

DISTRICT JUDICIARY :: PRAKASAM DISTRICT
PRINCIPAL DISTRICT AND SESSIONS JUDGE, ONGOLE.

Notification in Dis. No. /2026.

Dated: 11-03-2026.

NOTIFICATION

Sub:- COURTS – CRIMINAL – Courts of Special Judicial Magistrate of II-Class – Notification for filling up of the Court Assistants and Court Attendants in certain Special Judicial Second Class Magistrate Courts in the District Judiciary, Prakasam – Applications Called for – Reg.

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Applications are invited from the eligible candidates for vacant posts of Court Assistants and Court Attendant in Special Judicial Magistrate of II-Class Courts in the Unit of District Judiciary Prakasam at the following places **up to 5-00P.M. on 23-03-2026.**

Court Assistants

Sl. No	Name of the post	No. of vacancies	Place of Vacancies	Honorarium for month
1.	Court Assistant	1	Spl. JSCM. Court, Giddalur	Rs.10,000/-
2.	Court Assistant	1	Spl. JSCM. Court, Kandukur	Rs.10,000/-
3.	Court Assistant	1	Spl. JSCM. Court, Addanki (Sanctioned under 13 th Finance Commission)	Rs.10,000/-
4.	Court Assistant	1	Spl. JSCM. Court, Podili (Sanctioned under 13 th Finance Commission)	Rs.10,000/-

Court Attendants

Sl No.	Name of the post	No. of vacancies	Place of Vacancies	Honorarium per month
1.	Court Attendant,	1	II-Spl. JSCM. Court, Ongole	Rs.6,000/- P.M.

(Honorarium paid as present as per G.O.Rt.No.1231, Law(L, LA & J-Home Courts. A) Department, dated: 27-12-2022)

I. QUALIFICATIONS:

- Applicant must not have completed the age of 65 years and who have retired as member of A.P. Judicial Services.
- Any retired person from Andhra Pradesh Judicial Ministerial Services or any retired person who held the post of Assistant, Examiner, Typist, Copyist and above in the Andhra Pradesh High Court Services is eligible for appointment as Court Assistant Provided that if suitable retired employee from A.P. Judicial Ministerial and Subordinate Services and A.P. High Court Services does not applied for the recruitment notification or otherwise not available any outsider can be appointed.
- Any retired person who held the post of Office Subordinate, Process Server or any other post in A.P. Last Grade Service in Subordinate Courts and A.P. High Court Services, is eligible for appointment as Court Attendant.

Provided that if suitable retired Office Subordinate/ Process Server as state above are not responded to the Notification, an outsider can be appointed.

1821	Dist. No.
11-3-26	DATE:

- d) In case of outsiders, for the post of Court Assistant, applicant must have passed Graduation of any recognized University and computer knowledge will be preferred)
- e) In case of outsiders, for the post of Court Attendant, applicant must have passed 7th Class or above but not passed Intermediate.
- f) Preference will be given to the local candidates i.e., persons living in the same station or near about place and to the experienced persons in the field.
- g) The appointments for the posts of Court Assistants and Court Attendants shall be for a period of two years, initially, and if the work of the persons hold the said posts is satisfactory, such persons may be considered for continuation/re-appointment for the subsequent period.

Age:-

1. In case of retired employees, at least have one year to complete 65 years as on the date of Notification.
2. In case of outsiders, the applicant must have completed the age of 18 years as on 01-01-2026 and must not have completed the age of 42 years.

II) DIS-QUALIFICATIONS:-

1. Any employee who crossed the age of 65 years shall not be eligible for the appointment of Court Assistant.
2. Any employee, who has taken voluntary retirement on the grounds of medical invalidation, or retired on compulsory retirement from service, dismissed, or removed from service, shall not be eligible for the appointment of Court Assistant.

III) The candidates must have to enclose the following to their application :-

1. Attested photocopy of SSC Certificate(Proof Date of Birth).
2. Attested Photocopy of Educational Qualifications
3. Attested Photocopy of Aadhar Card.
4. In case of retired employee "Permission Proceedings for Retirement".

If the candidates intended to apply more Posts, they have to submit separate application for each post and Station.

The Last Date for receiving the applications is 23-03-2026. Applications received after 5-00 P.M. on 23-03-2026 and thereafter will be summarily rejected. Postal/ Courier etc., delays will not be considered.

FAC. Prl. District & Sessions Judge,
Prakasam at Ongole

To

1. All the Judicial officers in the District
(for causing affixture of the Notification to their office Notice Boards.)
2. Notice Board of Prl. District Court, Ongole
3. The System Officer for placing notification in the official website of ecourts.
prakasam.

Dis.No.	1659
DATE:	11-3-26

APPLICATION FOR THE POST OF COURT ASSISTANT/COURT ATTENDANT, SPECIAL
JUDICIAL MAGISTRATE OF SECOND CLASS AT

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Affix recent
passport size
photo

- 1. Name (Full name with block letters) :
- 2. Father's Name :
- 3. Date of Birth :
- 4. Village, Mandal and District :
- 5. Address particulars :
- 6. Mobile Number :
- 7. Educational Qualifications :
- 8. Experience, if any :
- 9. Whether worked previously in the Judicial Department, if so, the details of service etc., :
- 10. Whether he belongs to SC/ST & BC :
- 11. Any other information if the applicant desires to furnish :

Station:

SIGNATURE OF THE APPLICANT

Date :

Encl:-

- 1. Attested photocopy of SSC Certificate(Proof Date of Birth).
- 2. Attested Photocopy of Educational Qualifications
- 3. Attested Photocopy of Aadhar Card.
- 4. In case of retired employee "Permission Proceedings for Retirement".