DISTRICT LEGAL SERVICES AUTHORITY, KOPPAL

NOTIFICATION

In exercise of the powers conferred under Sec. 4(1)(b) of the Right to Information Act, 2005 (Central Act No.22 of 2005). the detailed information relating to the District Legal Services Authority Koppal is published as here in under for the information of the General Public.

1	The particulars of its organization, functions and duties	The particulars of its organization, functions and duties Organization: **District Legal Services Authority, Koppal Functions and duties:**	
		1.	To Create legal awareness among the members of the general public.
		2.	To offer free legal aid and advice for eligible persons.
		3.	To provide free, speedy and qualitative justice to the needy and affected persons through Lok Adalats.
		4.	Establishment of District Legal Services Authority, Koppal in the annexed building of the District Court Complex, Koppal it is functioning as under: 1. Helpline No. 15100 2. Dedicated Landline telephone No.08539-220233 3. Dedicated G mail koppaldlsa@gmail.com. 4. Video Conferencing facility with Panel Advocates, Litigants and Prisons in Koppal.
		5.	Dedicated Mobile No. 9141193951
		6.	Internet facility for linking with the websites of Supreme Court, NALSA, Karnataka State Legal Services Authority, High Court of Karnataka and other Courts/Tribunals and availing information from the website of Karnataka State Legal Services Authority.
		7.	Legal Aid Defenses Counsels handles Criminal Cases at Sessions Court and Magistrate Court.
		8.	Services of Para Legal Volunteers to assist and District Legal Services Authority, Koppal and the Panel Lawyers and to help the litigants in filing up forms for legal aid etc.
		9.	Providing information about the activities of DLSA and TLSC's.
		10.	Assisting the litigants to know about the status of their case, pending in or disposed of by different courts and educating the litigants about their right of appeal through Front Office, situated in the District Court Complex, Koppal. Information regarding the DLSA and has been web hosted.

2)	Power and duties of its Officers and employees	Details are at Annexure-I.
3)	The procedure followed in the decision making process, including channels of supervision and accountability	I) When the Legal Aid seeker approaches the retainer lawyers deputed to the Front office and discuss with them about their problems. II) The retainer lawyer will go through the documents shown to him/ her by the Legal Aid seeker and thereafter render suitable advice about the probable future course of action. III) The Legal Aid seeker accompanied by the retainer lawyers/of Front office would personally meet the Member Secretary and discuss about his/her problem. The retainer lawyers/will submit the proposal and place it before IV) The Member Secretary will review the proposal in the light of the existing Law/Rules and decide about the future course of action to be taken on the proposal under the delegated powers and if necessary, will submit the file to the Hon'ble Chairman for final orders.
4)	The norms set by it for the discharge of its functions	Depending on urgency, proposal will be finalized on priority.
5)	The rules, regulations, instructions, manuals and records held by it or under its control or used by the employees for discharging its functions.	Details are as at Annexure-II.
6)	A statement of categories of documents that are held by it or under its control	Case files and relevant Registers.
7)	The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereoff.	Member Secretary will give information.
8)	A statement of the boards councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meeting of those boards, council, committees and other bodies are open to the public or the minutes of such meetings are accessible for public.	The meetings of the District Authority are not open to the public. The minutes are also not open to the public.

9)	A Directory of the officers and employees	Directory of Member Secretary and employees are maintained the office of Karnataka State Legal Services Authority. In view of the frequent changes of residential address of employees, the authority establishment be requested to note the changes.
10)	The monthly remuneration received by each of the officers and employees including the system of compensation provided in its regulations. The budget allotted to each of its agency indicating the particulars of all plans	As per the scale of pay of their post as mentioned in schedule I of Karnataka State Legal Services Authorities Rules
11)	The budget allotted to each of its agency indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	Allotment of the budget to the authority is under plan and non plan scheme of the Government of Karnataka.
12	The manager of execution of subsidy programmes, including the amounts allocated and the details allocated and the details of beneficiaries of such programmes	As per the Scheme of the Act and Rules framed there under.
13	Particulars of recipients of concessions, permits or authorizations granted by it	No such programmes.
14	Details in respect of the information, available to or held by it, reduced in electronic form.	Available in the website www.kslsa.kar.nic.in.
15	The particulars of facilities available to citizens for obtaining information including the working hours of library or reading room if maintained for public use.	The citizen may approach the officer of the authority during working hours and working hours are as specified by the State Government. Between 10.00 am and 05.45 pm on all working days.
16	The names, designations and other particulars of the Public Information Officer.	Sri. Mahantesh S Dargad, Member Secretary, District Legal Services Authority, Koppal Telephone No. 08539-220233.
	(a) (a) Appellate Authority under sec.19(1) of Right to Information Act. (b) Member Secretary of District Legal Services Authority u/s 5(2) of Right to Information Act. (c) Member Secretary of Taluka Legal Services Committee u/s 5(2) of Right to Information Act.	(a) Member Secretary, Karnataka State Legal Services Authority, Telephone: 08539-220233. (b) At the District level all the District Legal Services Authorities of the State of Karnataka - as State Assistant Information officers. (c) At all Taluka Levels all the Taluka Legal Services Committees of the State of Karnataka- as State Assistant Information Officers.

