District and Sessions Court, Adalat Road, Aurangabad 431001
Tender Notice

Tender / Quots are invited from local market for work of xerox copies for Copying Branch, (xerox copies of Office documets of the office of District and Sessions Court, Aurangabad), Civil Court (S.D), Aurangabad and Chief Judicial Magistrate, Aurangabad through Contracter on outsourcsing basis for the period 07/11/2025 to 14/11/2025.

The bidders shall be required to complete the copying work in the copying department immediately or within the stipulated time as per the requirements of the office. Also,the bidders shall abide their tender to enter into an agreement with the office, insurance of xerox machine as per the terms and conditions laid down by the Hon'ble High Court,Mumbai

The tender should be submitted in the following format.

Type and Size of Paper	Rate (Including all taxes)
A-4 & Fullscape Size with standard Sunshine Xerox paper 70GSM	
A-3 & Size with standard Sunshine Xerox paper 70GSM	

Sealed tenders/quotes must reach the office of District and Sessions Court, Aurangabad on or before 06:00 pm on 14.11.2025. Sealed tenders/quotes received after that will not be considered in this process.

This office reserves all rights to accept or reject the sealed tenders/quotations received without assigning any reason.

By Order,

6.11.2025

Registrar

District and sessions court,

Aurangabad

Note-1. Tenderers shall submit tenders/quotes with GST/SGST registration number mentioned on them, however, if GST/CGST number is not applicable, then the tenders on the letter heard of the tenderer with registration number from the relevant authority will be valid.

2. It will be mandatory for the bidders to attach a photocopy of their PAN card along with the tender/quotation form.

3. Each bidder will be allowed to submitonly one tender/quotation,

4. Tenderers will have to submit an "Undertaking" stating that there is no conflict of interest with the authority and that the interested organization will submit a single tender.

Copy-

1. Notice Board, District and Sessions Court, Aurangabad
2. Notice Board, District collector's Office, Aurangabad
3. Website of District Court, Aurangabad.