

OFFICE OF THE CHIEF JUDICIAL MAGISTRATE, SIRSA.

ORDER:

The following Duty Roster shall be observed by the Judicial Magistrates posted in Sessions Division, Sirsa, for the month of **October, 2026** with regard to urgent Criminal Matters:

DUTY ROSTER FOR JUDICIAL MAGISTRATES POSTED AT SESSIONS DIVISION, SIRSA.

SR No	Name of the Judicial officer.	Designation	From	To
1.	Sh. Amit	Judicial Magistrate Ist Class, Sirsa	01.10.2026 to 04.10.2026	
2.	Ms. Richu	Judicial Magistrate Ist Class, Sirsa	05.10.2026 to 08.10.2026	
3.	Ms. Sonia	Judicial Magistrate Ist Class, Sirsa	09.10.2026 to 12.10.2026	
4.	Ms. Ramandeep	Judicial Magistrate Ist Class, Sirsa	13.10.2026 to 16.10.2026	
5.	Sh. Gagandeep	Judicial Magistrate Ist Class, Sirsa	17.10.2026 to 20.10.2026	
6.	Sh. Munish Nagar	Chief Judicial Magistrate, Sirsa	21.10.2026	
7.	Sh. Parvesh Singla	Addl. Chief Judicial Magistrate, Sirsa	22.10.2026	
8	Ms. Shruti Gupta	Judicial Magistrate Ist Class, Sirsa	23.10.2026 to 26.10.2026	
9	Sh. Madhav Aggarwal	Judicial Magistrate Ist Class, Sirsa	27.10.2026 to 31.10.2026	

DUTY ROSTER FOR JUDICIAL MAGISTRATES POSTED AT SUB DIVISION, ELLENABAD.

1.	Sh. Aashish Arya	Sub Divisional Judicial Magistrate, Ellenabad	01.10.2026 to 15.10.2026
2.	Sh. Prateet Singh Dhonchak	Judicial Magistrate Ist Class, Ellenabad	16.10.2026 to 31.10.2026

DUTY ROSTER FOR JUDICIAL MAGISTRATES POSTED AT SUB DIVISION, DABWALI.

1.	Sh. Shivdev Sharma	Judicial Magistrate Ist Class, Dabwali	01.10.2026 to 08.10.2026
2.	Ms. Kritika	Judicial Magistrate Ist Class, Dabwali	09.10.2026 to 16.10.2026
3.	Ms. Suman Patlain	Judicial Magistrate Ist Class, Dabwali	17.10.2026 to 24.10.2026
4.	Sh. Harleen Pal Singh	Sub Divisional Judicial Magistrate, Dabwali	25.10.2026 to 31.10.2026

In case any Judicial Officer is unable to perform the Duty work on a holiday or after Court hours, he/she shall make an alternate arrangement with his/her colleague at his/her own level with prior intimation to the undersigned and in any case Duty Magistrate happens to be on leave on a working day, the next Duty Magistrate will perform the duty work only during Court hours . It is further clarified that when any

Judicial Officer, being the Duty Magistrate, has to proceed on casual leave or station leave, during his/her duty period, he has to obtain the consent from another Magistrate. If any Officer who is performing duty work in the last week of a month, happens to be on leave in a working day, the officer who is performing duty first in the current month, will perform the duty work during court hours. If on any working day, the Duty Magistrate is on leave or leave the station due to official tour/visit, his/her duty shall be performed by next Judicial Officer on duty and the intimation be sent to the undersigned. In case any Judicial Officer is on official tour on Sunday or on Holiday(s), the duty work shall be performed by next Judicial Officer on duty. The officer proceeding on official tour shall duly intimate in writing to the Learned Duty Magistrate well in advance. If any of the officers is transferred during his/her duty period and some other officer succeeds him/her, then duty shall be deemed to be assigned to the such succeeding officer automatically.

As conveyed by the Registrar General, Hon'ble Punjab & Haryana High Court, vide letter No. 42423/Gaz.II(17) dated 28.10.2010, the Area Magistrates shall strictly attend to all kinds of remand matters, receiving of special reports, production of case property etc. relating to the area of jurisdiction falling in the police Station allotted to them, even beyond court hours, on all working days, if they are at station.

Note:- [1] It is further clarified that duty period for a particular day shall be upto beginning of the court hours on the next day.

[2] The Magistrate on duty shall also perform the duty of protocol during his/ her duty period under the supervision of undersigned/CJM.

Sd/-
(Munish Nagar)
Chief Judicial Magistrate
Sirsa.

Endst. No. 932-38 CJM/SIRSA/Dated: 24/9/16

Copies forwarded to:-

1. The Ld. District & Sessions Judge, Sirsa.
2. Office of Ld. Civil Judge, (Sr.Divn.), Sirsa
3. Ms. Santosh Bagotia, CJM-cum-Whole Time Secretary of DLSA, Sirsa.
4. All the Learned Judicial Magistrates posted in Sirsa Sessions Division.
5. The Superintendent of Police, Sirsa & The Superintendent of Police, Dabwali, with request to circulate a copy of this order to all the Police Stations at District Sirsa.
6. The District Attorney, Sirsa with the request to circulate a copy amongst all the ADA,s at Dabwali, Ellenabad and Rania.
7. The President, Bar Association, Sirsa, Dabwali, Ellenabad & Rania.
....for information and necessary action, please.

(Munish Nagar)
Chief Judicial Magistrate
Sirsa.