OFFICE OF THE DISTRICT & SESSIONS JUDGE
WEST TRIPURA DISTRICT: :AGARTALA.

No.F.10(15)(a)-DJ/W/NAZT/2006-2017/5957-6018 ,Dated, Agartala
The 30th May,2020

MEMORANDUM

Subject :- Arrangement of duty roster in respect of Group-D staffs during the period from 01/06/2020 to 21/06/2020 due to serious threat of Corona virus in order to ensuring social distancing among the employees.

In pursuance of the order of Hon'ble High Court of Tripura, vide No.F.44(1)(C)-HC/2020/8232 , dated 29th May 2020 the following staffs are hereby directed to perform duty on the dates as mentioned against each of them for ensuring functioning of the Court works. The employees belonging to Group-D shall attend duty as usual. Arrangement of duty roster w.e.f. 01/06/2020 to 21/06/2020 of Group-D staffs of this establishment has been made.

Court of the District & Sessions Judge

Sl. No.	Name of Staff	Date
1.	Nityananda Sutradhar	02.06.2020, 04.06.220, 06.06.2020, 08.06.2020, 10.06.2020, 12.06.2020, 16.06.2020, 18.06.2020, 20.06.2020
2.	Sri Jiten Debbbarma	2.06.2020, 04.06.220, 06.06.2020, 08.06.2020, 10.06.2020, 12.06.2020, 16.06.2020, 18.06.2020, 20.06.2020
3.	Sri Sanjib Sinha.	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17.06.2020, 19.06.2020

Court of the Addl. District & Sessions Judge Court No 2.

Sl. No.	Name of Staff	Date
1.	Kalyan Dey	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17.06.2020, 19.06.2020
2.	Smt. Santan Banerjee	2.06.2020, 04.06.220, 06.06.2020, 0806.2020, 10.06.2020, 12.06.2020, 16.06.2020, 18.06.2020, 20.06.2020

Court of the Addl. District & Sessions Judge Court No 3

Sl. No.	Name of Staff	Date
1.	Sri Sankar Debnath	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17.06.2020, 19.06.2020
2.	Sri Bhashan Ch. Paul	2.06.2020, 04.06.220, 06.06.2020, 0806.2020, 10.06.2020; 12.06.2020, 16.06.2020, 18.06.2020, 20.06.2020

Court of the Addl. District & Sessions Judge Court No. 4

Sl. No.	Name of Staff	Date
1.	Smt Soma Deb	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17.06.2020, 19.06.2020
2.	Sri Najit Debbarma	2.06.2020, 04.06.220, 06.06.2020, 0806.2020, 10.06.2020, 12.06.2020, 16.06.2020, 18.06.2020, 20.06.2020

Court of the Addl. District & Sessions Judge Court No. 5

Sl. No.	Name of Staff	Date
1.	Sri Debapriya Chakraborty	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020,

		11.06.2020,15.06.2020,17.06.2020, 19.06.2020
2.	Sri Dilip Shil	2.06.2020, 04.06.220, 06.06.2020, 0806.2020, 10.06.2020, 12.06.2020, 16.06.2020, 18.06.2020, 20.06.2020

Court of the Civil Judge Senior Division , Court No. 01.

Sl. No.	Name of Staff	Date
1.	Smt Jyotsna Roy	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17.06.2020, 19.06.2020
2.	Sri Sanklu Debbrma	2.06.2020, 04.06.220, 06.06.2020, 0806.2020, 10.06.2020, 12.06.2020, 16.06.2020, 18.06.2020, 20.06.2020

Court of the Civil Judge Senior Division , Court No. 02.

Sl. No.	Name of Staff	Date
1.	Sri Bidyarai Tripura	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17.06.2020, 19.06.2020
2.	Sri Arabinda Sutradhar	2.06.2020, 04.06.220, 06.06.2020, 0806.2020, 10.06.2020, 12.06.2020, 16.06.2020, 18.06.2020, 20.06.2020

Court of the Civil Judge Junior Division , Court No. 01.

