



**OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY,
DAKSHIN DINAJPUR AT BALURGHAT**

A.D.R. CENTRE, DISTRICT COURT COMPLEX, BALURGHAT, DAKSHIN DINAJPUR
PHONE No. **03522-251096**, E-mail: **ddinajpur.dlsa@gmail.com**

Tender No. 04(DLSA)/DLSA-DD/2025, Dated : Balurghat, 02nd Day of April, 2025

RE-NOTICE INVITING QUOTATION

In continuation with the previous tender notice vide **Tender No.02(DLSA)/DLSA-DD/2025, Dated : Balurghat, 28th Day of March, 2025**, this office retender/renotice due to some upgradation with precious notification and description. Now again sealed quotations are invited from all willing suppliers/authorized dealer for the supply of the following article (Electrical appliances), (02) Two Desktop Computer, (02) Two HP Printer (One all in one and one laserjet), (02) Two UPS and CCTV set for the office of the LADCS under District Legal Services Authority, Dakshin Dinajpur at Balurghat and (02) Two Desktop Computer, (02) Two HP Printer (One all in one and one laserjet) and (02) Two UPS for the Office of the DLSA, Dakshin Dinajpur at Balurghat, following the terms and conditions appearing hereunder on or before **08.04.2025**.

SUMMARY

1. Last date & time for submit quotation	: 08.04.2025 upto 4:30 PM
2. Last date & time collect of Tender documents	: 08.04.2025 at 4:35 PM
3. Date & time of opening	: 08.04.2025 at 4:45 PM

Details information about articles with specification:-

Set of Article	Number of items	Not exceeding the price per set (in Rs.)
Desktop Computer (Brand : Dell) Details specification :- <ul style="list-style-type: none">• 19.5 inch Screen• Intel i5 processor (12th Gen)• 8 GB RAM• 512 SSD• Build in Wi-Fi• Keyboard• Mouse	4 set including all accessories	45,000/- (Including Installation charges and all other charges)
UPS for Desktop Computer set with minimum one year brand warrenty. Details specification :- 600VA	4 set including all accessories	4,000/- (Including Installation charges and all other charges)
HP printer cum scanner cum xerox machine with Wi-Fi facility (3 in 1 machine)	2 set including all accessories	20,000/- (Including Installation charges and all other charges)
HP laserjet printer (Black and white printer machine)	2 set including all accessories	18,000/- (Including Installation charges and all other charges)
Branded 04 CCTV Camera for indoor with 1 TB Branded Hard Disk with 4 Channel DVR and all other required accesories including wire.	1 set including all accessories	25,000/- (Including Installation charges and all other charges)

(Terms & Conditions are mentioned in next page)


Chairman,


District Legal Services Authority,
Dakshin Dinajpur at Balurghat.

Date: 28.03.2025

District Legal Services Authority,
Dakshin Dinajpur at Balurghat.

TERMS & CONDITIONS

- Quotations should be submitted in the office of the Secretary, District Legal Services Authority, Dakshin Dinajpur at Balurghat, at the second (2nd) floor of the ADR centre, District Judges' Court Complex, Dakshin Dinajpur at Balurghat on or before **3rd April, 2025** between 10.30 a.m. and 4.30 p.m. on any working day and should properly signed and stamped. The Office will not take any responsibility for delay, loss or non-receipt of quotations sent by post. The sealed tender will be opened on 03.04.2025 **at 4:45 p.m. in conference room at ADR centre, District Judges' Court Complex, Dakshin Dinajpur at Balurghat, in presence of Ld. Chairman and Secretary, D.L.S.A., Dakshin Dinajpur at Balurghat.**
- Rates should be quoted taking into account the description, make, type, specification and quantity of the article for which quotations have been invited.
- Rates quoted should be inclusive of all applicable charges, taxes, duties and levies.
- At the time of payment, this office must be **deducted 1% TDS** on quoted/total amount as per taxation rules/Act.
- If the quotation of any supplier/authorized dealer, which is not enlisted with this Office, is selected, the concerned supplier may have to submit copies of such documents as Trade License and / or PAN etc. as and when the Secretary, District Legal Services Authority, Dakshin Dinajpur at Balurghat may direct.
- Conditional quotations will not be considered.
- Willing suppliers submitting quotations should specify the address of its office and its Phone/Mobile number (and other contact numbers e.g. Fax, if available) for the purpose of quick communication in the event of urgency.
- Canvassing on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.
- This Office may award the contract to the supplier/authorized dealer whose quotation has been determined to be substantially responsive and who has quoted the lowest evaluated price. However, the Office is not bound to accept the lowest bid. This Office reserves the right to accept, change / modify or reject any or all quotations and to cancel the process at any time prior to the award of contract without assigning any reason thereof.
- Upon selection of quotation, concerned supplier/successful agency shall be bound to **supply articles at the office of the District Legal Service Authority, Dakshin Dinajpur at Balurghat, District court Complex, ADR Centre Building, 2nd Floor**, strictly according to the description / make / type / specifications provided in the instant notice. In case of any deviation from this and any default regarding this on the part of a selected supplier, within the warrantee/guarantee period the same will be treated as liability of the supplier and shall be liable to take all necessary steps for repair / replace the same.
- Successful agency shall be bound to supply and install the articles mentioned in the notice on or before within 10 days and shall also be bound to handover the same to this authority in fully complete/functional state.
- **Bidders should have Tender Specific Authorisation from Original Equipment Manufacturer (OEM).**


Chairman
District Legal Services Authority
Dakshin Dinajpur at Balurghat



**OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY,
DAKSHIN DINAJPUR AT BALURGHAT**

A.D.R. CENTRE, DISTRICT COURT COMPLEX, BALURGHAT, DAKSHIN DINAJPUR

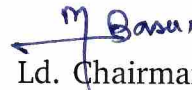
PHONE No. / FAX: 03522-251096, EMAIL: ddinajpur.dlsa@gmail.com

Order No. 37/DLSA-DD., Dated, Balurghat, the 02nd day of April – 2025.

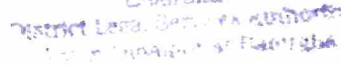
As per the Tender Notification vide Tender No. 02(DLSA)/DLSA-DD/2025, Dated : Balurghat, 28th Day of March, 2025, this is notified that the Tender Notification is cancelled due to some technical upgradation issues (The power of cancel the process of tender is already notified with the notification notice point no.9 in the terms and condition page, attached with the tender notification). For the above purpose this office renounce for the sealed quotation through Tender No. 04(DLSA)/DLSA-DD/2025, Dated : Balurghat, 02nd Day of April, 2025, which is accepted as valid.

Others terms and conditions are applicable as notified.

Inform all concerned.


M. Basu

Ld. Chairman
District Legal Services Authority
Dakshin Dinajpur at Balurghat.


District Legal Services Authority
Dakshin Dinajpur at Balurghat