HIGH COURT OF ANDHRA PRADESH :: AMARAVATI

NOTIFICATION No.01/2026/Estt., Dt :: 20.03.2026

ONLINE applications are invited to the posts of **SECTION OFFICER, SENIOR SYSTEM OFFICER, COMPUTER OPERATOR, ASSISTANT LIBRARIAN, LIBRARIAN GRADE-II, U.D. STENOGRAPHER, ASSISTANT, EXAMINER, TYPIST, COPYIST, DATA ENTRY OPERATOR, STENOGRAPHER AND OFFICE SUBORDINATE** in the High Court of Andhra Pradesh under the Service Rules of the High Court of Andhra Pradesh, 2025 to be filled by Direct Recruitment.

The online application portal will be available on the High Court's official Website **"https://aphc.gov.in"** from **30.03.2026** to **19.04.2026**. The Last date for submission of online application is **19.04.2026** upto 11:59 p.m. no other mode of application will be entertained.

The detailed examination schedule will be posted on the High Court's official Website **"https://aphc.gov.in"**. The applicants may visit the official Website of High Court of Andhra Pradesh for all relevant information until the completion of the recruitment.

I. VACANCY POSITION :

The details of vacancies are as follows:

CARRIED FORWARD AND FRESH VACANCIES

Post Code No.	Name of the Post	No. of vacancies	Scale of Pay Rs.
1	Section Officers	05	57100 - 147760
2	Senior System Officer	01	44570 - 127480
3	Computer Operator	31	40970 - 124380
4	Assistant Librarian	01	40970 - 124380
5	Librarian Grade -II	01	35570 - 109910
6	U.D. Stenographer	07	34580 - 127480
7	Assistant	78	25220 - 80910
8	Examiner	27	25220 - 80910
9	Typist	44	25220 - 80910
10	Copyist	34	25220 - 80910
11	Data Entry Operator	50	25220 - 80910
12	Stenographer	01	25220 - 80910
13	Office Subordinate	20	20000 - 61960
TOTAL		**300**	

BREAK-UP OF VACANCIES

Post Code No.	Category	OC	EWS	BC					SC-Group			ST	Total	PwBD				ESM	MSP
				A	B	C	D	E	I	II	III			[A]	[B]	[C]	[D]		
1	Section Officers	3	1		1								**5**	1				1	
2	Senior System Officer	1											**1**						
3	Computer Operator	12	3	2	2	1	2	1	1	2	2	3	**31**					2	1
4	Assistant Librarian	1											**1**						
5	Librarian Grade -II	1											**1**						
6	U.D. Stenographer	4		1					1	1			**7**						
7	Assistant	31	7	6	8	1	6	3	1	5	6	4	**78**	1	1		1	3	4
8	Examiner	10	4	2	2		2	1		2	2	2	**27**			1			2
9	Typist	16	5	4	5		3	2		3	3	3	**44**			1			2
10	Copyist	11	6	3	3		1	2		2	3	3	**34**			1			2
11	Data Entry Operator	21	5	4	4	1	3	2	1	3	3	3	**50**	1	1			2	1
12	Stenographer	1											**1**						
13	Office Subordinate	9	2	2	1		2	1		2	1		**20**		1			1	1
	TOTAL	**121**	**33**	**24**	**26**	**3**	**19**	**12**	**4**	**20**	**20**	**18**	**300**	**3**	**3**	**3**	**1**	**9**	**13**

Women reservation of $33^{1/3}$ % of posts would be filled as per G.O.Ms.No.77, dated 02.08.2023, issued by General Administration (Services-D) Department.

Abbreviations stand for:

SC : Scheduled Caste; **ST :** Scheduled Tribe;

BC : Backward Classes, **EWS :** Economically Weaker Section

ESM : Ex-Servicemen **MSP :** Meritorious Sports Person

PwBD: Persons with Benchmark Disabilities,

Reservation for the 'Persons with Benchmark Disabilities'- the four categories of disabilities are as under:

[A] (a) Blindness and low vision
[B] (b) Deaf and Hard of Hearing
[C] (c) Loco motor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
[D] (d) Autism, intellectual disability and mental illness;
(e) Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness in the posts identified for each disabilities.