Sl. No.	Name of Staff	Date
1.	Sri Ranjit Debbarma	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17.06.2020, 19.06.2020

Court of the Civil Judge Junior Division , Court No. 02.

Sl. No.	Name of Staff	Date
1.	Sri Shibu Kundu	2.06.2020, 04.06.220, 06.06.2020, 0806.2020, 10.06.2020, 12.06.2020, 16.06.2020, 18.06.2020, 20.06.2020

Nazarat Section

Sl. No.	Name of Staff	Date
1.	Sri Swapan Debbarma	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17.06.2020, 19.06.2020
2.	Sri Kamal Krishna Paul	2.06.2020, 04.06.220, 06.06.2020, 08.06.2020, 10.06.2020, 12.06.2020, 16.06.2020, 18.06.2020, 20.06.2020
3.	Sri Tailya ch. Jamatia	01.06.2020, 03.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17.06.2020, 19.06.2020
4.	Sri Siddhi Debbarma	02/06/2020,04/06/2020,06/06/2020 08/06/2020,09/06/2020,11/06/2020,16/06/2020,18/06/2020, 20/06/2020.
5.	Sri Uttam Rabi Das	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17.06.2020, 19.06.2020
6.	Sri Manik Kar	04/06/2020 ,06/06/2020 08/06/2020,10/06/2020,12/06/2020,16/06/2020,18/06/2020, 20/06/2020.
7.	Sri Kishore Debbarma	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020, 19.06.2020

Establishment Section

Sl. No.	Name of Staff	Date
1.	Sri Amrit Ch. Roy	2.06.2020, 04.06.220, 06.06.2020, 08.06.2020, 10.06.2020, 12.06.2020, 16.06.2020, 18.06.2020, 20.06.2020
2.	Sri Abhijit Chakraborty	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17/06/2020 19.06.2020

Library Section

Sl. No.	Name of Staff	Date

1.	Sri Tapan Kr. Dey	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17/06/2020 19.06.2020

Copying Section

Sl. No.	Name of Staff	Date
1.	Smti. Sukla Chakraborty	2.06.2020, 04.06.220, 06.06.2020, 08.06.2020, 10.06.2020, 12.06.2020, 16.06.2020, 18.06.2020, 20.06.2020

Accounts Section

Sl. No.	Name of Staff	Date
1.	Sri Kartik Debbama	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17/06/2020 19.06.2020

Record Room(west)

Sl. No.	Name of Staff	Date
1.	Sri Shekhar ch. Das	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17/06/2020 19.06.2020
2.	Sri Bimal Bhowmik	2.06.2020, 04.06.220, 06.06.2020, 08.06.2020, 10.06.2020, 12.06.2020, 16.06.2020, 18.06.2020, 20.06.2020

Record Room(South and North)

Sl. No.	Name of Staff	Date
1.	Smti.Jaba Sinha	01.06.2020, 03.06.2020, 05.06.2020, 09.06.2020, 11.06.2020,15.06.2020,17/06/2020 19.06.2020

HOLIDAYS

SL.No.	Date	6 am to 2 pm	2 pm to 10 pm	10 pm to 6 am
1.	07/06/2020	Sri Jiten Debbarma	Sri Arabinda Sutradhar	Sri Tailya Kr.Jamatia
2.	13/06/2020	Sri Nazit Debbarma	Sri Kishore Debbarma	Sri Kartik Debbarma
3.	14/06/2020	Smti. Sukla Chakraborty and Smti. Jaba Sinha	Sri Dhirendra ch. Sarkar	Sri Khagendra Debbarma
4.	21/06/2020	Sri Tapan Kr.Dey	Sri Dhirendra ch. Sarkar	Sri Khagendra Debbarma

Duties of Day Guard on working days

Sri Dhirendra ch. Sarkar, Day Guard, shall perform duty on 01/06/2020, 03/06/2020, 05/06/2020, 06/06/2020, 08/06/2020, 09/06/2020, 11/06/2020, 12/06/2020, 15/06/2020, 16/06/2020, 18/06/2020, 19/06/2020.

