OFFICE OF THE DISTRICT AND SESSIONS JUDGE, FARIDABAD.

ORDER:-

In view of the Hon'ble High Court Notification No.204 Genl./XVII.3 (6-G) dated 14.11.2025 and instructions contained in the Hon'ble High Court letter No.31522/Gaz.II/(10) dated 19.09.1995, regarding arrangement for entertaining urgent matters during a holiday spell of 4 or more holidays, the duty roaster for the Subordinate Judicial Officers posted in Faridabad Sessions Division during the winter spell from 26.12.2025 to 31.12.2025 as well as prefix holiday on 25.12.2025, would be as under:-

Sr. No.	Name of Judicial Officers	Work to be dealt with by the Officer	Period of duty
1.	Sh.Upendra Singh, Addl. Civil Judge (Sr.Divn.)-cum-Chief Judicial Magistrate, Faridabad	All urgent civil matters and urgent criminal work pertaining to his own court as well as to the courts of Sh.Jitender Singh, Addl.Chief Judicial Magistrate, Faridabad and Sh.Saurabh Sharma, Principal Magistrate, Juvenile Justice Board, Faridabad	25.12.2025 & 26.12.2025
2.	Sh.Saurabh Sharma, Principal Magistrate, Juvenile Justice Board, Faridabad	All urgent civil matters and urgent criminal work of his own court as well as to the courts of Sh.Jitender Singh, Addl.Chief Judicial Magistrate, Faridabad and Sh.Upendra Singh, Chief Judicial Magistrate, Faridabad	27.12.2025 to 29.12.2025
3.	Sh.Jitender Singh, Civil Judge (Sr.Divn.)-cum-Addl. Chief Judicial Magistrate, Faridabad	All urgent civil matters and urgent criminal work pertaining to his own court as well as to the courts of Sh.Upendra Singh, Chief Judicial Magistrate, Faridabad and Sh.Saurabh Sharma, Principal Magistrate, Juvenile Justice Board, Faridabad	30.12.2025 & 31.12.2025
4.	Ms.Pragati Rana, Civil Judge (Jr.Divn.)-cum-Judicial Magistrate 1st Class, Faridabad	All urgent work of criminal nature pertaining to her own court as well as of the following courts including the work of police stations already allotted to them:- 1.Sh.Naveen Kumar, JMIC, Faridabad 2.Sh.Parmod Kumar, JMIC, Faridabad 3.Ms.Sanchita Singh, JMIC, Faridabad 4.Sh.Anil Kumar, JMIC, Faridabad 5.Dr.Sarika, JMIC, Faridabad 6.Ms.Deepali Singla, JMIC, Faridabad 7.Ms.Himani Sagar, JMIC, Faridabad 8.Ms.Ramneek Kaur, JMIC, Faridabad 9.Sh.Sidharth Kapoor, JMIC, Faridabad 10.Ms.Prerna Arya, JMIC, Faridabad 11.Sh.Paras Chaudhary, JMIC, Faridabad	25.12.2025 to 31.12.2025

5.	Ms.Priyanka Verma, Judicial Magistrate,1st Class, Faridabad.	All urgent work of criminal nature pertaining to her own court as well as of the following Courts including the work of police stations already allotted to them:- 1.Ms.Vandana Dhillon, JMIC, Faridabad 2.Ms.Sarita Solanki, JMIC, Faridabad 3.Sh.Amitendra Singh, JMIC, Faridabad 4.Ms.Nidhi, JMIC, Faridabad 5.Ms.Udita, JMIC, Faridabad 6.Ms.Jigyasa Sharma, JMIC, Faridabad 7.Sh.Rajat Kumar Kanojia, JMIC, Faridabad 8.Sh.Deepak Yadav, JMIC, Faridabad 9.Ms.Komal Dahiya, JMIC, Faridabad 10.Sh.Virender Kumar, JMIC, Faridabad	25.12.2025 to 31.12.2025

NOTE:-

1. In case, any Judicial Magistrate on duty, proceeds on leave during the duty period, he/she shall make an alternative arrangement for duty work in his/her absence and shall obtain the consent of the Officer in writing, under intimation to this office as well as to the senior most Judicial Magistrate on duty from 25.12.2025 to 31.12.2025.

2. The Judicial Officers performing duty during the winter spell shall be allowed to avail special casual leave upto June, 2026, as per the instructions of the Hon'ble High Court issued on the subject.

3. All types of civil cases to be presented on 01.01.2026 shall be entertained by Judicial Officer who shall be Duty Magistrate on that day, as per duty roaster of the month of January, 2026. However, the same shall be put up before Sh.Jitender Singh, Civil Judge (Sr.Divn.), Faridabad on 02.01.2026, for proper assignment.

4. In case of heavy institution of fresh civil cases during the period from 25.12.2025 to 31.12.2025, the Officer dealing with the Civil Cases during that period may assign civil cases to the next senior Judicial Officer on duty during that period.

5. The protocol duty if any, shall be performed by the Senior Magistrate on duty.

All concerned be informed, accordingly.

(Sandeep Garg),
District and Sessions Judge,
Faridabad.

Endst. No. 51333-51379/V.1 Dated 08/12/2025

Supdt.Gr.II (Judicial) of this office to note/comply.

Copy forwarded to the following for information and necessary action:-

1. The Registrar General, Hon'ble Punjab and Haryana High Court, Chandigarh.
2. All the Judicial Officers posted in this Sessions Division.
3. The Commissioner of Police, Faridabad.
4. The District Attorney, Faridabad.
5. President, District Bar Association, Faridabad.

(Sandeep Garg),
District and Sessions Judge,
Faridabad.