NOTE:

1. The High Court of Andhra Pradesh reserves the right to increase or decrease the number of vacancies or cancel the Notification, at any stage, without assigning any reason whatsoever. No right will accrue to the candidate by virtue of the Notification.

2. Selection against BC-E vacancy will, however, be subject to the outcome of Civil Appeal Nos.2628-2637/2010 pending consideration before the Hon'ble Supreme Court of India.

3. If provisionally selected candidate does not join the post, the next meritorious candidate may be considered for provisional selection. The waitlist would be maintained for a period of one year.

II. EDUCATIONAL QUALIFICATION:

Post Code No.	Name of the Post	Education Qualifications
1	Section Officers	Must possess a Degree in Law (3 years or 5 years course) of a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or from any institution recognized by the University Grants Commission. Preference will be given to the candidates possessing computer skills.
2	Senior System Officer	Must possess a Degree of B.Tech. (CSC/ECE/EEE/IT)/M.Sc. (Computer Science) of a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or from any institution recognized by the University Grants Commission. **AND** Must have a certificate with 5 years of work experience on Networking and Server Maintenance/ Administration.
3	Computer Operator	Must possess a Degree in Computer Science of a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or from any Institution recognized by the University Grants Commission. **AND** Must have passed, Typewriting (English) by Higher Grade (45 w.p.m.).
4	Assistant Librarian	Must possess a Degree in Law (3 years or 5 years course) of a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or from any institution recognized by the University Grants Commission. **AND** Must possess a Degree of B.Li.Sc. **AND**

		Knowledge of computer skills for maintaining a library evidenced by a certificate from a reputed Public or Private Institution.
5	Librarian Grade -II	Must possess a Degree in Arts or Science or Commerce or Law (3 years or 5 years course) of a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or from any Institution recognized by the University Grants Commission or any other Degree equivalent to such qualification. **AND** Must possess a Degree of B.Li.Sc.
6	U.D. Stenographer	Must possess a Degree in Arts or Science or Commerce or Law (3 years or 5 years course) of a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or from any Institution recognized by the University Grants Commission or any other Degree equivalent to such qualification. **AND** Must have passed the Government technical examination in Shorthand (English) (120 w.p.m.) and Typewriting (English) Higher Grade (45 w.p.m.).
7	Assistant	Must possess a Degree in Arts or Science or Commerce or Law (3 years or 5 years course) of a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or from any Institution recognized by the University Grants Commission or any other Degree equivalent to such qualification.
8	Examiner	
9	Typist	Must possess a Degree in Arts or Science or Commerce or Law (3 years or 5 years course) of a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or from any Institution recognized by the University Grants Commission or any other Degree equivalent to such qualification. **AND** Must have passed the Government technical examination in Typewriting (English) Higher Grade (45 w.p.m.).
10	Copyist	
11	Data Entry Operator	Must possess a Degree with Computer Science as one of the main subject, of a University in India established or incorporated by or under a

		Central Act, Provincial Act or a State Act or from any institution recognized by the University Grants Commission. **AND** Must passed the Government technical examination in Typewriting (English) Higher Grade (45 w.p.m.).
12	Stenographer	Must possess a Degree in Arts or Science or Commerce or Law (3 years or 5 years course) of a University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or from any Institution recognized by the University Grants Commission or any other Degree equivalent to such qualification. **AND** Must have passed the Government technical examination in Shorthand (English) (80 w.p.m.) and Typewriting (English) Higher Grade (45 w.p.m.).
13	Office Subordinate	Must possess the minimum educational qualification i.e., a pass in 7th class or equivalent examination. Candidates who failed Intermediate or equivalent examination will be considered but those who have higher qualification than that shall not be considered.

III. AGE LIMIT:

1. The candidate must have completed the age of 18 years and must not have completed the age of 42 years as on 01.01.2026 as per G.O.Ms.No.109, General Administration (Service-A), Department, dated 08.10.2025.

