VIII Addl. District Judge (FTC), Gajuwaka.
 2. The X Addl. District Judge (FTC), Anakapalle.
 3. The III Addl. Civil Judge (Senior Division) (FTC), Visakhapatnam.
 4. The IV Addl. Civil Judge (Senior Division) (FTC), Visakhapatnam.
 5. The V Addl. Civil Judge (Senior Division) (FTC), Visakhapatnam.
 6. The Addl. Civil Judge (Senior Division) (FTC), Anakapalle
 7. The District Treasury Officer, Visakhapatnam.
 8. The District Treasury Officer, Anakapalle.
 9. The Sr. Superintendent, Accounts Section, District Court, Visakhapatnam.
 10. System Officer, e-Courts, District Court, Visakhapatnam – directing to upload the above proceedings in the website of District Court, Visakhapatnam
- S/f FTC

Dis No: 8403
29-8-25