

INSTRUCTIONS TO THE CANDIDATES FOR TYPING TEST

Typing on Computer Keyboard

1. Make sure that the Caps Lock is off.
2. Do not use/press keys like TAB, BACKSPACE, CTRL, ALT,DELETE, ENTER.,
2. Do not use/press keys like DELETE, END, HOME,INSERT, PageUP, PageDOWN.
3. Do not use/press Function keys, Arrows keys and Special Characters like \$, &, +, ^, @.
4. Press ENTER Key for each New Paragraph only once.
5. Alignment of the Characters for each line has auto Left margin and Right margin.
6. Mouse will not work while typing.