2. The relaxation of maximum age limit in respect of Scheduled Castes, Scheduled Tribes, Backward Classes and Economically Weaker Sections is 5 years. In case of Persons with Disabilities the age relaxation is 10 years.

3. The relaxation of maximum age limit in respect of Ex-servicemen will be as per Rule 12(1) (c) (i) of the Andhra Pradesh State and Subordinate Service Rules.

4. The relaxation of maximum age limit in respect of persons under sports quota will be as prescribed for the candidates' as per their respective community/category.

IV. RESERVATION:

1) The recruitment shall be subject to the rule of reservation in favour of candidates belonging to Scheduled Tribes, Scheduled Castes, Backward Classes (A, B, C, D & E), Woman, Economically Weaker Sections (EWS), Physically Challenged persons and Ex-Servicemen shall be as per Rule 22 and 22-A of the Andhra Pradesh State and Subordinate Service Rules.

2) The applicants, who are eligible and intend to avail reservation in their category, shall submit caste certificate of their respective categories.

3) The applicants who intend to avail/claim reservation under Backward Classes (A, B, C, D & E) shall submit a copy of the latest certificate issued either in the year 2025 or 2026, to the effect that they belong to non-creamy layer in terms of G.O.Ms. No.3, Backward Classes Welfare (C 2) Department, dated 04.04.2006 and G.O.Ms.No.26, Backward Classes Welfare (C) Department, dated 09.12.2013 and as per the income ceiling which is in force on the date of notification. In case of non-submission of the latest certificate, his/her candidature will be considered against Open Category only.

4) The applicants who intend to avail/claim reservation under Economically Weaker Sections (EWS) shall submit the latest copy of EWS Certificate issued either in the year 2025 or 2026 (issued by the concerned Tahsildar mentioning therein that the gross annual family income from all sources is below Rs.8,00,000/-) in terms of G.O.Ms.No.66, General Administration (Services-D) Department, dated 14.07.2021 and G.O.Ms.No.73, General Administration (Services-D) Department, dated 04.08.2021.

5) The applicants who intend to avail/claim reservation under Person with Benchmark Disability shall submit a copy of the latest disability certificate issued by the Medical Board specifying the nature of disability and the percentage of disability issued either in the year 2025 or 2026.

V. DOCUMENTS TO BE UPLOADED AT THE TIME OF SUBMISSION OF ONLINE APPLICATION:

1) The applicant shall upload original certificates of academic qualification, such as, pass certificates, certificate evidencing date of birth and community certificate issued by the Competent Authority, in case they intend to avail reservation under SC, ST, BC, Person with Benchmark Disability, EWS, Meritorious Sports Persons and Ex-Servicemen (The certificate shall show specifically the classification of the group).

2) The applicant, who intends to avail reservation under Backward Classes (A, B, C, D and E), shall upload latest community and also certificate of non-creamy layer as per Law. In case of failure to upload the latest certificate, his/her candidature will be considered against Open Competition.

3) The applicant claiming reservation under Economically Weaker Sections (EWS) Category, shall upload the latest certificate issued either in the year 2025 or 2026 in terms of G.O.Ms.No.66, General Administration (Services-D)

Department, dated 14.07.2021 and G.OMs.No.73, General Administration (Services-D) Department, dated 04.08.2021, EWS Certificate issued by the concerned Tahsildar mentioning therein, that the gross annual family income from all sources is below Rs.8,00,000/-.

4) The applicant claiming reservation under Person with Benchmark Disability, shall upload the latest certificate issued either in the year 2025 or 2026 by the Medical Board specifying the nature of disability and the percentage of disability.

5) The applicant under Ex-Servicemen category shall upload the Discharge Certificate.

6) No Objection Certificate from the employer (if employed anywhere).

7) The applicant has to produce original certificates on the day mentioned by the High Court for verification. If the applicant fails to produce any of the required certificates, his/her candidature will be rejected**.**

8) Allowing a candidate for examination basing on the document(s) uploaded by the individual would not mean that the validity of the document(s) is/are accepted as genuine and the actual verification would be done at the time of appointment only. If the document(s) uploaded and produced for verification is/are found to be false or forged, the individual would be liable for criminal action and the selection/appointment would be liable to be cancelled.

