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PART-IIB

THE HIGH COURT OF MEGHALAYA SHILLONG

NOTIFICATION

The 12th February, 2020.

No.HCM.II/105/2013/423.- In exercise of the powers conferred by clause (2) of Article 229 of the Constitution of India r/w Rule 66 (Power to Amend) of the High Court of Meghalaya Officers and Staff (Recruitment and Conditions of Service) Rules, 2019, the Chief Justice of the High Court of Meghalaya is pleased to amend the High Court of Meghalaya Officers and Staff (Recruitment and Conditions of Service) Rules, 2019 as under:

Short title and Commencement : (1) These Rules may be called the "**High Court of Meghalaya Officers and Staff (Recruitment and Conditions of Service) Rules, 2019 (First Amendment) Rules, 2020.**"

(2) They shall come into force with immediate effect.

Amendment of Rule 7 (2) (i) : (1) In the Explanation to Sub-rule (i) of sub-rule (2) of Rule 7, the words "**5 (five) times**", as appearing therein, shall be substituted with "**3 (three) times.**"

Amendment of the mode of appointment of the post, of Assistant Librarian (Class-III) and Driver (Class-IV):

(1) In Sl. No.1 of Class-III in Schedule-I, for the **mode of appointment** of the post of **Assistant Librarian**, the following shall be substituted:

"By Direct Recruitment

Bachelor Degree or Diploma in Library Science from a recognized University and Proficiency in the use of Computer.

On the basis of written tests and personal interview as conducted by the High Court as specified in **Appendix-E** of these Rules."

(2) In Sl. No.3 of Class-IV in Schedule-I, for the **experience** of the post of **Driver**, the following shall be inserted:

"Must hold a valid license for driving Light Motor Vehicle and Transport Vehicle;

Must also possess the following:

Knowledge of roadside repairs and efficiency in driving; and

3 (three) years experience after obtaining valid license for driving Light Motor Vehicle and Transport Vehicle."

Amendment of the mode of appointment (By Direct Recruitment) of Class-IV posts:

- (1) In the **mode of appointment** of the post of **Electrician; Driver; Jamadar; Attender; Chowkidar; Sweeper; Contingent / Contractual Staff and Binder**, the words "HSSLC passed from a recognized Board" shall be substituted with "SSLC passed from a recognized Board."

Amendment of the mode of appointment (By Direct Recruitment) of Class-IV posts:

- (1) In the **mode of appointment** of the post of **Cook and Mali**, the words "HSSLC passed from a recognized Board with Diploma in cooking" and "HSSLC passed from a recognized Board with knowledge of gardening work", respectively, shall be substituted as under:

For the post of **Cook**: "SSLC passed from a recognized Board with Diploma in cooking." and

For the post of **Mali**: "SSLC passed from a recognized Board with knowledge of gardening work."

Insertion of Appendix-E:

- (1) After Appendix-D, the following shall be added as follows:

"APPENDIX-E

SYLLABUS DETAILS FOR THE POST OF ASSISTANT LIBRARIAN

Library Science (40 marks) - Library, Information and Society, Information Science and Services, Organising and Managing Information, ICT Fundamentals, Communication Skills, Management of Library and Information Centre, Document Processing Practical, Information Products and Services.

General Knowledge and Current Affairs (20 marks)"

Elementary English (20 marks)

Spotting the error in a sentence, Synonyms, Antonyms, sentence improvement, Idioms and Phrases, one word substitution, letter writing.

Computer Knowledge (20 marks)

What is a Computer, Input Devices, Output Devices, Storage Device, Memory, RAM, ROM, Hardware, Software, Microsoft Office (Word, Excel, Power Point), Operating Systems, Basics of Operating Systems, Generations of Operating Systems, Types of Operating Systems."

By order,

REGISTRAR GENERAL