TALUKA LEGAL SERVICES COMMITTEE, YELBURGA

NOTIFICATION
Dated: 30.06.2026

In excise of the powers confirmed under section 4(1) (b) of the RTI Act 2005 (Central Act No.22 of 2005) the detailed information relating to the Taluka Legal Services Committee I published as here in under for the information of the General public

DETAILS OF INFORMATION REQUIRED:

i)	The particulars of its organization, functions and duties.	Organization: TALUKA LEGAL SERVICES COMMITTEE, YELBURGA . **Functions and Duties:** 1. To create legal awareness among the members of the general public. 2. To provide free, speedy and qualitative justice to the needy and affected persons through Lok Adalats. 3. To offer free legal aid and advice for eligible persons. 4. Establishment of District Legal Services, Koppal in the annexed building of the Taluk Court Complex, Yelburga on 02-02-2001 and it is functioning as under: 1. Helpline No. 9902448466 2. Dedicated Landline telephone 08539-220233 3. Dedicated email ID yelbtlsc@gmail.com 4. Dedicated Mobile Number 9902448466 5. Internet facility for linking with the websites of Supreme Court, NALSA, Karnataka State Legal Services Authority, High Court of Karnataka and other Courts/Tribunals and availing information from the website of Karnataka State Legal Services Authority. 06. Video Conferencing facility with Panel Advocates, Litigants and Prisons in Yelburga . 07. Services of Panel Lawyers to provide legal aid and advice.

		08. Providing information about the activities of DLSA and TLSCs. 09. Assisting the litigants to know about the status of their case, pending in or disposed of by different Courts and educating the litigants about their right of appeal through Front Office, situated in the Taluka Court Complex, Yelburga . 10. Services of Para Legal Volunteers to assist the Taluka Legal Services Committee, Yelburga and the Panel Lawyers and to help the litigants in filling up forms for legal aid etc. 15. Information regarding the TLSCs has been web-hosted.
ii)	Powers and duties of its Officer and employees	Details are at Annexure-I
iii)	The procedure followed in the decision making process, including channels of supervision and accountability.	1) The Legal Aid Seeker will first approach the retainer lawyers deputed to the Front Office and disuses with them about their Problem 2) The retainer lawyer will go through the the documents shown to him / her by the Legal Aid Seeker and thereafter render suitable advise about the probable future course of action 3) The Legal Aid Seeker accompanied by the retainer lawyer/s of Front Office would personally meet the Member Secretary and discuss about his / her problem. The retainer lawyer/s will submit the proposal and place it before the Member Secretary. Karnataka State Legal Services Authorities In view of the frequent changes of residential address of employees the authority establishment be requested to note the changes. 4) The Member Secretary will review the proposal in the light of the existing Law/Rules and decide about the future course of action to be taken on the proposal under the delegated powers and if necessary, will submit the file to the Hon'ble Chairman for final orders.

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iv)	The norms set by it for the discharge of its functions.	Depending on urgency, proposal will be finalized on priority.
v)	The rules, regulations, instructions, manuals and records held by it or under its control or used by the employees for discharging its functions.	Details are as at Annexure-II.
vi)	A statement of categories of documents that are held by it or under its control.	Case file and relevant Registers.
vii)	The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof.	Member Secretary will give information.
viii)	A Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meeting of those boards, council, committees and other bodies are open to the public or the minutes of such meetings are accessible for public.	The meetings of the TLSCS Authority are not open to the public. The minutes are also not open to the public.
ix)	A Directory of the officers and employees	Directory of Member Secretary and employees are maintained the office of Karnataka State Legal Services Authority. In view of the frequent changes of residential address of employees, the authority establishment be requested to not the changes.
x)	The monthly remuneration received by each of the officers and employees, including the system of compensation provided in its regulations.	As per the scale of pay of their pose as mentioned in Schedule I of Karnataka State Legal Services Authorities Rules.
xi)	The budget allotted to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	Allotment of the budget to the Authority is under plan and non-plan scheme of the Government of Karnataka
xii)	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	As per the Scheme of the Act and Rules framed her under.
xiii)	Particulars of recipients of concessions, permits or authorizations granted by it.	No such programmes.
xiv)	Details in respect of the information, available to or held by it, reduced in electronic form.	Available in the website ww.kslsa.kar.nic.in
xv)	The particulars of facilities available to citizens for obtaining information including the working hours of library or	The citizen may approach the officer of the authority during working hours and working hours are as specified by the State Government. Between 10.00