VI. METHOD OF RECRUITMENT:

1. The computer based examination will be of the standard, which will be consistent with the educational qualification prescribed for the post.

Sl. No.	Name of the post	Standard	Syllabus & Marks
1	Section Officer	Degree	1) General Knowledge (20 Marks), 2) Mental Ability (10 Marks), 3) Law (Civil & Criminal) (50 Marks)
2	1) Senior System Officer, 2) Computer Operator, 3) Assistant Librarian, 4) Librarian Grade-II, 5) U.D. Stenographer, 6) Assistant & Examiner, 7) Typist, Copyist & Data Entry Operator, 8) Stenographer,	Degree	1) General Knowledge (40 Marks) 2) Mental Ability (40 Marks)
3	Office Subordinates	Tenth	1) General Knowledge (50 Marks) 2) Mental Ability (30 Marks)

2. The computer based examination will be conducted for 80 questions each question will carry one (01) mark i.e., 80 marks. The duration of the examination will be 90 minutes. The details of syllabus of each and every post are shown in **Annexure**.

3. The question paper will be in English and Telugu languages for the computer based examination. In case of ambiguity, the English version shall be treated as final.

4. The minimum qualifying marks to be secured in the computer based examination shall be 40% for Open Competition and Economically Weaker Section (EWS) category; 35% for BC category; 30% for SC, ST & PwBD category posts. The minimum qualifying marks for Ex-Servicemen would be as per their category.

5. Merely securing minimum qualifying marks will not vest any applicant with a right to be considered for the selection.

6. Selection for the posts of Senior System Officer, Computer Operators, UD.Stenographers, Stenographer, Typists, Copyists and Data Entry Operators would be based only on separate skill test to be conducted for considering the suitability of the individual. The marks obtained by the applicant in the objective type examination would be used for screening purpose only.

    a. The applicants, who secured the minimum qualifying marks in the computer based examination, will be shortlisted for skill test.

    b. The marks obtained in the computer based examination will be reckoned for the purpose of short listing the applicants only. It will not be added to the marks obtained in the skill test for determining final order of merit in selection of the applicants.

    c. The mode and other particulars of conducting the skill test will be uploaded in the official website of the High Court.

7. No person shall be eligible for appointment to the service by Direct Recruitment unless he/she satisfies the following conditions viz.,

    i. That he/she is of sound health, active habits and free from any bodily defects or infirmities rendering him/her unfit for the service.

    ii. That his/her character and antecedents are, such as, to qualify him/her for such service; and

    iii. He/she is a citizen of India.

VII. MERIT LIST:

1. Merit lists will be based on the marks obtained by the candidates in the Written Examination for the post of Section Officer, Assistant Librarian, Librarian Gr.-II, Assistants, Examiners and Office Subordinates.

2. Merit lists would be prepared and selection would be based on the performance in the skill test only for the posts of Senior System Officer, Computer Operators, UD Stenographer, Stenographer, Typist, Copyist and Data Entry Operators.

3. Where two or more candidates get equal number of marks in the Examination, the elder in age will be considered for provisional selection. In case of a tie in age also, the candidate, who possesses higher educational qualification would be considered. In case of tie in higher educational qualification, the candidate with highest marks in the prescribed educational qualification would be considered.

4. The High Court has decided to normalize the scores of the candidates for the examinations, which are to be conducted in multi-shifts and will take into account any variation in the difficulty levels of the question papers across different shifts. The normalization is done based on the fundamental assumption that "in all multi-shift examinations, the distribution of abilities of the candidates is the same across all the shifts". This assumption is justified since the number of candidates appearing in multiple shifts in the examinations conducted by the High Court is large and the procedure for allocation of examination shift to the candidates is random.

VIII. EXAMINATION FEE:

1) The applicants who belong to Open Competition/ EWS/ BC categories have to pay examination fee of Rs.800/- (Rupees eight hundred only) towards online application processing fee and examination fee, whereas candidates belonging to Scheduled Castes, Scheduled Tribes and PH categories have to pay an amount of Rs.400/- (Rupees four hundred only).

