

GOVT. OF ASSAM
OFFICE OF THE : SUB-DIVISIONAL JUDICIAL MAGISTRATE(M)
SADIYA(CHAPAKHOWA)

O R D E R

Dated: Sadiya, the 25th May, 2026

In view of Notification No.32 dated 21.05.2026 issued by Hon'ble Gauhati High Court regarding Standard Operating Procedure of the courts, the following Standard Operating Procedure (SOP) are hereby adopted by the Office of the SDJM(M) Sadiya till 26.06.2026.

1. Judicial Proceedings & Cause List Management

- Virtual Hearings: All matters listed before the Courts on Monday and Friday will be heard preferably through video-conferencing.
- Video conferencing links will be provided for all such hearings.
- The Bench Assistant shall co-ordinate with all the stakeholders for smooth functioning of the Court proceedings.

2. Fuel Conservation & Logistics:-

- It will be followed as per the order/Notification of the Hon'ble District & Sessions Judge, Tinsukia issued on 25.05.2026 vide Memo No.DJT/3238-41/2026, Dated 25.05.2026.

3. Staff management:-

- Due to shortage of staff, the roster duty of the staff cannot be feasible in Sadiya Court.

4. Administrative Meeting of the Committee:-

- It will be followed as per the Order/Notification of the Hon'ble District & Sessions Judge, Tinsukia issued on 25.05.2026 vide Memo No.DJT/3238-41/2026, Dated 25.05.2026.

This order shall come into force with effect from 26.05.2026 and remain in operation till 26.06.2026.

Inform all concerned accordingly.


Sub-Divisional Judicial Magistrate(M)
Sadiya (Chapakhowa)
Sadiya, Chapakhowa

Memo No. SDM(J)/ 124-30 /2026

Dt. 25/5/26

Copy fdd. for information to:-

1. The Hon'ble District & Sessions Judge, Tinsukia.
2. The Learned Chief Judicial Magistrate, Tinsukia.
- ✓ 3. System Assistant for information and to upload the same in the official website of Tinsukia District Judiciary.
4. Member of Bar Association, Sadiya.
5. Notice Board.
6. Office File


Sub-Divisional Judicial Magistrate(M)
Sadiya (Chapakhowa)
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