

**OFFICE OF THE DISTRICT & SESSIONS JUDGE,
WEST TRIPURA DISTRICT : AGARTALA.**

No.F.Recruitment Cell-DJ/W/(PA-II)/2017./.....10755

Dated, Agartala, the 4th Sept., 2017

ADVERTISEMENT

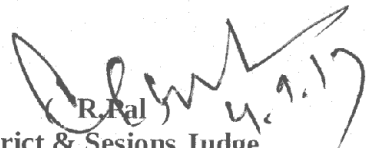
Applications are invited in prescribed format available in Recruitment link in the official Website of the District & Sessions Judge, West Tripura, Agartala (<http://ecourts.gov.in/west-tripura/home>) from the Indian Nationals for filling up of following temporary posts of PA-II(Stenographer) (Group-'C') under District & Subordinate Judiciary of Tripura.

Name of post :-	P.A-II (Jr. Grade Stenographer) (Group-C)
Number of vacancies:-	10 (Ten) Nos. (ST:-7, SC:-3) likely to be increased.
Pay structure :-	Fixed Pay Rs. 7970/- (per month) in the Pay Band-2, (Rs. 5700-24000/-) & Grade Pay Rs. 2800/-.
ELIGIBILITY	i) <u>Educational qualification</u> :- Must have Graduate in any discipline or its equivalent course from any Government recognised College/ University. ii) <u>Technical qualification</u> :- a) Must have passed a provisional speed test of 100 words per minute in shorthand (English) and Typing speed of atleast 60 Words per minute on Computer. b) Certificate in computer education in a course of minimum 06 months duration. iii) <u>Age limit</u> :- Minimum 18 years and maximum 40 years for UR and relaxable by 5 years for ST/SC/PH candidates and Govt. Servant. (As on. 01-09-2017)
Fess :-	Rupees Rs. 300/-for UR category and Rupees Rs. 150/- for ST, SC category.

As per guide line /format of the Hon'ble High Court vide Notification No.F.3(35)-HC/13-14/15257 dated 30-08-2014 candidates will have to undergo a short-hand and typing test on computer (100Marks) for qualify to sit in the Written Examination consisting of total 85 Marks (English-50, G.K. & Current affairs-25 & Mathematics-10) followed by viva-voce (15 marks) or as per time to time direction of the Hon'ble High Court.

How to apply

1. Application in plain paper as per prescribed format addressed to the District & Sessions Judge, West Tripura, Agartala alongwith self-attested copies of relevant Certificates & testimonials, 3 (three) recent self attested passport size colored photographs along with fees for conducting examination/test for the recruitment in the nature of Crossed Bank Draft in favour of the District & Sessions Judge, West Tripura, Agartala should reach the Office of the District & Sessions Judge, West Tripura, Agartala **on or before 22nd September,2017**. Applications by hand may be submitted to on all working days in between 11.00AM & 4.00PM.
2. **General Category candidates may also apply for the post, subject to condition that, if no such suitable candidate is found from ST/SC category, the posts will be filled up from other than those of ST/SC category as per provision of Rule 17 of the Tripura District Courts' Ministerial Establishment (Recruitment and Conditions of Service) Rule,2014.**
3. Incomplete applications will be summarily rejected.
4. Candidates already in service must apply through proper channel or attach "No Objection Certificate" from his/her employer alongwith the application.
5. Any application by post or hand received after **22nd September,2017** shall not be entertained.
6. The Department shall not be responsible for delayed postal delivery of application beyond the date fixed.
7. **The venue, date & time of short-hand & Computer test /written test / interview shall be informed due course of time.**
8. No TA/DA shall be paid for attending short-hand & computer test /written test / interview.


R. Pal
District & Sessions Judge,
West Tripura, Agartala

Visit Recruitment link in official website <http://ecourts.gov.in/west-tripura/home>

Schedule-I
Application form for direct recruitment to the posts on the
District Courts' Ministerial Establishment.

Affix self-attested Recent Passport size
Colour Photograph. (Also provide
three extra copy of photographs) Do
not staple your photograph here.

To
The District & Sessions Judge,
West Tripura , Agartala

Subject:- **Application for the post of**

Ref:- Your Advertisement No.....dated.....published
indated.....inviting applications for the post.

Sir, With reference to above, I would like to offer myself as a candidate for the post of
.....under the District Courts' in Tripura. Necessary particulars of my candiature are as follows:-

1.	Application for the post applied for	
2.	Name of the candidate (in Block letters)	
3.	Father's/ Mother's /Husband's name	
4.	Present postal Address	Vill:- PO:-..... PIN code:-..... PS:-..... District:-..... State:-.....
5.	Date of Birth //.....as on 01-09-2017 (DD/MM/YYYY)
6.	Nationality	
7.	Caste Status	SC/ST/General/ PH
8.	Educational Qualification	
9.	Technical qualification	
10.	Working experience , if any.	
11.	Employment Exchange Registration No.	Registration No.:- valid up to:-
12.	Contact No.	Mobile No.:- E-mail ID:-
13.	If employed in Govt/Private Under taking department? If yes, whether permission obtained for better employment/ applied through proper channel?	
14.	Fees paid	a) Amount paid :- b) Bank Draft No..... of.....bank, Issuing branch.....

Place:-
Date:-

Signature of applicant

Enclosed:- Self attested copies of aforesaid documents including Permanent Residence Certificate are annexed herewith
in.....sheets of paper.

GENERAL INSTRUCTION

- Applications supported by following self attested documents should be submitted:-
1) Age proof (Madhyamik Admit card or if any). 2) Citizenship Certificates (Issued by SDM)/ PRTC., 3) ST/SC, Caste Certificate, if any. 4) Educational
Qualification Certificates/ Marksheet. 5) Shorthand certificate. 6) Computer knowledge certificate. 7) Upto date Employment Exchange Registration Card.
8) Bank draft (Must be purchased after the publication of advertisement).