OFFICE OF THE CHIEF JUDICIAL MAGISTRATE, SIRSA.

ORDER:

The following Duty Roster shall be observed by the Judicial Magistrates posted in Sessions Division, Sirsa, for the month of **November, 2026** with regard to urgent Criminal Matters:

DUTY ROSTER FOR JUDICIAL MAGISTRATES POSTED AT SESSIONS DIVISION, SIRSA.

SR No	Name of the Judicial officer.	Designation	From	To
1.	Ms. Ramandeep	Judicial Magistrate Ist Class, Sirsa	01.11.2026 to 05.11.2026	
2.	Sh. Madhav Aggarwal	Judicial Magistrate Ist Class, Sirsa	06.11.2026 to 10.11.2026	
3.	Ms. Shruti Gupta	Judicial Magistrate Ist Class, Sirsa	11.11.2026 to 15.11.2026	
4.	Sh. Munish Nagar	Chief Judicial Magistrate, Sirsa	16.11.2026	
5.	Sh. Parvesh Singla	Addl. Chief Judicial Magistrate, Sirsa	17.11.2026	
6.	Ms. Sonia	Judicial Magistrate Ist Class, Sirsa	18.11.2026 to 19.11.2026	
7.	Sh. Amit	Judicial Magistrate Ist Class, Sirsa	20.11.2026 to 24.11.2026	
8	Ms. Richu	Judicial Magistrate Ist Class, Sirsa	25.11.2026 to 27.11.2026	
9	Sh. Gagandeep	Judicial Magistrate Ist Class, Sirsa	28.11.2026 to 30.11.2026	
DUTY ROSTER FOR JUDICIAL MAGISTRATES POSTED AT SUB DIVISION, ELLENABAD.				
1.	Sh. Ashish Arya	Sub Divisional Judicial Magistrate, Ellenabad	01.11.2026 to 15.11.2026	
2.	Sh. Prateet Singh Dhonchakz	Judicial Magistrate Ist Class, Ellenabad	16.11.2026 to 30.11.2026	
DUTY ROSTER FOR JUDICIAL MAGISTRATES POSTED AT SUB DIVISION, DABWALI.				
1.	Ms. Kritika	Judicial Magistrate Ist Class, Dabwali	01.11.2026 to 08.11.2026	
2.	Ms. Suman Patlain	Judicial Magistrate Ist Class, Dabwali	09.11.2026 to 16.11.2026	
3.	Sh. Harleen Pal Singh	Sub Divisional Judicial Magistrate, Dabwali	17.11.2026 to 23.11.2026	
4.	Sh. Shivdev Sharma	Judicial Magistrate Ist Class, Dabwali	24.11.2026 to 30.11.2026	

In case any Judicial Officer is unable to perform the Duty work on a holiday or after Court hours, he/she shall make an alternate arrangement with his/her colleague at his/her own level with prior intimation to the undersigned and in any case Duty Magistrate happens to be on leave on a working day, the next Duty Magistrate will perform the duty work only during Court hours . It is further clarified that when any Judicial Officer, being the Duty Magistrate, has to proceed on casual leave or station

leave, during his/her duty period, he has to obtain the consent from another Magistrate. If any Officer who is performing duty work in the last week of a month, happens to be on leave in a working day, the officer who is performing duty first in the current month, will perform the duty work during court hours. If on any working day, the Duty Magistrate is on leave or leave the station due to official tour/visit, his/her duty shall be performed by next Judicial Officer on duty and the intimation be sent to the undersigned. In case any Judicial Officer is on official tour on Sunday or on Holiday(s), the duty work shall be performed by next Judicial Officer on duty. The officer proceeding on official tour shall duly intimate in writing to the Learned Duty Magistrate well in advance. If any of the officers is transferred during his/her duty period and some other officer succeeds him/her, then duty shall be deemed to be assigned to the such succeeding officer automatically.

As conveyed by the Registrar General, Hon'ble Punjab & Haryana High Court, vide letter No. 42423/Gaz.II(17) dated 28.10.2010, the Area Magistrates shall strictly attend to all kinds of remand matters, receiving of special reports, production of case property etc. relating to the area of jurisdiction falling in the police Station allotted to them, even beyond court hours, on all working days, if they are at station.

Note:- [1] It is further clarified that duty period for a particular day shall be upto beginning of the court hours on the next day.

[2] The Magistrate on duty shall also perform the duty of protocol during his/ her duty period under the supervision of undersigned/CJM.

Sd/-
(Munish Nagar)
CJM, Sirsa

Endst. No. 1113-19 CJM/SIRSA/Dated: 29/10/21

Copies forwarded to:-

1. The Ld. District & Sessions Judge, Sirsa.
2. Office of Ld. Civil Judge, (Sr.Divn.),Sirsa
3. Ms. Santosh Bagotia, CJM-cum-Whole Time Secretary of DLSA, Sirsa.
4. All the Learned Judicial Magistrates posted in Sirsa Sessions Division.
5. The Superintendent of Police, Sirsa & The Superintendent of Police, Dabwali, with request to circulate a copy of this order to all the Police Stations at District Sirsa.
6. The District Attorney, Sirsa with the request to circulate a copy amongst all the ADA,s at Dabwali, Ellenabad and Rania.
7. The President, Bar Association, Sirsa, Dabwali, Ellenabad & Rania.

....for information and necessary action, please.

(Munish Nagar)
CJM, Sirsa