17	Such other information as may be prescribed.	-Nil

Individual file cannot be uploaded since they are concerned with the personal matters of the litigants.

Member Secretary
District Legal Services Authority,
Koppal

Member Secretary
District Legal Service
Authority, Koppal

ANNEXURE -I

THE POWERS AND DUTIES OF THE OFFICERS AND EMPLOYEES OF THE DISTRICT LEGAL SERVICES AUTHORITY, KOPPAL

Peons/Dalayath	To keep the office neat and tidy and to deliver the letter Memos etc., to the Courts and other departments and such other works as entrusted by the Member Secretary.
ADM/ Office Assistant	In charge of the work of diarizing, organizing Legal Literacy Programs by coordinating with the various Government Departments, organizing meetings, coordinating with the Typist cut Clerks of TLSCs, maintaining accounts of DLSA, Mediation Centre and such other works as entrusted by the Member Secretary.
Member Secretary	Head of the organization - Acts in her/ his capacity as Head of the Department upon the directions /advice of the Hon'ble Chairman of District Legal Services Authority and the Hon'ble Member Secretary, KSLSA.

ANNEXURE-II

(v) The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions:

(a) Acts:

1. The Legal Service Authorities Act 1987 (No.39 of 1987) As amended by the Legal Services Authorities (Amendment) Act 2002).

2. The Karnataka State Legal Services Authorities Rules 1996.

3. The Karnataka State Legal Services Authority Regulations 1997.

(b) Rules:

Conditions of service of the employees of the State Authority, High Court Legal Services Committee or District Legal Services Authority or Taluka Legal Service Committee:-

(1) The Provision of :

(a) The Karnataka Civil Service Rules,

(b) The Karnataka Financial Code, 1958.

(c) The Karnataka Civil Services (Classification Control and Appeal) Rules 1957.

(d) The Karnataka Civil Services (General Recruitment) Rules 1977,

(e) The Karnataka Civil Services (Conduct) Rules, 1966.

(1) The Karnataka Civil Services (Probation) Rules 1957.

(g) The Karnataka Government Servants (Seniority) Rules 1957.

(h) The Karnataka Government Servants (Medical Attendance) Rules 1963.

(i) The Karnataka Civil Services (Performance Report) Rules, 1994.

(j) Rules made or deemed to have been made under the Provisions of the Karnataka Civil Services Act 1978, (Karnataka Act 1 or 1990).

(k) The Karnataka Civil Services (Kannada Language Examinations) Rules 1974 and

(1) All other rules relating to conditions of service applicable to Government servants, shall mutatis mutandis apply to the employees of the State Authority, High Court Legal Services Committee or District Authority or Taluk Legal Service Committee and the Departmental Examinations required to be passed by the employees specified in column

(2) of Schedule -II shall be those specified in the corresponding entries in column (3) of the said schedule.

(v) The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions:

(a) Acts:

1. The Legal Service Authorities Act 1987 (No.39 of 1987) as amended by the Legal Services Authorities (Amendment) Act 2002).

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(2) Of Schedule -II shall be those specified in the corresponding entries in column (3) of the said

Schedule.

(c) Instructions,

Manuals and others.

1. The manual of Contingent Expenditure.

2. The Departmental Promotion Committees.

3. The Criminal Procedure Code.

4. The Civil Procedure Code. 5. Reservations for Ex-Servicemen.

6. Reservation roaster for scheduled Castes, Scheduled Tribes and other Backward Classes.

(vi) A Statement of the categories of documents that are held by it or under its control:

-Nil-