

Office of the
Prl. District & Sessions Judge,
Mysuru, dated 26.03.2026

E- TENDER NOTIFICATION NO.09/2026

Subject: Inviting online tenders through Karnataka e-procurement portal for maintenance and management of vehicle parking.

Ref: Office note and order passed thereon.

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1. **Tender Details:-**

Online tenders are invited through Karnataka e-procurement portal from eligible bidders for;
“Collection of vehicle parking fees in Court Complex”.

2. **Schedule of properties and upset price:**

Sl No.	Court Complex	Upset Annual Tender Amount
1.	Law Court Complex, Mysuru.	Rs.5,32,380/-
2.	Malalawadi New Court Complex, Mysuru.	Rs.2,78,250/-

3. **Parking Fee Rates:-**

1. Bi-Cycle - Rs.2.00 only.
2. Other Two Wheelers - Rs.5.00 only.
3. Three & Four Wheelers - Rs. 10.00 only.

4. **Tender Type:**

Open Tender (E-Procurement)

5. **Eligibility Criteria:**

- The bidder shall not be block listed from any government department.
- The bidder shall have financial capacity to remit the bid amount.
- Experience in semilier works is preferable.

6. **Earniest Money Deposit (EMD):**

EMD of Rs.40,531/-. To be paid through online payment mode in e-procurement portal.

7. **Important dates:-**

Sl No.	Particulars	Date and Time
1.	Tender publication date	07.04.2026
2.	Last date for submission	27.04.2026
4.	Bid Opening date	29.04.2026

8. **Mode of submission:** Tender document shall be submitted through online only. Bidders are advised to study the Bid document carefully. Online submission of bids shall be deemed to have been done after careful study and examination of the bid document with full understanding of its implications. Offers prepared in accordance with the procedures enumerated in this Bid Document should be submitted online only through KPP portal <https://kppp.karnataka.gov.in/#/portal/portal-home> not later than the date, time and address laid down in this Tender document. The bidders will be required to register themselves with the “Centre for e-Governance” to participate in the bidding process and also get necessary digital signature certificates. The details of the process of registration and obtaining the digital signature certificates are available on the website: **<https://kppp.karnataka.gov.in>. No manual submission will be accepted.**
9. **Period of Contract:** 1 year from the date of agreement.

TERMS & CONDITIONS:-

1. There shall be no bid document/tender fee. The disputes related to return and refund of EMD may be addressed with the Centre for e-Governance department. It is the duty of the Successful Bidder, to furnish the Performance Bank Guarantee (PBG) in a nationalized Bank and execution of Service Level Agreement (SLA), upon successful awarding of Tender. Further, it is the duty of the L1 Bidder to furnish and renew the Service Level Agreement on appropriate value of stamp paper at regular intervals, wherever applicable, at their own cost. The liability of failure in furnishing and renewal of such documents is entirely on the L1 Bidder only. Repercussions of any Cause of Action arising out of such failure in renewing the Agreement is to be borne by the Service Provider only. The Prl. District & Sessions Court, Mysuru, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Bidding process.

2. Bid must contain the name, office and office addresses including telephone number(s) of the person(s) who are authorized by the bidder to submit the bid with their signatures. A Power of Attorney or board resolution must be enclosed with the bid certifying that the person(s) who signed the bid is an authorized person on behalf of company. The Bidder shall designate the official mailing address, place, and email to which all correspondence shall be sent by the Office of the District and Sessions Court, Mysuru.
3. The evaluation will be done by the Tender Inviting Authority i.e., Chief Administrative Officer, Prl. District & Sessions Court, Mysuru & The Accepting Authority i.e., Hon'ble Principal District & Sessions Judge, Mysuru, as designated by Hon'ble High Court Of Karnataka, Bengaluru. Any time during the process of evaluation the Chief Administrative Officer, District & Sessions Court, Mysuru, may seek specific clarifications from any or all Bidders on the recommendation of Tender Inviting & Accepting Authority. The Evaluating Authority due to paucity of time may seek such clarification over Telephone call or e-mail. And in case the bidder does not respond back within 24 hours of placing of Telephone call and/or sending e-mail(both in case of successful or unsuccessful communication).

Important Note:

- a) The Office of the District and Sessions Court, Mysuru, will hold right to seek clarification/original documentary evidence on any of the submitted documents at any point during the evaluation. Bidders shall submit supporting documents if required during the evaluation.
4. The Commercial Bids are opened in KPP Portal on the date and time mentioned by the Chief Administrative Officer, District and Sessions Court, Mysuru. The Commercial Bids will be evaluated by the Purchaser for completeness and accuracy.
Arithmetical errors will be rectified on the following basis:
 - If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected.
 - If there is discrepancy between words and figures, the amount in words shall prevail.

