

**OFFICE OF THE DISTRICT AND SESSIONS JUDGE, FARIDABAD**

**ORDER:-**

In view of the fresh guidelines issued by the Hon'ble High Court vide order bearing No. 24/RG/Spl./Misc. dated 10.06.2020 and in continuation of this office order dated 31.05.2020 conveyed vide Endst. Nos. 11347-11389/COVID-19 and 11390-11432/COVID-19, it is decided to open fresh filing of non-urgent matters also **w.e.f. 15.06.2020** in Faridabad Sessions Division. However, keeping in view the prevailing situation of COVID-19 cases and number of containment zones in District Faridabad (*at present - 145*), fresh filing of non-urgent matters of different categories of cases is ordered to be regulated in the following manner:-

<b>Sr. No.</b>	<b>Category of cases triable by courts of Sessions</b>	<b>Specified day of every week for fresh filing of non-urgent matters, till further orders</b>
1.	Civil Appeals, Rent Appeals, Civil Suits, Civil Misc. Appeals, Misc. Applications, Arbitration Petitions (except executions)	Monday
2.	Any case exclusively triable by Family Courts (except petitions u/s 125 Cr.P.C)	Tuesday
3.	Any matter under Land Acquisition Act (not falling under Arbitration Act); MACP & MACM	Wednesday
4.	Execution Petitions	Thursday
5.	Criminal Appeals, Criminal Revision and Criminal Misc.	Friday
6.	Session Trial cases, Challans under NDPS Act, Electricity Act or any such special Act (not involving IPC); Petitions u/s 125 Cr.P.C, Criminal Complaints	Saturday
7.	Bail Applications, Protection Petitions & Remand Applications	Every day

f

8.	Any case not covered in above categories but only with the permission of District Judge	Every day
<b>Category of cases triable by Courts of Civil Judges/Judicial Magistrates</b>		
1.	Civil Suits, Rent Petitions, Petitions for probate or under Succession Act, GNW Act; Misc. Applications, Contempt Petitions and Executions	Monday
2.	Criminal Misc., Complaints under Act (other than N.I Act), Complaints under IPC, Cancellation and Untraced report, Protest Petitions, 446 Cr.P.C, Cases under NDPS Act and Cases triable by Juvenile Justice Board	Tuesday
3.	Challans under IPC and Act, Complaints under N.I Act and Summary Challans - pertaining to the jurisdictional area of below mentioned police stations.	Wednesday
	Kotwali, Central, Sector-7, City Ballabgarh, Sector-55/58, Mujessar, Saran and NIT Faridabad	
	Surajkund, Sector-31, Old Faridabad, Sarai Khawaja, Bhupani, SGM Nagar, Sadar Ballabgarh and Tigaon	Thursday
	Chhainsa, Dabua Colony, Metro, Palla, Kheripul, Dhauj, Adarsh Nagar, Sector-17 and BPTP	Friday
4.	Traffic Challans	Saturday

**Following instructions are directed to be observed for fresh filing of cases of non-urgent matters:**

1. Fresh filing of non-urgent matters is allowed **upto 3:00 P.M.**
2. The fresh file is to be put up in a Box at a specified place in/around Judicial Service Centre/Suvidha Centre. Said box shall be opened after two days viz. cases filed on Monday shall be taken up for assignment on Wednesday and so on.

f



3. Fresh cases triable by Courts of Sessions shall be assigned to various courts by the District Judge; and the cases triable by the courts of Civil Judges shall be assigned by the Civil Judge (Sr. Division) as per normal practice. If the District Judge / the Civil Judge (Sr. Division) are not on duty as per existing roster, then assignment will be made by them while working from home.
4. If the District Judge is on leave or out of station, then assignment qua cases triable by Courts of Sessions is to be made by senior most Addl. District Judge available on station by working from home, if not on duty. Similarly, if Civil Judge (Sr. Division) is on leave or out of station, then assignment of cases trial by courts of Civil Judges shall be made by senior most Civil Judge available on station by working from home, if not on duty.
5. The fresh assigned case shall be dealt with by the Court to whom case is assigned, when he/she is to be on duty (as per roster); or when normal court functioning is resumed, whichever is earlier.
6. In case, it is a holiday when filing of any category of cases is allowed, those will be permitted to be filed on next working day.
7. Filing will be allowed through the counsel or party in person but not by both.
8. Allowing of fresh filing does not mean that all such cases will be heard as per normal working, as hearing of cases will remain restricted to urgent cases only through Video Conference /Whatsapp video call, as per instructions of the Hon'ble High Court.
9. The courts on duty may allow hearing in urgent fresh matters after hearing the party/counsel. If matter is not found to be urgent, it will be adjourned in normal way. If considered by the court to be urgent, necessary orders may be passed accordingly.
10. In fresh cases of non-urgent nature, notice to opposite party/parties may be sent through Email at the Email address provided by the party/parties, or by any digitized mode, as deemed proper by the

f

court concerned in the prevailing situation. In case, it is not so possible/ feasible, then notice to opposite party may be sent through Process Serving Agency only if that party resides/is available in non-containment zones, as declared by Administration from time to time. In no case, notice shall be got served through Process Serving Agency on any person residing/available in containment zones.


11. Presiding Officers on duty shall give time slot for proceedings in any matter as per their suitability.
12. Cause lists are to be kept bare minimum by Presiding Officers so as to avoid footfall in the Court Complex.
13. The Judicial officers on duty may conduct proceeding in any fresh matter, in which conducting of such proceeding is possible through video conferencing/whatsapp video call.

**In addition to previous instructions, following precautionary measures are to be followed:-**

1. Advocates shall not call any litigant unless specifically directed by the Courts on duty.
2. Restricted entry in Court Complex will be allowed after proper screening and sanitizing.
3. Social distancing norms shall be strictly followed in the Court Complex.
4. Bar Room to remain closed. Lawyers are advised to use their chambers restrictively for minimum time period and leave court premises as early as possible.

All concerned be informed accordingly.

Dated: 11.06.2020

  
(Deepak Gupta),  
District & Sessions Judge,  
Faridabad.



Endst. No. 12101-12144 / COVID-19 Dated 11-06-2020

Copy forwarded for information and necessary action to:-

1. The Registrar General, Hon'ble High Court of Punjab and Haryana, Chandigarh.
2. All the Judicial Officers posted at Faridabad Sessions Division.
3. The Deputy Commissioner, Faridabad.
4. The Commissioner of Police, Faridabad.
5. The District Attorney, Faridabad.
6. The Superintendent, District Jail Neemka, Faridabad.
7. The President, District Bar Association, Faridabad.
8. The Incharge Suvidha Centre of this office.
9. The System Officer/System Assistant/Computer Incharge.

Dated: 11.06.2020

(Deepak Gupta),  
District & Sessions Judge,  
Faridabad.