

## **OFFICE OF THE CHIEF JUDICIAL MAGISTRATE, SIRSA.**

### **ORDER:**

The following Duty Roster shall be observed by the Judicial Magistrates for the month of **April, 2024** with regard to urgent Criminal Matters:

### **DUTY ROSTER FOR JUDICIAL MAGISTRATES POSTED AT SESSIONS DIVISION, SIRSA.**

SR No	Name of the Judicial officer.	Designation	From	To
1	Mrs. Pooja Singla	Addl. Chief Judicial Magistrate, Sirsa	01.04.2024	
2	Sh. Himanshu Singh	Chief Judicial Magistrate, Sirsa	02.04.2024 to 03.04.2024	
3	Sh. Ashutosh	Judicial Magistrate Ist Class, Sirsa	04.04.2024 to 10.04.2024	
4	Mrs. Saloni Gupta	Judicial Magistrate Ist Class, Sirsa	11.04.2024 to 16.04.2024	
5.	Sh. Vishal	Judicial Magistrate Ist Class, Sirsa	17.04.2024 to 23.04.2024	
6.	Sh. Amit Ahlawat	Judicial Magistrate Ist Class, Sirsa	24.04.2024 to 30.04.2024	

### **DUTY ROSTER FOR JUDICIAL MAGISTRATES POSTED AT SUB DIVISION, ELLENABAD**

1	Sh. Ashok Kumar	Sub Divisional Judicial Magistrate, Ellenabad	01.04.2024 to 15.04.2024	
2	Sh. Manoj Dahiya	Judicial Magistrate Ist Class, Ellenabad	16.04.2024 to 30.04.2024	

### **DUTY ROSTER FOR JUDICIAL MAGISTRATES POSTED AT SUB DIVISION, DABWALI**

1	Sh. Manish Kumar	Sub Divisional Judicial Magistrate Dabwali	01.04.2024 to 10.04.2024	
2	Sh. Amandeep Kumar	Judicial Magistrate Ist Class, Dabwali	11.04.2024 to 20.04.2024	
3.	Sh. Vikas Yadav	Judicial Magistrate Ist Class, Dabwali	21.04.2024 to 30.04.2024	

In case any Judicial Officer is unable to perform the Duty work on a holiday or after Court hours, he/she shall make an alternate arrangement with his/her colleague at his/her own level with prior intimation to the undersigned and in any case Duty Magistrate happens to be on leave on a working day, the next Duty Magistrate will perform the duty work only during Court hours . If any Officer who is performing duty work in the last of a month, happens to be on leave in a working day, the officer who is performing duty first in

the current month, will perform the duty work during court hours. If on any working day, the Duty Magistrate is on leave or leave the station due to official tour/visit, his/her duty shall be performed by next Judicial Officer on duty and the intimation be sent to the undersigned in case any Judicial Officer is on official tour on Sunday or on Holiday, the duty work shall be performed by next Judicial Officer on duty. The officer proceedings on official tour shall duly intimate in writing to the Learned Duty Magistrate in advance. If any of the officer is transferred during his/her duty period and some other officers joins at his/her place, then duty shall be assigned to the newly transferred officers automatically.

**Note:- [1] it is further clarified that duty period for a particular day shall be upto beginning of the court hours on the next working day.**

**[2] The Magistrate on duty shall also perform the duty of protocol during his/her duty period under the supervision of undersigned/CJM.**

*sd-*  
(Himanshu Singh)  
CJM, Sirsa

Endst. No. 307-313 CJM/SIRSA/Dated: 28-03-24

Copies forwarded to:-

1. The Ld. District & Sessions Judge, Sirsa.
2. Office of Ld. Civil Judge, (Sr.Divn.), Sirsa
3. Ms. Anuradha, CJM-cum-Whole Time Secretary of DLSA, Sirsa.
4. All the Learned Judicial Magistrates posted in Sirsa Sessions Division.
5. The Superintendent of Police, Sirsa with request to circulate a copy of this order to all the Police Stations at District Sirsa.
6. The District Attorney, Sirsa with the request to circulate a copy amongst all the ADA,s at Dabwali, Ellenabad and Rania.
7. The President, Bar Association, Sirsa, Dabwali, Ellenabad & Rania.

....for information and necessary action, please.

*[Signature]*  
(Himanshu Singh)  
CJM, Sirsa