Commercial evaluation exclusion criterion:

- Conditional bids shall NOT be accepted and shall be rejected.
 - The bids, found lacking in strict compliance to the commercial bid format shall be rejected.
 - Evaluation of the bid will be online and offline both.
5. The Office of the District and Sessions Court, Mysuru, may at any time during the period of engagement, by a written order given to the Bidder, make changes within the general scope of the Engagement.
 6. The Office of District and Sessions Court, Mysuru, reserves the right to accept any bid and to annul the bid process and reject all bids at any time prior to Engagement of agencies, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for having taken the said action.
 7. The Office of District and Sessions Court, Mysuru, will notify through Notification of award (NOA) the successful Bidder in writing by letter or by email, to be confirmed in writing by letter, that its bid has been accepted. Within 7 days of receipt of this NOA, the bidder has to render his acceptance of notification of this award. The notification of award will constitute the acceptance of the Terms and Conditions as mentioned in the NOA, upon the successful Bidder's furnishing of performance security.
 8. The Office of the District and Sessions Court, Mysuru, will initiate the refund/return of the EMD/Bid Securing Declaration, as soon as the Financial Evaluation is completed. All further queries are to be addressed by the e-Governance department maintaining the KPP portal.
 9. At any time prior to the last date and time for receipt of bids, the Office of the District and Sessions Court, Mysuru, may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bid Document by an amendment. The amendment will be notified by the office of District and Sessions Court, Mysuru and binding on all bidders. In order to provide prospective Bidders reasonable time in which to take the amendment into account in preparing their bids, the Office of District and Sessions Court, Mysuru, may, at its discretion, extend the last date for the receipt of Bids.
 10. Job descriptions **Maintaining Vehicle Parking.**
Role & Responsibility
 - Proper regulation of vehicle parking (two wheelers/four wheelers).
 - Collection of parking fees at the below mentioned rates:-
 1. Bi-Cycle - Rs.2.00 only.
 2. Other Two Wheelers - Rs.5.00 only.
 3. Three & Four Wheelers - Rs. 10.00 only.
 - Maintenance of cleanliness and order in parking premises.

- Deployment of adequate manpower with uniform and ID Card.
 - Ensuring safety, security and smooth traffic movement.
 - Compliance with directions issued by the Office of the Prl. District and Sessions Court, Mysuru time to time.
11. The contracting agency shall be responsible for any damages done to the property of the Authority by the personnel so employed. The Office of District and Sessions Court, Mysuru, will be free to recover it from the performance security given by the contracting agency or from any other monthly payments to contracting agency.
 12. The contracting agency's personnel working should be polite, cordial, positive and efficient, while handling the assigned work. In case, the person employed by the Agency commits any act of omission/ commission that amounts to misconduct/ indiscipline/ incompetence, the Agency will be liable to take appropriate disciplinary action against such persons, including their instant removal from site of work, if required by this Office.
 13. The contracting agency shall not assign, transfer, pledge or sub-contract the performance or service without the prior written consent of the Authority. The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of the Office of District and Sessions Court, Mysuru, which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one bidder.
 14. The contracting agency shall submit a declaration cum indemnity bond to indemnify the Authority, its officers and employees and representatives against all third party claims, charges, penalties, fines, expenses, losses, damages, costs, suits or any other levy against the Authority and/or the officers and employees due to the failure of the Contractor to observe or follow any of the laws in the proforma prescribed.
 15. The Purchaser may terminate the Engagement if it determines at any time that representatives of the Bidder were engaged in corrupt, fraudulent, collusive or coercive practices during the selection process or the execution of that work under Engagement, without the Bidder having taken timely and appropriate action satisfactory to the Purchaser to remedy the situation;

16. The Prl. District & Sessions Court, Mysuru, may also apply sanction/s against the Bidder, including declaring the Bidder ineligible, either indefinitely or for a stated period of time, to be awarded a contract/ Engagement if it at any time determines that the Bidder has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, the activities as mentioned in the Scope of Work;
 - Within 7 days after the issuance of Notification of Award by the Purchaser to the Bidder, the successful Bidder shall furnish a Bank Guarantee towards performance security which shall be five per cent of the total contract value specified in the notification of award, to the Purchaser from a scheduled bank.
17. This Engagement shall come into effect on the date the letter of Engagement is signed and submitted by the Agency with the Office of District and Sessions Court, Mysuru or the commencement of services by the successful bidder. The date the Engagement comes into effect is defined as the Effective Date.
18. Upon termination of this Engagement by notice of either Party hereof, the Bidder shall, immediately upon dispatch or receipt of such notice, take all necessary steps to bring the Services to a close in a prompt and orderly manner and shall make every reasonable effort to keep expenditures for this purpose to a minimum.
19. Bidder should not have been declared ineligible for corrupt and fraudulent practices by any of the Offices of Government of Karnataka. The Bidder shall furnish a non-blacklisting certificate that the agency has not been blacklisted in the past by any Govt. or PSUs in Karnataka.
20. The E.M.D. will be returned to the unsuccessful bidder through the KPP portal. The EMD Demand Draft of successful bidder will be refunded at end of the Tender period on satisfactory service.
21. In case of dispute arises, after exhausting discussion and negotiation, if any, dispute among the parties arising out of this contract or otherwise shall be settled by arbitration in accordance with the Arbitration Centre –Karnataka, (Domestic & International) Acts and rules and has been established under the aegis of the High Court of Karnataka, Bengaluru on 3rd Floor,

