

OFFICE OF THE CHIEF JUDGE :: CITY SMALL CAUSES COURT ::
PURANI HAVELI, CHATTA BAZAR, CHARMINAR, HYDERABAD - 02

C I R C U L A R

Dis.No. 1406 /2024/ADMN/CSCC

Dt. 11.11.2024

In pursuance of the directions of the Hon'ble Supreme Court of India and the instructions of the Hon'ble High Court vide ROC No. 768/2023-CPS, dated: 07.11.2024, on successful migration of NC DC CIS 3.2 to NC DC CIS 4.0 software and on implementation of e-Filing 3.0 from 18th November 2024, I am to request you to follow the following instructions issued to the Advocates by the Hon'ble High Court:

1. In Most of the Courts existing data is of the erstwhile composite State of Andhra Pradesh and the Advocate Bar Enrollment Number/Registration Numbers were registered with 'AP' and hence, the Enrollment Numbers are not compatible with the present software/ e-Filing portal. As per the e-Filing portal, the prescribed Advocate Bar Registration number for Telangana State should be "TS/..../....". Hence, all the Advocates are requested to update their old composite State Bar Enrollment Number.

2. All the Advocates shall submit/ update the details like Telangana Bar Enrollment Number, Address, District, Date of Birth, Gender, Mobile Number and E-mail ID for addition/ updation of the same in NC DC CIS software and the Advocate registration data enables the Courts for effective implementation of e-Filing 3.0 and facilities other e-services (sms, e-mail) also.

3. All the advocates shall mandatorily affix/endorse their Unique Bar Enrollment Number on the Case bundle for effective implementation of e-Filing 3.0.

4. All the Advocates while submitting the Case documents through online in e-Filing 3.0, must, adhere to the e-Filing rules of the High Court for the State of Telangana.

5. All the Advocates are requested to update/ submit their data in the respective Court establishment(s) as per point no.1&2, before registering in the e-Filing 3.0 portal at <https://filing.ecourts.gov.in/pdedev/> for online case filing.


CHIEF JUDGE
Chief Judge
City Small Causes Court,
Hyderabad-T.S.

To

1. All the Presiding Officers in this Unit. (for Information)
 2. The President, City Small Causes Court Bar Association, CSCC, Hyderabad.
 3. The President, Rent Controller Courts Bar Association, CSCC, Hyderabad.
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