

**OFFICE OF THE CHIEF JUDICIAL MAGISTRATE, SIRSA.**

**ORDER:**

The following Duty Roster shall be observed by the Judicial Magistrates for the month of April, 2025 with regard to urgent Criminal Matters:

**DUTY ROSTER FOR JUDICIAL MAGISTRATES POSTED AT SESSIONS DIVISION, SIRSA.**

SR No	Name of the Judicial officer.	Designation	From	To
1.	Sh. Gagandeep Goyal	Judicial Magistrate 1st Class, Sirsa	01.04.2025 to 07.04.2025	
2.	Sh. Amit	Judicial Magistrate 1st Class, Sirsa	08.04.2025 to 14.04.2025	
3.	Sh. Rakesh Kadian	Judicial Magistrate 1st Class, Sirsa	15.04.2025 to 20.04.2025	
4.	Ms. Richu	Judicial Magistrate 1st Class, Sirsa	21.04.2025 to 27.04.2025	
5.	Sh. Munish Nagar	Chief Judicial Magistrate, Sirsa	28.04.2025 to 29.04.2025	
6.	Sh. Himanshu Singh	Addl. Chief Judicial Magistrate, Sirsa	30.04.2025	

**DUTY ROSTER FOR JUDICIAL MAGISTRATES POSTED AT SUB DIVISION, ELLENABAD**

1.	Sh. Aashish Arya	Sub Divisional Judicial Magistrate, Ellenabad	01.04.2025 to 15.04.2025	
2.	Sh. Prateet Singh Dhonchak	Judicial Magistrate 1st Class, Ellenabad	16.04.2025 to 30.04.2025	

**DUTY ROSTER FOR JUDICIAL MAGISTRATES POSTED AT SUB DIVISION, DABWALI**


1.	Sh. Harleen Pal Singh	Sub Divisional Judicial Magistrate Dabwali	01.04.2025 to 15.04.2025	
2.	Ms. Suman Patlain	Judicial Magistrate 1st Class, Dabwali	16.04.2025 to 30.04.2025	

In case any Judicial Officer is unable to perform the Duty work on a holiday or after Court hours, he/she shall make an alternate arrangement with his/her colleague at his/her own level with prior intimation to the undersigned and in any case Duty Magistrate happens to be on leave on a working day, the next Duty Magistrate will perform the duty work only during Court hours . It is further clarified that when any Judicial Officer, being the Duty Magistrate, has to proceed on casual leave or station leave, during his/her duty period, he has to obtain the consent from another Magistrate. If any Officer who is

performing duty work in the last week of a month, happens to be on leave in a working day, the officer who is performing duty first in the current month, will perform the duty work during court hours. If on any working day, the Duty Magistrate is on leave or leave the station due to official tour/visit, his/her duty shall be performed by next Judicial Officer on duty and the intimation be sent to the undersigned. In case any Judicial Officer is on official tour on Sunday or on Holiday, the duty work shall be performed by next Judicial Officer on duty. The officer proceedings on official tour shall duly intimate in writing to the Learned Duty Magistrate in advance. If any of the officer is transferred during his/her duty period and some other officers joins at his/her place, then duty shall be assigned to the newly transferred officers automatically.

**Note:- [1] It is further clarified that duty period for a particular day shall be upto beginning of the court hours on the next working day.**

**[2] The Magistrate on duty shall also perform the duty of protocol during his/her duty period under the supervision of undersigned/CJM.**

  
(Munish Nagar)  
CJM, Sirsa

Endst. No. 264-270 CJM/SIRSA/Dated: 25-03-25

Copies forwarded to:-

1. The Ld. District & Sessions Judge, Sirsa.
2. Office of Ld. Civil Judge, (Sr.Divn.), Sirsa
3. Sh. Parvesh Singla, CJM-cum-Whole Time Secretary of DLSA, Sirsa.
4. All the Learned Judicial Magistrates posted in Sirsa Sessions Division.
5. The Superintendent of Police, Sirsa & The Superintendent of Police, Dabwali, with request to circulate a copy of this order to all the Police Stations at District Sirsa.
6. The District Attorney, Sirsa with the request to circulate a copy amongst all the ADA,s at Dabwali, Ellenabad and Rania.
7. The President, Bar Association, Sirsa, Dabwali, Ellenabad & Rania.

....for information and necessary action, please.

  
(Munish Nagar)  
CJM, Sirsa