'Khanija Bhavan' (East Wing), Race Course Road, Bangalore, vide G.O. No. LAW 273 LAC 2012 dated 06.12.2012. Judgment upon the award rendered by the Arbitrator may be entered in court having venue and jurisdiction at Bangalore. This Agreement is to be construed in accordance with the laws of the State of Karnataka.

22. The acceptance of work order shall constitute signing of the agreement. Once the Office of District and Sessions Court, Mysuru, notifies the successful Bidder that its bid has been accepted simultaneously, it is the responsibility of the successful Bidder to draft the Agreement after obtaining the proforma from the Office of District and Sessions Court, Mysuru, incorporating all points as per this Tender notification and produce the agreement copy drafted on stamp paper of appropriate stamp amount, as per the clauses of Contract Law.
23. Refunds to unsuccessful bidders will be issued only after the completion of the procedure of on boarding of the agency i.e., the signing of agreement. Subsequently, Results Notification will be published only after the above said completion of procedure. If the successful bidder fails to comply and reach the above said stage, within the stipulated time, then the Hon'ble Principal District & Sessions Judge, Mysuru, reserves right to proceed ahead engaging next eligible-subsequent identical bidder L1 Bidder, for awarding of Tender and commencement of Work Services.

The conditions stipulated in the agreement shall be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the rights of The Prl. District and Sessions Judge, Mysuru with such penalties as specified in the tender document and the Agreement. For any such termination, The Prl. District and Sessions Judge, Mysuru, reserves the right to blacklist the bidder from participation in the tender for a period of 4 years.

Sd/-
(USHA RANI)
Prl. District & Sessions Judge,
Mysuru.

Copy submitted for kind information:-

The Registrar General, Hon'ble High Court of Karnataka, Bengaluru.

Copy forwarded to, for wide publicity:

1. All the Prl. District & Sessions Judges of Karnataka.
2. All the Courts coming under the Unit of Prl. District & Sessions Judge, Mysuru.
3. The Director, Department of Information (Vaartha Ilakhe), No.17, Vartha Soudha, Infantry Road, Bengaluru- 560001: along with Tender Notification, requesting for publication of the same in two widely circulated Daily New papers, each of Kannada and English Language, for wide publication.
4. The District Information Officer, Department of Information and Publicity, Mysuru.
5. The Deputy Commissioner, Mysuru District, Mysuru with a request to publish in the tender bulletin.
6. The Chief Executive Officer, Zilla Panchayath, Mysuru.
7. The Commissioner, Mysuru City Corporation, Mysuru.
8. The Executive Engineer, PWD, Mysuru.
9. The Chief Librarian, City Central Library, Mysuru.
10. The Executive officer, Taluk Panchayath, Mysuru.
11. The Tahasildar, Taluk Office, Mysuru.
12. The Software Technician, Prl. District & Sessions Court, Mysuru to web host on the District Court website.
13. Notice Board
14. Office Copy.

Annexure-01

Company Contact Information

Sl. No.	Item description	Details
1	Business Name of the company and its Registered office Postal address.	
2	Alternate address of company / bidder, as incorporated in other tenders,	
3	Contact Information:- • Permanent Landline No./No.s: • Mobile No. of the Proprietor: • e-mail address of the Business:	
4	Name and Contact No. of the Authorized Representative/ Field Executive	
5	Name and Contact No. of the Co- Ordinator, deputed to manage, deploy the manpower at the Office of City Civil Court.	
6	Name and Contact No. of the Authorized Representative and designation who is uploading this RFP tender bids.	
7	GST No. of the firm/agency	
8	PAN No. of the firm/agency	
9	Banker of Agency 1) Name of the Bank and Branch: 2) Telephone number 3) Address:	
10	K2 Recipient ID(generated at K2, if available)	

Signature of the Proprietor/Authorized Agent

Annexure 02

SELF DECLARATION OF NON BLACKLIST

I, Sri./Smt. _____ S/o or D/o
Sri./Smt._____, being the Proprietor Authorized
representative/ agent of M/s_____(Name of the firm/
agency) hereby declare that the above said firm is not blacklisted, or is
under enquiry/suspension in the last 5 years.

It is hereby further submitted that, the above said information
and any other information, documents provided during the course of
the application showing interest to participate in this Tender, is true
and I fully bear consequences of all the misrepresentation, if so,
arising out in any near future.

Signature of the Proprietor/Authorized Agent