GOVT. OF ASSAM
OFFICE OF THE SECRETARY, DISTRICT LEGAL SERVICES
AUTHORITY TINSUKIA:: 786126
PHONE:: +91 6901281647 EMAIL ID:: dlsatinsukia@gmail.com

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited from intending registered firms for the tasks as mentioned herein below, for the establishment of the District Legal Services Authority, Tinsukia Assam for the financial year 2026-27 as per specification given with notice.

List of Articles/Services

SL.No	Particulars	Unit/km	Price per unit inclusive of all taxes
1	Flex Banner of size i(5ftx 3ft), ii(3ftx3ft), iii(6ftx3ft)	Per Banner	
2	Poster (1ft x $1^{1/2}$ ft)	Per poster	
3.	Order Sheet (M.V Cases, Pre-Litigation)	Per Page	
4	Settlement Form (Pre-Litigation)	Per Page	
5	Vinyl board (1ft x $1^{1/2}$ ft)	Per piece	
6	Leaflet	Per Page	
7	Mic	Per unit/per day	
8	Amplifier	Per unit/per day	
9	Inverter Battery	Per unit/per day	
10	e-rickshaw	Per km	

(3)

GENERAL TERMS AND CONDITIONS :

1. The sealed envelope containing quotation shall be marked as "Quotation for Supply of Goods/refreshment/services".
2. Quotation in sealed covers, showing the rate against each task, segregating the tax component along with photocopy of GST registration certificate, PAN card, etc signed and sealed by authorized signatory, should reach the office of the undersigned on or before 5:00 P.M of 27.04.2026 during office hours by hand or post. No quotation shall be received for any reason after 5:00 P.M of 27.04.2026.
3. Each page of the document must be signed along with seal.
4. In absence of the above document/information, the offer may be summarily rejected without making any further reference in this regard.
5. Rate quoted for the items will be final and no further hike in price of the items will be entertained.
6. The payment shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis.
7. The Hon'ble Chairman, District Legal Services Authority, Tinsukia reserves the right not to accept or reject any or all quotation in part or full and shall be bound to accept the lowest price/bid.
8. In case of violation of terms and conditions of the quotation document or unsatisfactory performance of work/sub-standard in nature, the Secretary, District Legal Services Authority, Tinsukia reserves the right to terminate the contract by giving intimation to supplier immediately.
9. The decision of the Hon'ble Chairman, District Legal Services Authority, Tinsukia in all respects be final and binding.

By order/-

sd/-

Secretary

DLSA, Tinsukia

No.DLSA/TSK/I/26/1475-1478 Dated Tinsukia the 10th April, 2026

Copy to :

1. System Assistant, O/o. District & Sessions Judge, Tinsukia
2. Notice Board, O/o. the District & Sessions Judge, Tinsukia.
3. Notice Board, O/o. the Chief Judicial Magistrate, Tinsukia.
4. Office File.

Secretary

DLSA, Tinsukia

Secretary
District Legal Services Authority
Tinsukia

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