



**OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY,  
DAKSHIN DINAJPUR AT BALURGHAT**

A.D.R. CENTRE, DISTRICT COURT COMPLEX, BALURGHAT, DAKSHIN DINAJPUR  
PHONE No. **03522-251096**, E-mail: **ddinajpur.dlsa@gmail.com**

**Tender No. 04(SDLSC)/DLSA-DD/2024** Dated : Balurghat, 4<sup>th</sup> Day of July, 2024

**NOTICE INVITING QUOTATION**

Sealed quotations are invited from all willing suppliers for the supply of the following articles for the SDLSC, Gangarampur at Buniadpur, at Buniadpur Court Complex, under District Legal Services Authority, Dakshin Dinajpur, following the terms and conditions appearing hereunder on or before **11.07.2024**.

**SUMMARY**

1. Last date & time for submit quotation	: 11.07.2024 upto 4:30 PM
2. Last date & time collect of Tender documents	: 11.07.2024 at 4:35 PM
3. Date & time of opening	: 11.07.2024 at 4:45 PM

**Details information about articles with specification:-**

Set of Article	Number of items	Not exceeding the price per set (in Rs.)
<p><b>AC Machine with all accessories in the brand of Blue Star or Samsung</b></p> <p><b><u>Details specification :-</u></b></p> <ul style="list-style-type: none"><li>• CAPACITY:- 2 TON</li><li>• Rating :- 3 star or More</li><li>• Cooling Capacity (100%) :- above 5000 watts</li><li>• With copper Codenser</li><li>• Refrigerant Type:- R32/R410/R22</li></ul>	1 set including all accessories	60,000/-  (Including Installation charges and all other charges)

(Terms & Conditions are mentioned in next page)

  
Chairman,


District Legal Services Authority,  
Dakshin Dinajpur at Balurghat.

Date: 04.07.2024



## TERMS & CONDITIONS

- Quotations should be submitted in the office of the Secretary, District Legal Services Authority, Dakshin Dinajpur at Balurghat, at the second (2<sup>nd</sup>) floor of the ADR centre, District Judges' Court Complex, Dakshin Dinajpur at Balurghat on or before **11<sup>th</sup> July, 2024** between 10.30 a.m. and 4.30 p.m. on any working day and should properly signed and stamped. The Office will not take any responsibility for delay, loss or non-receipt of quotations sent by post. The sealed tender will be opened on **11.07.2024 at 4:45 p.m.** in **conference room at ADR Centre, District Judges' Court Complex, Dakshin Dinajpur at Balurghat, in presence of Ld. Chairman and Secretary, D.L.S.A., Dakshin Dinajpur at Balurghat.**
- Rates should be quoted taking into account the description, make, type, specification and quantity of the article for which quotations have been invited.
- Rates quoted should be inclusive of all applicable charges, taxes, duties and levies.
- At the time of payment, this office must be deducted 1% TDS on quoted/total amount as per taxation rules/Act.
- If the quotation of any supplier, which is not enlisted with this Office, is selected, the concerned supplier may have to submit copies of such documents as Trade License and / or PAN etc. as and when the Secretary, District Legal Services Authority, Dakshin Dinajpur at Balurghat may direct.
- Conditional quotations will not be considered.
- Willing suppliers submitting quotations should specify the address of its office and its Phone/Mobile number (and other contact numbers e.g. Fax, if available) for the purpose of quick communication in the event of urgency.
- Canvassing on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.
- This Office may award the contract to the supplier whose quotation has been determined to be substantially responsive and who has quoted the lowest evaluated price. However, the Office is not bound to accept the lowest bid. This Office reserves the right to accept, change / modify or reject any or all quotations and to cancel the process at any time prior to the award of contract without assigning any reason thereof.
- Upon selection of quotation, concerned supplier/successful agency shall be bound to **supply articles at the office of the sub-Divisional Legal services Committee at Buniadpur, Buniadpur court Building, 1<sup>st</sup> Floor**, strictly according to the description / make / type / specifications provided in the instant notice. In case of any deviation from this and any default regarding this on the part of a selected supplier, within the warranty/guarantee period the same will be treated as liability of the supplier and shall be liable to take all necessary steps for repair / replace the same.
- Successful agency shall be bound to supply and install the articles mentioned in the notice on or before within 10 days and shall also be bound to handover the same to this authority in fully complete/functional state.
- **Bidders should have Tender Specific Authorization from Original Equipment Manufacturer (OEM).**

  
District Legal Services Authority  
Dakshin Dinajpur at Balurghat