



DISTRICT LEGAL SERVICES AUTHORITY,  
WEST GARO HILLS, TURA.

Dated Tura the 27<sup>th</sup> March, 2023.

**ADVERTISEMENT:**

**WALK-IN INTERVIEW FOR CHIEF LEGAL AID DEFENCE COUNSEL:**

No. DLSA/WGH/LADS/7/2023/14: Applications in standard forms are invited from the Members of the Bar Associations in the State of Meghalaya only duly registered under the Bar Council of Meghalaya.

All qualified candidates to bring their CVs etc. including enrollment certificate from the concerned Bar Council in original on 30-03-2023 at 11:00 A.M.

**JOB PROFILE:**

- Conducting trials and appeals and bail matters in courts along with deputy chief & assistant legal Aid Defense Counsels,
- Assigning duties to deputy legal Aid Defense Counsels in the office,
- Assigning duties of Assistant legal Aid Defence Counsel for assisting him and Deputy Chief legal Aid Defense Counsel and for other work including legal research,
- Ensure proper legal research, planning effective defence strategy and thorough preparation in each and every legal aided case,
- Ensure maintenance of complete files of legal aid seekers,
- Ensure proper documentation with regard to legal aid assistance provided, ensure maintenance of up-to-date record of legal aided cases,
- Will be overall in charge of administration of the office of Legal Aid Defense Counsel Office.
- Ensure quality legal aid,
- Consultation and ensuring updation of the case progress to the client and his/her relative(s),
- Any work/duty assigned by Legal Services Authority.
- **Qualification-**
  - (i) Practice in Criminal law for at least 10 years,
  - (ii) Excellent oral and written communication skills,
  - (iv) Excellent understanding of criminal law,
  - (v) Thorough understanding of ethical duties of a defense counsel,
  - (vi) Ability to work effectively and efficiently with others with capability to lead,
  - (vii) Must have handled at least 30 criminal trials in Sessions Courts, aforesaid condition of handling 30 criminal cases can be relaxed in appropriate circumstances,
  - (viii) Knowledge of computer system is preferable,
  - (ix) Quality to lead the team with capacity to manage the office,
  - (x) Must be a citizen of India.

**Post :**

- The post is purely contractual in nature subject to termination of service with one month's notice of termination.

• **Number of Post :**

Only 1 (one) post

• **Tenure :**

Initially for two (2) years, extendable on satisfactory performance.

• **Honorarium/Remuneration :**

Rs. 65,000/- (Rupees Sixty five thousand) only per month.

- Application fee of Rs. 250/- (Rupees two hundred fifty) to be deposited with the District Legal Services Authority.

**N.B.**

- Last date of submission of complete applications alongwith documents is 29<sup>th</sup> March 2023 by 5:00 PM.
- Applications received after the last date shall not be accepted. Incomplete applications will be summarily rejected.
- Date of interview shall be on 30<sup>th</sup> March, 2023 w.e.f 11:00 AM.
- As the qualified candidates shall also be intimated over phone, the applicant shall also indicate clearly a reliable contact number on the application form.
- The selection shall be on merit basis.
- No TA/DA shall be paid to the candidate or the successful candidates for their journey in connection with their examination as the case may be.
- An application fee shall be deposited with the District Legal Services Authority.
- **Two passport size photographs to be attached alongwith the application form.**
- On appointment to the post, an agreement or contract to be signed between the District Legal Services Authority and the person so appointed.
- **The person so appointed shall no more engage himself/herself in any manner in any proceedings of the case except legal aid cases assigned to him/her by the District Legal Services Authority and the same will be clearly indicated in the contract.**
- The Termination of service, Code of Ethics, and Entitlement to Leave as contained in the Modified Scheme Legal Aid Defense Counsel System, 2022 shall strictly be followed.

**Address:**


District Legal Services Authority,  
O/o District And Sessions Court,  
2<sup>nd</sup> Floor, Legal Aid Cell, Tura,  
West Garo Hills - 794001

Shri A. M. Ripnar,  
DSJ-cum-Chairperson,  
District Legal Services Authority,  
West Garo Hills, Tura.

Dated Tura the 27<sup>th</sup> March, 2023.

No. DLSA/WGH/JVC/37/2015/14-A

- Copy to:-
1. The Member Secretary, Meghalaya State Legal Services Authority, Shillong for information.
  2. The President/Secretary, Tura Bar Association, Tura for information.
  3. Notice Board.
  4. Office file.

  
DSJ-cum-Chairperson,  
District Legal Services Authority,  
West Garo Hills, Tura.