Sri Uttam Rabi Das shall perform duty on 02/06/2020

Sri Kishore Debbarma shall perform duty on 04/06/2020

Sri Tapan Kr. Dey shall perform duty on 10/06/2020

Sri Amrit Ch. Roy shall perform duty on 17/06/2020

Sri Tailya ch. Jamatia shall perform duty on 20/06/2020

Duties of Night Guard on working days

Sri Khagendra Debbarma, Night Guard Shall perform duty on 01/06/2020, 03/06/2020, 05/06/2020, 06/06/2020, 08/06/2020, 09/06/2020, 11/06/2020, 12/06/2020, 15/06/2020, 16/06/2020, 18/06/2020, 19/06/2020

Sri Manik Kar shall perform duty on 02/06/2020 and 10/06/2020

Sri Tailya ch. Jamatia shall perform duty on 04/06/2020

Sri Kishore Debbarma shall perform duty on 17/06/2020 and 20/06/2020

Sri Rajesh Roy Barman, PTCW shall perform duty of Pump Operator on 01/06/2020, 03/06/2020, 05/06/2020, 08/06/202, 09/06/2020, 10/06/2020,12/06/2020, 15/06/2020, 17/06/2020, 19/06/2020,20/06/2020.

Sri Rajib Bhattacharjee,Peon shall perform duty of Pump Operator on 02/06/2020,04/06/2020,06/06/2020 11/06/2020,16/06/2020,18/06/2020.

Sri Ramesh Dhanuk , PTCW shall perform duty on 01/06/2020, 03/06/2020, 05/06/2020, 08/06/202, 09/06/2020, 10/06/2020,12/06/2020, 15/06/2020, 17/06/2020, 19/06/2020,20/06/2020.

Driver of hired vehicles(pool car)(Mobile number of Driver is 9612150516 and 90897632798)of this office shall perform duty along with vehicle during this period as an when required.

Services of the orderlies be utilized only in case of acute necessity.

28.5.2020

(S. DATTA PURAKAYASTHA)
DISTRICCT & SESSIONS JUDGE
WEST TRIPURA, AGARTALA

Copy to :-

1). The Registrar General, Hon'ble High Court of Tripura, Agartala.
2) The Judge, Family court, Agartala, West Tripura for information.
3) The Addl.District & Sessions Judge, Court No.2 , Court No.3, Court No.4, Court No.5 , west Tripura District,Agartala.
4) The Civil Judge(Sr.Divn) & Asstt.Sessions Judge, Court No.1/Court No.2, west Tripura District, Agartala.
5) The Chief Judicial Magistrate/Addl. Chief Judicial Magistrate, west Tripura District, Agartala.
5) The Registrar, District Judge's Court, West Tripura, Agartala
6) The Civil Judge(Jr.Divn)-cum- J.M. 1st Class, Court No.1/Court No.2, Agartala. west Tripura District
7) The Judicial Magistrate 1st Class -cum- Civil Judge(Jr.Divn)-cum- J.M. 1st Class,Court No.1,2,3,4,5 and 6 Agartala. west Tripura District.
8) The Secretary, Tripura Bar Association, Agartala.
9) The Private Secretary to the District & Sessions Judge, west Tripura District, Agartala.
10) The System Officer,District & Sessions Judge's Court, west Tripura District, Agartala for uploading of the same to the official website of this office.
11) The Court Inspector, Sadar Police Court,Agartala.
12) The Bench Section/Accounts Section/Nazarat Section/Establishment Section/Copying Section/DRR District & Sessions Judge's Court, west Tripura District, Agartala for information.
13) Official Notice Board.
14) All concerned
15) ORDER BOOK.

30.5.2020

DISTRICCT & SESSIONS JUDGE
WEST TRIPURA, AGARTALA