

OFFICE OF THE PRINCIPAL JUDGE, FAMILY COURT, MYSURU

TENDER NOTIFICATION NO.01/2026-27

DATED 01.09.2026

Sub: Procurement of services of Copier Machines
for the use of Family Court in Mysuru Unit.

Ref: 1) Letter No.HCC 19/2024, dated 07.08.2026
of the Hon'ble High Court of Karnataka, Bengaluru.

2) KTPP Act 1999 and Amended KTPP Act 2020.

3) Office Notes and Orders passed thereon 31.08.2026

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Sealed tenders are invited from the local (Preferably) Private Xerox Operators who are interested to prepare the copies of Judicial records including Orders, Judgements, Ias, evidences and exhibits etc., by installing their own copier machines in the premises of **Principal Judge, Family Court, Mysuru**, as per the resolution of the Hon'ble Computers and Technology Committee, subject to the terms and conditions stipulated here under:-

- 1) The Vendor has to install his/its own good condition environment friendly and heavy duty Xerox Machines. The said Copier Machines have to be installed in the designated location or Branch of the Court. The installation cost, maintenance and the consumables cost along with copier machine operator cost required for the said machine has to borne by the vendor only.
- 2) The vendor shall quote/offer copying cost per page basis. Court will supply the paper only. 1% wastage shall be allowed and it shall not be chargeable copies.
- 3) The electric power, space and required copier shall sheets will be supplied for the copying purpose by the Court/Establishment concerned.

- 4) Down time of the Copier Machine should be NIL during working days.
- 5) In case of major repairs of the Copier Machine, the Vendor shall provide alternate machine without any loss of time.
- 6) The copies that are to be prepared are invariably mixture of A4, A3 and legal size.
- 7) The copier machine shall have the zooming facility in order to increase or decrease the copy size.
- 8) Payment will be made periodically on receipt of necessary particulars by the vendor on monthly basis out of the allotment available in the Court for the said purpose.
- 9) The vendor has to deposit an Earnest Money of Rs.10,000/- by way of Demand Draft drawn in the name of the Head of the Department Principal Family Court, Mysuru, which is returnable upon completion of procurement process.
- 10) Successful bidder has to enter into Service Level Agreement as per the above mentioned terms and conditions before installation of the copier machine and submit performance Bank Guarantee of 5 % of the estimated copying output per copier machine for a year.
- 11) 4,75,282 will be the rough estimated copies per annum for per Copier Machine However Court shall not make any minimum commitment of pages for any Copier Machine.
- 12) Finalized price per page for copying will be treated as rate contract initially for one year and extendable beyond the said duration, if court concerned finds work and service of the Vendor is satisfactory for a further period which is agreeable to the Court

concerned.

- 13) PDJ/Unit Head will reserve the right to cancel the service if the proposed service is not satisfactory.
- 14) All output of copier should be clean and clear and vendor shall Guarantee/maintain acceptable level of copy quality through out contractual period.

Private Operators who will abide by the above terms and conditions may submit the quotations in a sealed cover addressed to Prl.Judge, Family Court/Unit Head with super scribing on the cover as **“Quotation for installation of Copier Machine at Family Court”** so as to reach the office of Family Court by 05.30 p.m of 21.09.2026 and the sealed quotation will be opened on 22.09.2026 at 5.30 p.m in the chamber of the Prl.Judge, Family Court/Unit Head.

Place:Mysuru
Date: 01.09.2026

Sd/-
(Savitri S Kujji)
Prl.Judge,
Family Court,
Mysuru

Copy to:

1. The Deputy Commissioner, Mysuru, for publication of the Tender Notification in the next Tender Bulletin and to display in the Notice Board of said office.
2. Assistant Commissioner, Mysuru, to display in the Notice Board of said office.
3. Tahasildar, Mysuru, to display in the Notice Board of said office.
4. The Information Officer, Department of Information and Publicity, Mysuru to give wide publicity at free of cost.

Copy to the following for Information and necessary action :

5. Global copier services No. 291, Seetha vilas road, opposite ICICI Bank, Mysuru. (gcsmys@rediffmail.com)
6. Star technologies, No. 340 A, 1st floor, 14th Main, 5th Cross, Saraswathipuram, Mysuru-570009.
(starmyacct@gmail.com)
7. M/s. Spartan info solutions, No. 143, 2nd Main, 4th Cross, Syndicate Bank layout, Herohalli, Vishwaneedam post, Andrahalli main road, Bengaluru-560091.
(abhi.s@spartaninfosolution.com)
8. M/s. Shreekar Enterprises No. 64 (old 3334), 7th Main, 3rd Cross, RPC layout, Vijayanagar, 2nd stage, Bengaluru-560104. (harish@shreekar.in)
9. M/s. R R Enterprises, No. 122, 3rd Cross, K N Extn. Triveni road, Yeshawanthpur, Bengaluru-560022.
(sales@rrenter.in).
10. Kyocera Document Solutions India Pvt. Ltd., C/o. Fedex TNTB P. Ltd., Survey No. 803/5, DIC, Block A, Kutumbakkam Vill, Thiruvallur-600124.
11. Future Business Tech India Pvt. Ltd., Corporate office No. 2038, 26th Cross, K R road, BSK II-stage, Bengaluru-560070. (www.futurebiztech.com).
12. The Directorate, Department of Information and publicity No. 17, Varthasoudha, Infantry Road, Bengaluru, requesting for publication of the same in two widely circulated daily news paper, each of Kannada & English language for wide publication.
13. The Chief Executive Officer, Z.P., Mysuru to display in the Notice Board.
14. The Commissioner, Mysuru City Corporation to display in the Notice Board.
15. The Executive Engineer, PWD, Mysuru
16. Software Technician, District & Sessions Court, Mysuru for webhosting and to send Email to the courts mentioned in SL.No. 2 & 3 above.
17. **Court Notice Board of this office.**

TENDER FORM

To,

The Principal Judge,
Family Court,
Mysuru

Tender for the Procurement of services of Copier machines in view of
Tender Notification No.1/2026-27 dated 01.09.2026.

1	Name and Address of the Tenderer with Mobile No.	
2	License Registration No. And GST Registration No. Issued by the Government (Copy of the Order to be enclosed)	
3	Name and Designation of the Firm	
4	Particulars of DD for EMD	

Sl No.	Name of the Service	Quantity	Copying cost per page	
			By providing man Power and machine service	By providing machine Service only
1	Service of Copier Machines	01		

DECLARATION

I _____ the designated authority of the firm do hereby declare that, I have read all the terms and conditions as mentioned under the Tender Notification and Tender documents and to hereby undertake to bind by the said terms and conditions.

Further, I undertake abide by the rules and regulations and Karnataka Transparency in Public Procurement Act.

**Signature of the authority
of the firm with seal**