   Only the applicants belonging to a community recognised as SC/ST in the State of Andhra Pradesh alone are entitled for the concessional payment of examination fee of Rs.400/-.

2) The candidates shall pay separate fee for each post applied.

3) The application/Examination fee is to be remitted/ paid online only.

4) The application and examination fee once paid will not be refunded even if the application is rejected for any reason, or the recruitment Notification is cancelled for any reason.

5) The applicant may choose the Test centre with three preferences. However the High Court reserves the right to allot the applicant any chosen centre depending on the availability of the resources including centres / systems or to abolish / create new centre for administrative reasons. Request for change of the centre will not be entertained.

IX. GENERAL INSTRUCTIONS:

Selection would be as contemplated in the Service Rules of the High Court of Andhra Pradesh, 2025.

1. Merely applying for a post will not give any right to any person to be considered for appointment.

2. The certificates uploaded by the candidates will be verified with originals on being selected and if the certificates are found not to be genuine, the selection would be cancelled and mere allowing the candidates to appear for examination does not ipso facto suggest that their certificates are accepted and approved.

3. A person in a bigamous marriage shall not eligible for appointment by direct recruitment.

4. No woman whose marriage is void by reason of the husband having a wife living at the time of such marriage or who has married a person who has a wife living at the time of such marriage, shall be eligible for appointment.

5. No person, who has been dismissed/terminated/removed from a State or Central Government service or from the service of undertaking of Central or State Government or local or other Authority, shall be eligible for appointment.

6. No person, who has been convicted by a Court of Law for an offence involving moral turpitude, shall be eligible for appointment.

7. No T.A. and D.A. will be paid to the candidates who appear for the computer based examination.

8. Candidates resorting to or bringing any influence of any kind will be summarily disqualified and they are liable for prosecution as per Law.

9. The particulars furnished by the applicant in the application form will be taken as final. Candidates should, therefore, be very careful in filling the application.

10. Correspondence regarding recruitment will not be entertained by the High Court under any circumstances. Incomplete/incorrect application will be summarily rejected at any stage.

11. If suppression of information/furnishing of false information is noticed, either in the application or in the enclosures, at any stage before the final selection, the application of the candidate will be summarily rejected. In addition the candidate will also be liable for appropriate action/prosecution as per law.

12. No information will be sent to the unsuccessful candidates after announcement of list of qualifying candidates for final selection.

13. This appointment shall be covered by the Contributory Pension Scheme.

X. INFORMATION TO THE APPLICANTS APPLYING FOR THE COMPUTER BASED EXAMINATION TO BE CONDUCTED.

a) The online application form contains two parts i.e., Part – A (One Time Profile Registration Form) and Part – B (Application Form).

b) After completing Part – A, candidate will get OTPR ID (One Time Profile Registration ID) and Password. By using the same OTPR ID, candidate shall apply for multiple posts.

c) The candidates should use only one mobile number while applying for the posts.

d) The candidate will receive a unique/individual application number for each post he/she applies for.

e) For detailed information, candidates are advised to go through the User Guide available in the High Court's official website "https://aphc.gov.in".

Help Desk for candidates:

1. Email I.D. helpdesk-hc.ap@aij.gov.in
2. Help Desk Land Line Telephone No. 0863-2372752
3. Working hours of Help Desk Office: From 10.30 A.M to 5-00 P.M.
(1.30 P.M. to 2.15 P.M. lunch break)

(The Help Desk will function on all working days)

Dis.No.	1928
DATE:	24-3-26

AMARAVATI
DATE:20.03.2026

REGISTRAR (ADMINISTRATION)

Pr. District & Sessions Judge's Court, Prakasam at Ongole
Dt: 24-03-2026

"Communicated"

PRL. DISTRICT & SESSIONS JUDGE
PRAKASAM AT ONGOLE

To
All the Judicial officers in the unit.
(With a request to cause display the Notification in the Notice boards of their respective offices)
Copy to the Notice Board, Pr. District Court, Ongole
Copy to the system officer, Pr. District Court, Ongole
(With instructions to upload the Notification in the official website of District Court)