

OFFICE OF THE DISTRICT JUDGE, DAKSHIN DINAJPUR AT BALURGHAT
ENGLISH DEPARTMENT

Order No. 04 Dated 04-01-2022

In view of the "Important Notice" dated 01.01.2022 issued by the Hon'ble High Court at Calcutta, the following Order is passed regarding the modalities regulating the functioning of Courts in this Judgeship, on and from 05-01-2022.

1. The Court proceeding shall be through virtual mode as far as practicable.
2. Physical presence of witnesses shall be allowed in the cases where custody trial is being conducted and in the cases coming under the purview of "Action Plan 2021".
3. "Put up" matters are to be taken up maintaining COVID Protocol and the number of put up petitions for consideration, is to be decided by the concerned Courts.
4. The concerned Courts may examine witnesses who have already undergone double vaccination.
5. If possible, the concerned Courts may also allow any other witness for examination maintaining proper precaution like allowing of any witness whose 'COVID test' has been reported 'Negative' just before the date of his/her examination. But no such witness shall be examined if there is any difficulty in taking such precaution.
6. U.T.P.s in respect of the pending cases shall be produced before the Court through the Video Conferencing (V.C.) mode, unless directed to be produced physically by the concerned Ld. Presiding Officer.
7. All the Ld. Judicial Officers and the staff are strictly directed to wear face masks at the time of discharging their duties in the respective Courts and Department offices.
8. The Ld. Advocates, who appear before any Court of this Judgeship, are requested to enter the Court room only when it is necessary to do so for the purpose of filing any application or conducting any case or moving any application. However, for the purpose of moving a case in a physical hearing, the Ld. Advocates are requested to enter the Courtroom only when the case is called up for physical hearing and only one Advocate from each of the contesting sides shall be permitted to be present before the Court when the matter is called up for physical hearing by the concerned Presiding Officer.
9. The Ld. Advocates, who appear before any Court of this Judgeship, shall ensure that he is not accompanied by any litigant at such time, unless it is permitted by the Ld. Presiding Officer of the concerned Court. They shall also ensure that the Courtroom is not crowded and they shall ask the litigants to wait outside the Court room and shall only ask the litigants to enter the Court room when it is directed by the Ld. Presiding Officer of the Court. All such litigants, while waiting outside the Courtroom, must wear face mask and maintain social distancing as per the COVID protocol.

10. No Law clerks will be permitted to enter the Courtroom being accompanied by any litigant and the Law clerks are also directed to ensure that the Courtrooms are not crowded at any point of time. Only 1 (one) Law Clerk shall be permitted to be remain present in the Court room at any given point of time.

11. The Ld. Advocates and Law Clerks, who enter any Courtroom/ Department in this Judgeship, must be wearing a face mask, during their presence in the Court room / Department.

No litigant will be permitted to enter the Department offices of this Judgeship, nor will their vehicles be permitted to be parked. Number of litigants and their vehicles entering the Court premises will be restricted till normalcy is restored. Unwanted gathering of the Ld. Advocates/litigants are to be avoided in the Bar rooms/Sherista of the Ld. Advocates. This has to be monitored by the Portfolio Holders of the Dakshin Dinajpur and Buniadpur Bar Associations and Ld. members of respective the Bar Associations.

12. The Ld. Advocates and the Law clerks are requested to co-operate for strict maintenance of the COVID Protocol.


13. If, at any point of time, it appears to the concerned Ld. Presiding Officer or the Judge-in-charge of a concerned department, that there is over-crowding in the Courtroom or the concerned office room, the concerned Ld. Presiding Officer or the Judge-in-charge of the concerned department, shall have the liberty to stop the functioning of the concerned Court or Department for a particular period or day, with written intimation to the undersigned.

14. In order to assist the District Judge and the Judicial Officers and to meet urgent office matters, the C.A.O., Head Clerk, Nazir, System Officer, District System Administrator and any staff/System Administrator nominated by the C.A.O. shall make themselves available at the Office on each working day.

15. The 'Karma Bandhus' in this Judgeship are to ensure that proper cleaning of the Court premises is maintained according to prevailing circumstances. Necessary communication be also made with the concerned department for regular sanitization of the Court compound at Balurghat as well as at Buniadpur.


This Order is subject to further modifications on receipt of any further directions from the Hon'ble High Court at Calcutta, in this regard.

Let this Order be communicated through the Whats App/ Email of the Ld. Judicial Officers and be also uploaded on the official website of this Judgeship for the information of the Ld. Members of the Bar, Staff of this Judgeship, Law Clerks and public in general.


(Pradip Kumar Panja)
District Judge,
Dakshin Dinajpur at Balurghat
District Judge
Dakshin Dinajpur at Balurghat

• **Copy forwarded for information and taking necessary action, if any, to: -**

- 01-06) The Additional District & Sessions Judge, 1st/2nd/3rd / F.T./ Special Court, Balurghat/ Buniadpur, Dakshin Dinajpur.
- 07-08) The C.J.M. / A.C.J.M., Balurghat / Buniadpur, Dakshin Dinajpur.
- 09-00) The Civil Judge (Sr. Division), Balurghat, Dakshin Dinajpur.
- 10-12) The Judicial Magistrate / 2nd Court, Balurghat / Buniadpur, Dakshin Dinajpur.
- 13-14) The Civil Judge (Jr. Division), Balurghat / Buniadpur, Dakshin Dinajpur.
- 15-00) The Principal Magistrate, J.J.B., Subhayan Home, Dakshin Dinajpur at Balurghat.
- 16-20) The Judge-in-Charge of Nezarath /Accounts/CD/F & S / D.R.R, Balurghat, Dakshin Dinajpur.
- 21-24) The Judge-in-Charge of Nezarath / Accounts / CD / F & S, Buniadpur, Dakshin Dinajpur.
- 25-26) District Judge's Vernacular Section/ Ejlash, Balurghat, Dakshin Dinajpur.
- 27-00) The System Officer, District Judge's Computer Section, Balurghat, Dakshin Dinajpur.
- 28-32) The G.P. / P. P. / A.P.P./ P.P.-in-Charge, Balurghat / Buniadpur, Dakshin Dinajpur.
- 33-00) The Secretary, Dakshin Dinajpur District Advocates' Bar Association, Balurghat, Dakshin Dinajpur.
- 34-00) The Secretary, Gangarampur Sub-Divisional Court Advocates' Bar Association, Buniadpur, Dakshin Dinajpur.
- 35-36) The Secretary, Law Clerks Association, Balurghat/ Buniadpur, Dakshin Dinajpur.


District Judge,
Dakshin Dinajpur at Balurghat.
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