

**OFFICE OF THE DISTRICT & SESSIONS JUDGE
WEST TRIPURA, AGARTALA**

No. F.10(239)(Main)-DJ/W/Estt/2025/7765-7809

Dated 01st July, 2025

// MEMORANDUM //

Pursuant to the Notification No. F.3(53)-HC/2025/13382, dated 21st May, 2025, issued by the Hon'ble High Court of Tripura, Gazetted Notification issue No. 1053, published on 30th May, 2025, and in exercise of the power conferred under **Rule - 9(2) of "The District Courts of Tripura Use of Electronic Communication and Audio-Video Electronic Means Rules, 2025"**, the following persons are nominated to perform the functions of the **'Coordinator' of the Designated place :-**

SL No.	DESIGNATION OF COURT OFFICIALS	COORDINATOR OF DESIGNATED PLACE	E-MAIL ADDRESS
1	Office Superintendent (Admn.) O/o the District & Sessions Judge, West Tripura, Agartala	VC Room/VWDC of the Court Complex of the District & Sessions Judge, West Tripura, Agartala	dj.west- tr@indancourts.nic.in

- AND -

The following Court officials have been appointed to perform the function of the **"Coordinator" of the respective Court point :-**

1	Office Superintendent (Bench) Court of the District & Sessions Judge, West Tripura, Agartala	Court of the District & Sessions Judge, West Tripura, Agartala
2	Head Clerk (Bench) Court of the Special Judge (CBI Court), West Tripura, Agartala	Court of the Special Judge (CBI Court), West Tripura, Agartala
3	Head Clerk (Bench) Court of the Addl. District & Sessions Judge, West Tripura, Agartala	Court of the Addl. District & Sessions Judge, West Tripura, Agartala, Court No. 2
4	Head Clerk (Bench) Court of the Special Judge (POCSO Court), West Tripura, Agartala	Court of the Special Judge (POCSO Court), West Tripura, Agartala Court No. 3
5	Head Clerk (Bench) Court of the Addl. District & Sessions Judge, West Tripura, Agartala	Court of the Addl. District & Sessions Judge, West Tripura, Agartala, Court No. 4
6	Office Superintendent (Bench) Court of the District & Sessions Judge, West Tripura, Agartala	Court of the District & Sessions Judge, West Tripura, Agartala, Court No. 5

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7	UDC (Bench) Court of the Civil Judge (Sr. Div.)-Cum- Assistant Sessions Judge, West Tripura, Agartala, Court No. 1	Court of the Civil Judge (Sr. Div.)-Cum- Assistant Sessions Judge, West Tripura, Agartala, Court No. 1
8	Head Clerk (Bench) Court of the Civil Judge (Sr. Div.)-Cum- Assistant Sessions Judge, West Tripura, Agartala, Court No. 2	Court of the Civil Judge (Sr. Div.)-Cum- Assistant Sessions Judge, West Tripura, Agartala, Court No. 2
9	Head Clerk (Bench) Court of the Chief Judicial Magistrate-Cum- Civil Judge (Sr. Div.), West Tripura, Agartala	Court of the Chief Judicial Magistrate-Cum- Civil Judge (Sr. Div.), West Tripura, Agartala
10	Head Clerk (Bench) Court of the Addl. Chief Judicial Magistrate- Cum-Civil Judge (Sr. Div.), West Tripura, Agartala	Court of the Addl. Chief Judicial Magistrate- Cum-Civil Judge (Sr. Div.), West Tripura, Agartala
11	UDC (Bench) Court of the J.M.1 st Class-Cum-Civil Judge (Jr. Div.), Agartala, West Tripura, Court No. 1	Court of the J.M.1 st Class-Cum-Civil Judge (Jr.Div.), Agartala, West Tripura, Court No. 1
12	UDC (Bench) Court of the J.M.1 st Class-Cum-Civil Judge (Jr. Div.), Agartala, West Tripura, Court No. 2	Court of the J.M.1 st Class-Cum-Civil Judge (Jr.Div.), Agartala, West Tripura, Court No. 2
13	UDC (Bench) Court of the J.M.1 st Class-Cum-Civil Judge (Jr. Div.), Agartala, West Tripura, Court No. 3	Court of the J.M.1 st Class-Cum-Civil Judge (Jr.Div.), Agartala, West Tripura, Court No. 3
14	UDC (Bench) Court of the J.M.1 st Class-Cum-Civil Judge (Jr.Div.), Agartala, West Tripura, Court No. 4	Court of the J.M.1 st Class-Cum-Civil Judge (Jr.Div.), Agartala, West Tripura, Court No. 4
15	UDC (Bench) Court of the J.M.1 st Class-Cum-Civil Judge (Jr. Div.), Agartala, West Tripura, Court No. 5	Court of the J.M.1 st Class-Cum-Civil Judge (Jr.Div.), Agartala, West Tripura, Court No. 5
16	UDC (Bench) Court of the J.M.1 st Class-Cum-Civil Judge (Jr.Div.), Agartala, West Tripura, Court No. 6	Court of the J.M.1 st Class-Cum-Civil Judge (Jr.Div.), Agartala, West Tripura, Court No. 6
17	UDC (Bench) Court of the Civil Judge (Jr. Div.), -Cum- J.M.1 st Class- Agartala, West Tripura, Court No. 1	Court of the Civil Judge (Jr. Div.), -Cum- J.M.1 st Class- Agartala, West Tripura, Court No. 1
18	LDC (Bench) Court of the Civil Judge (Jr.Div.), -Cum- J.M.1 st Class- Agartala, West Tripura, Court No. 2	Court of the Civil Judge (Jr.Div.), -Cum- J.M.1 st Class- Agartala, West Tripura, Court No. 2

