

**OFFICE OF THE DISTRICT & SESSIONS JUDGE
SRIBHUMI, ASSAM**

Notification No. 15
Date: 15/05/2025

NOTICE INVITING BIDS (Furniture)

Sealed single envelope bids affixed with non-refundable Court Fee stamp of Rs. 8.25 / only are invited from reputed suppliers, firms, shops, dealers etc., dealing in Godrej furniture for supplying of furniture for use in the office of the undersigned within 4:30 PM of 2nd of June, 2025 as per the following terms and conditions:

1) All bids should contain GST price inclusive of transportation, loading/unloading of furniture and installation etc., including minimum 1 (one) year warranty against defects. A declaration would be required to be submitted by the participants regarding the warranty period of the furniture quoted, etc., in the format provided in **ANNEXURE A**.

2) All bids should be submitted in the format provided in **ANNEXURE A** and the bids should be affixed with non-refundable Court Fee stamp of Rs. 8.25 /. Without the same, the bids shall be deemed disqualified and cancelled in entirety. Each and every page of the documents submitted should have the sign and seal of the participating entity.

3) All bids should enclose print out of bank details (Account Name, Bank Name, Bank Account No. and IFSC) and copy of GST Certificate. Godrej dealership certificate shall be preferred.

4) All the rates of the furniture items should be submitted in the format provided in **ANNEXURE A** containing the list of furniture items. The rates should be valid upto 31st of July, 2025. Preference would be given to parties submitting self attested copies of Godrej dealership certificate while lowest price will be the next criteria, provided all requisite terms and conditions as specified herein have been duly fulfilled.

5) The sealed envelope should be marked outside in bold as "**BID FOR FURNITURE Vide Notification No. 15 Notification Date: 15/05/2025**"

6) The bids would be opened at 4:00 PM on 3rd of June, 2025 during which the participants are encouraged to be present in the office of the undersigned through their respective representatives and organizational seals. In the absence of such representatives the bids would still be opened accordingly.

7) The participants should submit their bids at their own risk as participation and/or selection in this bidding process alone shall not lead to any kind of promise of future purchase of the items as it is subject to approval and grant of funds from higher authorities. Further, the participants should note that the payment of bills may be delayed due to official procedure. The undersigned reserves the right to cancel this bidding process at any point of time without citing any reason whatsoever.


15/05/2025
District & Sessions Judge,
Sribhumi, Assam

By Bazar
15/05/2025

ANNEXURE A

ON OFFICE PAD OF THE PARTICIPANT

COURT FEE OF Rs. 8.25/- only

Ref No.

Date:

To,

The Hon'ble District & Sessions Judge,
Sribhumi, Assam

Sub: Submission of bid against Notification No. _____ Dated _____ regarding
"Notice Inviting Bids (Furniture)"

Hon'ble Sir,

We have read through the terms and conditions specified in the said notification mentioned in the subject above, and thereupon after understanding all the risks involved we are pleased to submit our bids along with enclosed print out (signed and sealed) copies of our Bank Details (Account Name, Bank Name, Bank Account No. and IFSC) and photocopies (signed and sealed) of our GST Registration certificate. Additionally, we have / have not enclosed signed and sealed photocopies of dealership certificate issued in our name from Godrej.

Having done so, we are now pleased to submit our rates of the furniture items specified in the subsequently following pages numbered as Page 2 of 3 and Page 3 of 3 which have been signed and sealed individually.

Thanking you,

Sign and Seal
Name of the signatory in CAPITALS
Mobile Number
Email (Optional)

(With sign and seal on every page)

Sl. No.	Description of Item	Brand details	Quantity	GST price per piece including transportation, loading and unloading etc.	Total GST price all inclusive
1	Storwel M2 Grey Colour with Locker	Godrej	4		
2	Storwel (Plain) Grey Colour without Locker	Godrej	38		
3	Wooden Chair with Width 60.0 cm, Depth 50.0 cm, Height of back support 100.0 cm and Height of seat 45.0 cm with Arm Rest	Local made termite free varnished wood	2		
4	Thrill Cushion High Back Black Colour	Godrej	8		
5	Greta 2.0 Mid Back Black Colour	Godrej	5		
6	Earl Visitor Black Colour	Godrej	14		
7	1018 Armless Black Colour	Godrej	8		
8	Matrix visitor 3 seater chair without cushion	Godrej	4		
9	Posture Perfect High Back Black Colour	Godrej	2		
10	La Sede High Back Black Colour	Godrej	1		
11	Trident Senior Executive Table RH only 180 cm X 75 cm	Godrej	1		
12	Aristo Executive Table RH only 180 cm X 90 cm	Godrej	2		
13	Enterprise RH without CPU hanger 135 cm X 75 cm	Godrej	1		

(With sign and seal on every page)

Sl. No.	Description of Item	Brand details	Quantity	GST price per piece including transportation, loading and unloading etc.	Total GST price all inclusive
14	Enterprise RH with CPU hanger 150 cm X 75 cm	Godrej	3		
15	Cignus Executive Table RH only 165 cm X 75 cm	Godrej	1		
16	Work table RH with CPU and Keyboard trolley 150 cm X 75 cm	Godrej	4		
17	Stylo computer table 150 cm X 75 cm	Godrej	1		
18	T9 with double sided drawer	Godrej	2		
19	T8 with single sided drawer RH	Godrej	3		
20	Plain rack (for office records)	Godrej	6		

On behalf of _____ (participant name of shop, firm, proprietor, etc.), I declare that the rates as specified above will be valid upto 31st of July, 2025 and that the items would be delivered within 60 days of receipt of purchase order, with a replacement / repairing warranty of 1 year from the date of delivery of the items. The warranty will be applicable / not applicable for the wooden chairs of local made quality. I understand that participation and / or selection in this bidding process in itself does not provide any surety of being awarded with the purchase order as the matter is subject to approval and grant of funds from higher authorities. Further, I declare that, I have no objection to the terms and conditions specified in the "NOTICE INVITING BIDS" vide Notification No. _____ Dated _____.

Date:
Place:

Seal and Signature of the Participant
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