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	reading room if maintained for public use.	am and 5.30 pm on all working days.
xvi)	The names, designations and other particulars of the Member Secretary.	Sri. Sanjukumar.Pachchapure Civil Judge and Member Secretary, Taluka Legal Services Committee, Yelburga . phone No.: 9902448466
xvii)	(a) Appellate Authority under sec. 19(1) of Right to Information Act. (b) Member Secretary of District Legal Services Authority u/s 5(2) of Right to Information Act. (c) Member Secretary of Taluka Legal Services Committee u/s 5(2) of Right to Information Act.	(a) Member Secretary, Karnataka State Legal Services Authority Tel No. 080-22111714.Member Secretary (b) At the District level all the District Legal Services Authorities of the State of Karnataka State Assistant Information officers. (c) At all Taluka Levels all the Taluka Legal Services Committees of the State of Karnataka as State Assistant Information Officers.
xviii)	Such other information as may be prescribed	-NIL-

Individual files cannot be uploaded since they are concerned with the personal matters of the litigants.

By the order of the Hon'ble Chairman

Member Secretary,
Taluka Legal Services Committee,
Yelburga .
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ANNEXURE-I

THE POWERS AND DUTIES OF THE OFFICERS AND EMPLOYEES OF THE DISTRICT LEGAL SERVICES AUTHORITY, KOPPAL.

Peons/Dalayath	To keep the office neat and tide and to deliver the letter/Memos etc., to the Courts and other departments and such other works as entrusted by the Member Secretary.
Admin Assistant	In charge of the work of diarizing organizing Legal Literacy Programmes by co-ordinating with the various Government Departments, organizing meetings, co-ordinating with the Typist cum Clerks of TLSCs, maintaining accounts of TLSC, Mediation Center and such other works as entrusted by the Member Secretary and preparing monthly Statement reports about Legal Literacy and Programmes all the office correspondences and such other works as entrusted by the Member Secretary.
Typist	Preparing Monthly Statements, reports about Legal Literacy Programmes, all the office correspondences and such other works as entrusted by the Member Secretary.
Member Secretary	Head of the organization-Acts in her/his capacity as Head of the Department upon the directions/advice of the Hon'ble Chairman of District Legal Services Authority and the Hon'ble Member Secretary, KSLSA

By the order of the Hon'ble Chairman

Member Secretary,
Taluka Legal Services Committee,
Yelburga .
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ANNEXURE-II

(v) The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions:

(a) Acts:

1. The Legal Services Authorities Act 1987 (No. 39 of 1987) (As amended by the Legal Services Authorities (Amendment)
2. The Karnataka State Legal Services Authorities Rules 1996.
3. The Karnataka State Legal Services Authority Regulations 1997.

(b) Rules:

Conditions of service of the employees of the State Authority, High Court Legal Services Committee or District Legal Services Authority or Taluka Legal Services Committee:-

1. The Provision of:

(a) The Karnataka Civil Services Rules,
(b) The Karnataka Financial Code, 1958.
(c) The Karnataka Civil Services (Classification Control and Appeal) Rules, 1957.
(d) The Karnataka Civil Services (General Recruitment) Rules, 1977.
(e) The Karnataka Civil Services (Conduct) Rules, 1966.
(f) The Karnataka Civil Services (Probation) Rules, 1957.
(g) The Karnataka Government Servants (Seniority) Rules, 1957.
(h) The Karnataka Government Servants (Medical Attendance) Rules, 1963.
(i) The Karnataka Civil Services (Performance Report) Rules, 1994.
(j) Rules made or deemed to have been made under the Provisions of the Karnataka Civil Services Act, 1978, (Karnataka Act 1 or 1990),
(k) The Karnataka Civil Service (Kannada Language Examinations) Rules, 1974
(l) All other rules relating to conditions of service applicable to Government Servants, shall mutatis mutandis apply to the employees of the State Authority, High Court Legal Services Committee or District Authority or Taluk Legal Services Committee and the Departmental Examinations required to be Passed by the employees specified in column (2) of Schedule-II shall be those Specified in the corresponding entries in column (3) of the said schedule.

(c) Instructions, Manuals and others.

1. The manual of Contingent Expenditure.
2. The Departmental Promotion Committees.
3. The Criminal Procedure Code.
4. The Civil Procedure Code.
5. Reservation for Ex-Servicemen.
6. Reservation roaster for Scheduled Castes, Scheduled Tribes and other Backward Classes.

(vi) A Statement of the categories of documents that are Held by it or under its control:

-NIL-

By the order of the Hon'ble Chairman

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Member Secretary,
Taluka Legal Services Committee,
Yelburga .

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