

**IN THE COURT OF
CHIEF JUDICIAL MAGISTRATE, KAPURTHALA
Office Order**


DUTY ROSTER

Since, Ms. Suman Pathak, Ld ACJM,, Kapurthala and Ms. Vineeta Luthra, Ld CJM, Kapurthala are going to appear for their exam on 01.02.2025, as per letter no. 9415 dated 21.12.2024 received from the office of Ld. District and Sessions Judge, Kapurthala and further as per the letter no. 44 dated 20.01.2025 received from Ms. Bhawna Bharti, Ld JMIC, Kapurthala vide which she has applied for casual leave on 01.02.2025 along with station leave till the opening of court hours on 03.02.2025, therefore, in continuation to the duty roster for the month of January 2025, the duty work for the period i.e. 01.02.2025 and 02.02.2025 at the Headquarter, Kapurthala is assigned to Ms. Navjit Pal Kaur, Ld JMIC, Kapurthala, as no judicial officer will be available on 01.02.2025 & 02.02.2025 due to the above said reasons. The Duty work for the entire period from 01.02.2025 to 28.02.2025, thus, will be performed as follows:-

Sr. No.	Officer Name	From	To
Kapurthala			
1	Ms. Suman Pathak, ACJM, Kapurthala	27.02.2025	27.02.2025
2	Ms. Vineeta Luthra, CJM, Kapurthala	28.02.2025	28.02.2025
3	Ms. Navjit Pal Kaur, JMIC, Kapurthala	01.02.2025	02.02.2025
		16.02.2025	26.02.2025
4	Ms. Bhawna Bharti, JMIC, Kapurthala	03.02.2025	15.02.2025
Phagwara			
5	Ms Surekha Dadwal, SDJM, Phagwara	01.02.2025	08.02.2025
6	Sh. Harshbir Sandhu, JMIC, Phagwara	09.02.2025	18.02.2025
7	Sh. Vijay Singh Dadwal, JMIC Phagwara	19.02.2025	28.02.2025
Sultanpur Lodhi			
8	Ms. Mehak Sabharwal, SDJM, Sultanpur Lodhi	01.02.2025	14.02.2025
9	Sh. Servesh Singh, JMIC, Sultanpur Lodhi	15.02.2025	28.02.2025
Bholath			
10	Sh. Suresh Kumar, JMIC, Bholath	01.02.2025	28.02.2025

Note:-


However, if any Officer intends to proceed on leave then in that eventuality he/she shall make his/her own arrangement for adjustment of duty and attain consent at his/her own responsibility and shall intimate the undersigned and Ld. District & Sessions Judge well in advance before leaving the station. In case of sudden absence of an officer owing to some official work then duty work will be done by the officer who has been assigned duty work for the next day period and only for the Sub Division Bholath, if there is no availability of judicial officer in Sub division, Bholath, then the work will be looked after by the Duty Magistrate in the headquarters at District & Sessions Court, Kapurthala.


Chief Judicial Magistrate
Kapurthala

Endst.No. 84 Dated 20/1/25

Copy forwarded to :-

1. The Ld. District & Sessions Judge, Kapurthala.
2. The District Attorney, Kapurthala;
3. All Judicial Officers posted at Kapurthala Sessions Division.
4. The Presidents Bar Associations, Kapurthala, Phagwara, Sultanpur Lodhi and Bholath.
5. The Senior Superintendent of Police, Kapurthala.
6. The Suvudha Centre Judicial, Kapurthala


Chief Judicial Magistrate
Kapurthala