

**OFFICE OF THE JUDGE**  
**FAMILY COURT, AGARTALA WEST TRIPURA**

No. F.15(2)/FC/AGT/2023/2048-49

Dated , Agartala  
The 29<sup>th</sup> day of August, 2023

**NOTICE INVITING TENDER**

Notice inviting tender in sealed envelope is hereby invited from the interested registered owners, for hiring of one LMV (**Maruti Ertiga or Maruti Swift Dzire or Maruti Baleno**) (**Petrol**) for providing earmarked car facilities towards lifting the Judge, Family Court, Agartala, West Tripura. The tender will be received from **11 AM till 5 PM** in the Establishment section of the Judge, Family Court, Agartala, West Tripura in all working days **w.e.f 30/08/2023 till 13/09/2023** and the quotations shall be opened on **14/09/2023 at 04:00 pm**.

The specifications of the hired vehicle and ceiling limit rates shall be as per Annexure-I of the DFPRT, 2019 [See rule 9 (3)].

**TERMS AND CONDITIONS**

1. The vehicle (**Maruti Ertiga or Maruti Swift Dzire or Maruti Baleno**) (**Petrol**) should be of 2015 model and onwards and must be in tip-top condition.
2. The owner of the vehicle has to produce up-to-date papers/documents relating to the vehicle viz. Registration, Motor Vehicle Tax, Insurance, Pollution Certificate, valid Driving License, etc.
3. The permit of the vehicle must be of Commercial in nature.
4. The detention charge of the vehicle shall not be above **Rs.1000/- (Rupees one thousand) only**, as per Annexure-I of DFPRT, 2019 (Sl. No. 3, 4 & 7).
5. Per kilometer rate shall not be above **Rs. 9/- (Rupees nine) only**, as per Annexure-I of DFPRT, 2019 (Sl. No. 3, 4 & 7).
6. Maximum ceiling per month shall be fixed at **Rs. 39,560/- (Rupees thirty nine thousand five hundred and sixty) only**, as per Annexure-I of DFPRT, 2019 (Sl. No. 3, 4 & 7).
7. Maximum distance covered in a month and monthly ceiling limit of working days in a month shall be total **1840 km** and **23 days**, respectively, as per Annexure-I of DFPRT, 2019 (Sl. No. 3, 4 & 7).
8. Necessary tax shall be deducted from the bills as per Rule.
9. The Bidder should not be blacklisted by any Central/State Government Department/Agency regarding compromise in quality of service or any other reason as on closing date of tender.

10. The vehicle shall pick up the Judge, Family Court, Agartala from his/her residence/quarters and drop them back after Office and also may be utilized for other Official purposes and emergency requirements.
11. The vehicle shall provide AC (Air conditioner) facilities to the Judicial Officer during his/her movement.
12. Cost of maintenance of the vehicle shall be borne by the owner of the vehicle.
13. Fuel against the hired vehicle shall be supplied by its owner.
14. The owner shall be liable to provide alternative vehicle of similar class in case of breakdown or unavailability of the hired vehicle after informing the concerned Officer.
15. The concerned owner shall arrange garage of the vehicle locally at his own cost and responsibility. No extra charges shall be provided towards movement from garage to Office or Office to garage.
16. The vehicle will be normally engaged in the Government working days but if required, Office may engage the vehicle on holidays also.
17. In case of car accident, all liabilities would be with the owner of the vehicle.
18. In case of need, the driver has to be changed within 24 hours of being informed.
19. The driver of the car should have a valid driving license and should be neatly dressed up, well-mannered and disciplined.
20. The driver shall always keep original Registration certificate, Pollution free certificate and other such documents ready with him as required by the Government Authorities for inspection.
21. If a driver is found not suitable, the Office shall have right to ask for another driver.
22. Payment of hiring charges will be done against bills raised by the owner/driver supported by appropriate signature of the log book from the driver as and when fund is available.
23. Driver of vehicle shall maintain proper conduct at all times and in case of violation or complaint, the agreement shall stand cancelled without notice. The undersigned also reserves the right to cancel the agreement in case of dis-satisfactory service.
24. The vehicle which will be officially detained in this establishment for lifting the Judge, Family Court, Agartala, West Tripura, shall not be used anywhere for any other purpose.
25. The vehicle shall be parked in the custody of the Office for as long as the Office is using it.
26. The agreement may be cancelled at any time if the owner fails to provide satisfactory service.
27. The interested bidders or their representatives may remain present during the opening of the tender.
28. No tender shall be received or accepted after the due date and time as mentioned above.

29. Tender should be dropped in the specific Tender Box provided in the Office of the Judge, Family Court, Agartala, West Tripura.
30. The validity of the agreement shall continue from the date of agreement till 31/08/2024.

( Smt Aparajita Debbarma)  
Principal Counsellor  
Addl. Family Court  
Agartala , West Tripura  
[Head of Office]

**Copy for information to:-**

1. The System Officer attached to the O/o the District & Sessions Judge, West Tripura Judicial District for uploading the Notice inviting quotation in the Official website of the District & Sessions Judge, West Tripura Judicial District.
2. Notice Board of the establishment of the Judge, Family Court, Agartala, West Tripura.

( Smt Aparajita Debbarma)  
Principal Counsellor  
Addl. Family Court  
Agartala , West Tripura  
[Head of Office]

**PRESCRIBED FORMAT FOR SUBMISSION OF  
TENDER/QUOTATION FOR VEHICLE**

Sl. No.	Required details	Details of the owner/vehicle
1.	Name & complete address of the owner	
2.	Model of vehicle	
3.	Commercial Registration No.	
4.	Year of manufacture/Date of purchase of the vehicle	
5.	Detention charge per day	
6.	Charge per KM	
7.	Validity of Insurance of vehicle	
8.	Validity of Pollution Under Control Certificate	
9.	Whether blacklisted by any Central/ State Government Department/Agency regarding compromise in quality of service.	Yes/No

Date:-

( Smt Aparajita Debbarma)  
Principal Counsellor  
Addl. Family Court  
Agartala , West Tripura  
[Head of Office]