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They shall perform the aforesaid duties in addition to their own duties.

If any official assigned as the VC Coordinator for a court point is absent or transferred, their functions/responsibilities as VC Coordinator shall be deemed to have been handed over to the court official taking their place.

This order shall come into force with immediate effect.

Inform all concerned.

SUBHASISH SHARMA ROY
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District & Sessions Judge,
West Tripura , Agartala

Copy to :-

1. The Registrar General, Hon'ble High Court of Tripura.
2. The Judge, Family Court, West Tripura Judicial District, for information.
3. The Special Judge (CBI Court), West Tripura, Agartala.
4. The Addl. District & Sessions Judge, Court No.2, West Tripura, Agartala.
5. The Special Judge (POCSO), West Tripura, Agartala.
6. The Addl. District & Sessions Judge, Court No.4, West Tripura, Agartala.
7. The Addl. District & Sessions Judge, Court No. 5, West Tripura, Agartala.
8. The Civil Judge (Sr. Div.)-Cum-Assistant Sessions Judge, Court No.1, West Tripura, Agartala.
9. The Civil Judge (Sr.Div.)-Cum-Assistant Sessions Judge, Court No.2, West Tripura, Agartala.
10. The Chief Judicial Magistrate, West Tripura, Agartala.
11. The Addl. Chief Judicial Magistrate, West Tripura, Agartala.
12. The Judicial Magistrate.1st Class, Agartala, West Tripura, **Court No. 1, 2, 3, 4, 5, 6.**
13. The Civil Judge (Jr. Div.), -Cum-J.M.1st Class- Agartala, West Tripura, **Court No. 1 & 2.**
14. The Chief Administrative-Cum-Account Officer, O/o District & Sessions Judge, West Tripura, Agartala.
15. P.A to the District & Sessions Judge, West Tripura, Agartala
16. The Office Superintendent (Admn.) O/o District & Sessions Judge, West Tripura, Agartala,
17. The System Officer, O/o the District & Sessions Judge, West Tripura, Agartala **to upload the copy of this Memorandum in the official website of this office.**
18. The Head Clerk (Estt. Section), O/o the District & Sessions Judge, West Tripura, Agartala.
19. The Head Clerk (Judicial Section), O/o the District & Sessions Judge, West Tripura, Agartala.
20. Persons concerned(19).
21. **Office File.**

SUBHASISH SHARMA ROY
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District & Sessions Judge,
West Tripura, Agartala