

**OFFICE OF THE DISTRICT & SESSIONS JUDGE
SRIBHUMI, ASSAM**

NOTIFICATION No. 11

Date 05/10/26

NOTICE INVITING BIDS FOR AIR CONDITIONERS

Sealed single envelope bids **affixed with non-refundable Court Fee Stamp of Rs. 8.25/- (Rupees Eight and Twenty-Five Paise) only** are invited from authorised dealers / retailers of Blue Star and/or Voltas, for Supply, Installation and Commissioning of 4 (four) Numbers of 2-Ton Air Conditioners of 5 star BEE rating for the use of Sribhumi District Judiciary.

The sealed single envelope bids would be accepted in a drop box maintained in the office of the undersigned during office hours on working days upto 3:00 PM of 28/10/2026 and the bids would be ordinarily opened at 3:00 PM of 29/10/2026 or as per the administrative convenience of the undersigned.

The scope of the supply includes not only the Air Conditioners but includes the stabilizer of sufficient input range with stable voltage output during extended usage, all types of accessories required to install the Air Conditioners including AC Electric Starter Kits, minimal wiring for functioning of the AC Electric Starter Kits, Copper Pipe, Drain Pipe, Outdoor unit installation brackets / clamps etc., carriage, transportation, shipment and technicians (both AC and Electrical) as may be required for installation. The interested bidders are requested to inspect the site and get the requisite information required for proper installation of the Air Conditioners prior to bidding.

The interested bidders are informed that their bills would be accepted only after successful and satisfactory installation and functioning of the Air Conditioners. However, they should participate at their own risk by being aware that their bills might be delayed due to various administrative procedural requirements.

The interested bidders are also informed that they should go through the additional terms and conditions as mentioned in the Annexure I of this Notice Inviting Bids. Any bid received in violation of any of the said terms and conditions might be outrightly rejected and treated as invalid. The complete Notice Inviting Bids along with Annexure I, II and III would be made available in the official website of Sribhumi District Judiciary for reference and they would constitute as a part of this Notice.

The undersigned reserves the right to cancel this Notice Inviting Bids at any stage without citing any reason whatsoever.

Inform all concerned.

ANNEXURE I, II and III included


05/10/2026

**District & Sessions Judge
Sribhumi, Assam**

Memo No. JKD/2026/ 6160-6163
Copy to:

Date 05/10/26

- 1)** The DIPR Officer, Sribhumi - he is requested to publish this notice in at least 3 (three) leading newspaper of this locality with wide publicity and to inform the undersigned regarding the publications for record.
- 2)** The Chief Administrative Officer, O/o The District & Sessions Judge, Sribhumi - he is directed to ensure that this notice is displayed in all notice boards of Sribhumi District Judiciary. He is also directed to maintain a drop box in the office so that the interested bidders may drop their single envelope sealed bids accordingly.
- 3)** The Systems Officer, O/o The District & Sessions Judge, Sribhumi - he is directed to ensure that this Notice along with Annexure I, II and III are uploaded and displayed through the official website of Sribhumi District Judiciary.
- 4)** The J.A.A. (Accounts), O/o The District & Sessions Judge, Sribhumi - he/she is directed to maintain the office copy of this notice and all other documents pertaining to this notice in a file for future record.


05/10/2026

**District & Sessions Judge
Sribhumi, Assam**

**OFFICE OF THE DISTRICT & SESSIONS JUDGE
SRIBHUMI, ASSAM**

ANNEXURE I

In connection with the Notice Inviting Bids for Air Conditioners issued vide Notification No. 11 dated 05/10/26 the following terms and conditions would be applicable in addition:

- 1) The bids should be submitted as a single sealed envelope affixed with non-refundable Court Fee Stamp of Rs. 8.25/- (Rupees Eight and Twenty-Five Paise) only and superscribed at the top as "Notice Inviting Bids for Air Conditioners".**
- 2) The envelope should contain the following documents:**
 - a) Undertaking cum bid letter as per format made available in **ANNEXURE II**
 - b) Technical cum financial bid as per format made available in **ANNEXURE III**
 - c) Self attested photocopies of GST Registration Certificate and linked PAN Card
 - d) Self attested photocopy of authorized dealer / retailer certificate issued by Blue Star or Voltas in favour of the bidder
 - e) Self attested printed copy of their bank details mentioning:
Bank Account No.
Bank Name and Branch Name
IFSC Code
PAN Number
- 3) Both the undertaking cum bid letter (as per format in ANNEXURE II) and the technical cum financial bid (as per format in ANNEXURE II) should be submitted in the official pad of the bidder (dealer / retailer) with seal and signature. All the supporting documents self attested by the bidder should have both the seal and signature.**
- 4) A single bidder can submit quotes for both Blue Star and Voltas or any one of those brands in the same technical and financial bid document. Two or more bids would not be accepted from the same bidder and if any such bids are detected then all the bids of the same bidder would be outrightly rejected and considered invalid.**
- 5) The price quoted by the bidder should be valid at least upto 30/11/2026.**
- 6) Incomplete or defective bids received in contravention of the above and/or received after the deadline stipulated in the Notification No. _____ dated _____ shall be outrightly rejected and considered invalid.**
- 7) The terms and conditions mentioned in the Notification No. _____ dated _____ would be applicable over and above the terms and conditions mentioned herein.**
- 8) Least price quoted by any bidder does not grant him any right to get the award of the contract and the decision of the undersigned shall be final and binding.**


05/10/2026
**District & Sessions Judge
Sribhumi, Assam**

ANNEXURE II

In the official pad of the dealer / retailer

To,

Date _____

The Hon'ble District & Sessions Judge,
Sribhumi, Assam

Sub: Submission of bid against NOTICE INVITING BIDS FOR AIR CONDITIONERS

Ref: Notification No. _____ dated _____

Hon'ble Sir,

I/We hereby submit my/our bid for the above-mentioned procurement and solemnly affirm, declare and undertake that :

1) I/We have read and understood the Notification No. _____ dated _____ and agree to abide by all its terms and conditions including additional terms and conditions mentioned in ANNEXURE I and submission of undertaking cum bid letter as per format provided in ANNEXURE II and submission of technical cum financial bid as per format provided in ANNEXURE III.

2) I/We are authorized dealer / retailer of the prescribed brands of _____ (**Blue Star / Voltas**) and we are offering Air Conditioners of 2 Ton capacity with 5 Star BEE rating including transportation, shipment, carriage, stabilizer, AC electric starter, outdoor unit installation accessories such as clamps / brackets etc., and the price quoted by me/us is all inclusive including technician and electrician charge.

3) I/We have understood the financial implications involved, particularly the possibility of delay in payment of bills due to administrative and procedural formalities, and voluntarily accept the same without any claim on account of such delay.

4) I/We certify that all information and documents furnished by me/us in this bid submission are true, correct and valid and no part of it is false.

5) I/We further undertake that, in the event of any dispute arising out of or in connection with this Notification No. _____ dated _____, I/We shall endeavour to resolve the same amicably in consultation with the competent authority.

Declared on _____ (date) at _____ (place)

Seal and Signature
(Dealer / Retailer / Firm Name)
Address
Mobile Number

*** Seal and Signature is mandatory**

ANNEXURE III

In the official pad of the dealer / retailer

To,

Date _____

The Hon'ble District & Sessions Judge,
Sribhumi, Assam

Sub: Technical cum Financial Bid

Ref: Notification No. _____ dated _____

Hon'ble Sir,

The technical cum financial bid is as follows:

Brand	Model	Warranty period and what it includes	Price for 4 units inclusive of GST and all other costs*
Blue Star 2 Ton with 5 Star BEE rating			
Voltas 2 Ton with 5 Star BEE rating			

* The price quoted by me / us as above is inclusive of all types of costs involved in transportation, shipment, carriage, stabilizer, AC electric starter, outdoor unit installation accessories such as clamps / brackets etc., and also includes all possible technician and electrician expenses for the purpose of installation.

The price quoted by us as above shall be valid upto 30/11/2026.

I/We undertake to provide _____ free servicing(s) of the Air Conditioners supplied by me/us within _____ years from the date of installation. I/We further undertake that servicing and technical assistance through qualified technicians shall remain available through us for the model(s) offered even after expiry of the aforesaid free servicing period, and that such assistance shall be provided on call billed separately as extra, as and when required.

Enclo:

Self attested photocopy of GST registration certificate

Self attested photocopy of PAN card

Self attested photocopy of authorised dealer / retailer certificate

Self attested printed copy of bank details

DATE _____ PLACE _____

Seal and Signature
(Dealer / Retailer / Firm Name)
Address
Mobile Number

*** Seal and Signature is mandatory**